

MINUTES, UMATILLA CITY COUNCIL MEETING
APRIL 19, 2016 7:00 P.M.
COUNCIL CHAMBERS, 1 S CENTRAL AVENUE, UMATILLA, FL

Pledge of Allegiance led by **President Peter Tarby** and Invocation given by **City Clerk Karen Howard**.

Meeting called to order at 7:01 p.m.

ROLL CALL

IN ATTENDANCE: President Peter Tarby; Vice President Scott Purvis; Council members Katherine Adams, Eric Olson and Laura Wright; Public Works Director Aaron Mercer; Police Lieutenant David Seeley; Fire Chief Shane Lanoue; City Attorney Kevin Stone; City Manager Scott Blankenship; City Clerk Karen Howard

ABSENT: Mayor Brian Butler

AGENDA REVIEW

Addition of 6b under Resolution 2016-08 REDI Grant: BESH Engineering Proposal

MOTION by Olson; SECOND by Purvis; to approve the agenda as amended.
Motion carried.

MINUTES REVIEW

1. Minutes, City Council meeting April 5, 2016

MOTION by Wright; SECOND by Purvis; to approve the Minutes of the City Council meeting of April 5, 2016. Motion carried.

PUBLIC COMMENT

None

PROCLAMATIONS – Mayor Butler

President Peter Tarby read the proclamations for Heritage and Freedom Flag and Aviation Appreciation Month in **Mayor Butler's** absence.

2. Heritage and Freedom Flag
3. Aviation Appreciation Month

PUBLIC HEARINGS/ORDINANCES/RESOLUTIONS

4. Ordinance 2016 – A Elected Official Compensation, First Reading

City Attorney Kevin Stone read the ordinance by title:

ORDINANCE 2016 - A

AN ORDINANCE AMENDING CHAPTER 2, ARTICLE II, SECTION 2-16 OF THE CITY OF UMATILLA CODE OF ORDINANCES; SETTING A NEW SCHEDULE OF COMPENSATION FOR THE CITY COUNCIL AND MAYOR; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING FOR AN EFFECTIVE DATE.

City Manager Blankenship gave background on the ordinance

MOTION by Purvis; SECOND by Wright; to approve Umatilla Ordinance 2016 – A. Motion carried.

5. Resolution 2016 – 05 Interlocal Agreement – Code Enforcement

City Attorney Kevin Stone read the resolution by title:

RESOLUTION 2016 - 05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UMATILLA, LAKE COUNTY, FLORIDA, EXECUTING AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF UMATILLA AND THE CITY OF EUSTIS, FLORIDA FOR CODE ENFORCEMENT SERVICES.

City Manager Blankenship said Eustis and Umatilla both have a need for a part time Code Enforcement Officer and have developed an Interlocal Agreement to evenly split the position. **City Manager Blankenship** went over the various provisions in the Agreement. Eustis will invoice Umatilla a pro-rata share of the expenses which is anticipated to be less than \$25,000 annually.

The officer will report to a Code Supervisor in Eustis, but will be under the direction of our Police Chief. We anticipate having a better trained Code Officer. The Agreement contains a thirty (30) day out clause.

Council concerns focused on a part time individual being able to address all code issues and ensuring that complaints received while the officer is not on duty are being forwarded so they can be addressed.

Clerk Howard said the city website allows for complaints to be filed via email which is directed to the officer and the Police Chief.

MOTION by Olson; SECOND by Purvis; to approve Resolution 2016 – 05, Interlocal Agreement with the City of Eustis for Code Enforcement Services. Motion carried.

6. Resolution 2016 – 08 REDI Grant SJRWMD

City Attorney Stone read the resolution by title:

RESOLUTION 2016 - 08

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A ST JOHNS RIVER WATER MANAGEMENT DISTRICT RURAL ECONOMIC DEVELOPMENT INITIATIVE (REDI) COMMUNITY AND INNOVATIVE COST SHARE FUNDING PROGRAM FOR FISCAL YEAR 2015-2016; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING FOR AN EFFECTIVE DATE.

