



CITY OF UMATILLA AGENDA COVER SHEET

DATE: February 15, 2013 **MEETING DATE:** February 21, 2013

SUBJECT: Airport Hangar Lease

ISSUE: Discount on lump sum annual payment

BACKGROUND SUMMARY: The Council approved an airport hangar lease agreement whereby the tenant could elect to lease a hangar on a prepayment basis for two or three years with the option to receive a credit of two months or three months free lease based upon the number of years paid.

There is a lease for a bulk hangar approaching renewal and the lessee has requested the option of paying for one year up front and receiving one month free hangar lease.

STAFF RECOMMENDATIONS: Approval of one month free rent in exchange for 11 months of advanced full payment including 7% sales tax, \$4,413.75. Such discounts are often offered by airports to entice tenants.

FISCAL IMPACTS: The monthly charge for a bulk hangar is \$375

COUNCIL ACTION:

Reviewed by City Attorney	<input type="checkbox"/> Yes	<input type="checkbox"/> No	VN/A
Reviewed by City Engineer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	VN/A



UMATILLA MUNICIPAL AIRPORT

Hangars and Miscellaneous Spaces		Per Night	Per Month
T-hangar, 1,180 square feet		n/a	\$325.00 <i>plus tax</i>
T-hangars, 1,080 square feet		n/a	\$300.00 <i>plus tax</i>
Bulk Hangars		n/a	\$375.00 <i>plus tax</i>
Storage		n/a	\$500.00 <i>utilities included</i>
Tie-Downs			
	Single engines & ultralights	\$3.00	\$60.00 <i>plus tax</i>
	Twin engines	\$3.00	\$60.00 <i>plus tax</i>
	Helicopters	\$3.00	\$60.00 <i>plus tax</i>
Tie-Downs Infrequent Fliers			Yearly
	Flying in >10 times annually	n/a	\$30.00 <i>plus tax</i>

