

1 MINUTES, CITY COUNCIL SINE DIE MEETING
2 JANUARY 6, 2015 7:00 P.M.
3 COUNCIL CHAMBERS, 1 S CENTRAL AVENUE, UMATILLA, FL
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5 **Pledge of Allegiance led by President Olson; Invocation given by Pastor Brooks Braswell.**

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7 **Meeting called to order at 7:01.**

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9 **ROLL CALL**

10 **IN ATTENDANCE:** President Eric Olson; Vice President Donnie Kent; Council members David Adams,
11 Ralph Cadwell Sr., Peter Tarby; Mayor Laura Wright; Council Members-Elect Katherine Adams and H.
12 Scott Purvis; Interim Public Works Director Richard Hatfield; Police Chief Adam Bolton; Fire Chief
13 Patrick Cranor; City Manager Glenn Irby; Finance Director Carol Rogers; City Attorney Kevin Stone;
14 City Clerk Karen Howard

15 **ABSENT:**

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17 **APPROVAL OF AGENDA:**

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19 **MOTION by Tarby; SECOND by Adams; to approve agenda as presented. Motion carried.**

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21 **APPROVAL OF MINUTES:**

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23 **MOTION by Kent; SECOND by Cadwell; to approve Minutes of City Council meeting of**
24 **December 16, 2014 and Special City Council meeting of December 23, 2014. Motion carried.**

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26 **PRESENTATIONS:**

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28 **President Olson** presented plaques to outgoing **Council member Ralph Cadwell Sr.**, Seat 4, and
29 outgoing **Council member David Adams**, Seat 5, recognizing them for their service to the city.

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31 **County Commissioner Welton Cadwell** presented **Mr. Cadwell** and **Mr. Adams** with certificates of
32 commendation from Lake County.

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34 **President Olson** presented **City Manager Irby** with a plaque recognizing his service and contributions
35 to the city.

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37 **MAYORS REPORT**

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39 **Mayor Wright** reported on her activities which included:

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- 41 • Christmas with Girls from Girls Ranch during which local businesses and Olde Mill Stream
42 residents provided twelve girls with a great dinner and gifts.
 - 43 • December 30 attended the Masonic Lodge installation of officers.
 - 44 • **Mayor Wright** noted school is back in session and there are lots of SAC meetings and school
45 sports activities

46 **PUBLIC COMMENT**

47 None

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49 **OLD BUSINESS**

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2) Bid Award – Umatilla Water Plant Upgrades

City Manager Irby said project bids came in higher than the legislative appropriation and said value engineering would take out some of the components specified in the contract. Staff has asked for a two year extension to the project time line.

Discussion ensued on the length of time the apparent low bid would be good and possible funding through a Community Development Block Grant application.

Engineer Ted Wicks discussed the positive aspects of installing new high service pumps and other components which will enhance the current water plant. The available funding would allow us to do the majority of the project less the ground storage tank.

Council consensus was for staff to contact the state and request a modification to the contract scope.

MOTION by Tarby; SECOND by Kent; to table the proposal on the bid award and ask Mrs. Howard to please make a phone call as soon as possible and report at the next meeting on January 20, 2015. Motion carried.

3) CCNA – RFQ 2014-C Recommendation of Engineering Firm for Water Line Improvement Project

City Manager Irby stated at the last meeting he was directed to negotiate with BESH. I talked to BESH and determined best step would be to figure out a scope and plan. The engineering fee of \$22,135 would be covered under the state appropriation. Staff recommends you award the planning to BESH.

Duane Booth of BESH believed a two-step process is the best approach in identifying the highest priorities. A huge part of the cost is surveying and locating utilities. Our company did the Water Master Plan six years ago. We can pull that and new information together and give you very specific pricing and put the lines in the most economical place possible.

MOTION by Tarby; SECOND by Adams; to approve BESH to do the scope and plan for \$23,135. Motion carried.

President Olson noted there would be a brief reception honoring Mr. Cadwell and Mr. Adams.

Meeting declared adjourned Sine Die at 7:35 p.m.

ATTEST:

Eric Olson
President

Karen Howard, CMC
City Clerk