City Manager Blankenship we received a \$500,000 grant requiring no city match because we were identified as a REDI Community. The grant does not cover project engineering expenses. The funds will be used for work on the sewer system on the south end of town which was not covered by the work done under the legislative appropriation.

MOTION by Purvis; SECOND by Olson; approval of Resolution 2016-08, Rural Economic Development Initiative (REDI) Community and Innovative cost-share funding program. Motion carried.

6b BESH Engineering Proposal

City Manager Blankenship said BESH has presented a proposal of \$54,300 for the engineering portion for this grant. We are under a timeline to finish all the work under this grant in this calendar year, but there are several components that can be done simultaneously. **Ms. Rogers** is here to answer questions regarding the funding for the engineering for the work

Finance Director Rogers said the Infrastructure Capital Outlay line referred to is in the budget for water and sewer. We are asking to reallocate monies that are in the budget; it is a reclassification of funds.

MOTION by Purvis; SECOND by Olson; to accept engineering proposal from BESH in the amount of \$54,300 for the Sewer System and Lift Station Rehabilitation. Motion carried.

NEW BUSINESS

7. City Scholarship

City Clerk Karen Howard said folders containing a scoring sheet and the seventeen scholarship submittals have been placed on the dais. There are two additional columns in the scoring sheet this year: “Applicant Followed Instructions” and “Select One Applicant”.

Please review the submittals, score them, and return the scoring sheet to the clerk no later than April 28th. The results will be presented at the May 3rd Council meeting.

GENERAL DISCUSSION

Solid Waste

City Manager Blankenship said the contract with Waste Management expires in May 2018. We are negotiating with them regarding extending the contract and to pick up some of the bulk vegetation. This will free up sixteen to twenty four hours per week for our staff and utilization of equipment. The company provides great service and we have had no issues. We are discussing other aspects of the contract.

Council member Olson said the city does a great job with the yard trash and I enjoy the expedient service. I will look at it when you bring it back to us. I am in favor of city doing it unless we can save some money.

Vice President Purvis concurred with **Mr. Olson**, but questioned the economics of maintaining the equipment and the man hours. If the staff cannot do it economically and outsources can we need to take a look at it.

City Manager Blankenship said we are running behind in tree trimming and some other tasks because of manpower and utilization of equipment. The discussions with Waste Management entail them running a regular route on a specific day of the week; no change in service except who is doing the pickup.

Council member Adams said she was agreeable if it gives the customers what they need and saves us money.

Council member Wright said it is a great service that a lot of other cities do not offer. Our crew has a work load and I am for whatever we can do to make it better for them.

REPORTS

MAYOR

Absent

COUNCIL MEMBERS

Council member Wright reported the following activities:

- Attended the Lake County Fair
- Hosted a luncheon for Olde Mill Stream winter residents
- Airport Fly In was a nice event
- Working with all city schools
- On April 28th chaperoning Key Club members attending a conference

Council member Olson requested an update on the complaint by **Ms. Warmus** regarding the Orange Avenue project; staff met with the homeowner and the contractor replaced the palms and the 4 x 4.

Council member Adams

- Attended the Fly In

Vice President Purvis

- Visited the Historic Museum and looked at some of the projects that need to be done.

President Tarby

- Thanked everyone for their work at the Fly In
- Showed UHS graphic arts design

STAFF

Public Works Director Aaron Mercer said there is a correction to his report; the drainage project at cemetery has a little more work to do. There are many projects going on.

Vice President Purvis commended the Public Works crew who worked on pothole repair throughout the city.

Fire Chief Shane Lanoue was introduced to the Council. **Chief Lanoue** reported the department is running great and there have been four months with no staffing issues. We are working on grants for bunker gear and fire apparatus. Another fund raiser will be held in a few months.

City Manager Blankenship will be having a meeting with the pool committee in the second week of May.

Meeting adjourned at 7:40 p.m.

Peter Tarby
Council President

ATTEST

Karen Howard, CMC
City Clerk