



## CITY OF UMATILLA AGENDA ITEM STAFF REPORT

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**DATE:** August 10, 2016

**MEETING DATE:** August 16, 2016

**SUBJECT:** Resolution 2016 - 18

**ISSUE:** Chamber of Commerce Inaugural Run, Forest, Run Event

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**BACKGROUND SUMMARY:** The Chamber of Commerce approached the Council in June regarding an event loosely modeled after the Amazing Race for Charity. They have provided specific information regarding the event route, the businesses who are participating in the event, what the Chamber will be providing, and their requests of the city.

The purpose of the event is to hold a family friendly race with activities and challenges along the course and to encompass all areas of the city from Southside to Olde Mill Stream. The team putting this event together has secured local businesses who are actively participating by sponsoring a challenge station and/or water stop.

The Chamber will pay for two police officers to assist with pedestrian crossing of SR 19 at Olde Mill Stream and at CR 450 East, provide a certificate of insurance with the city named as an additional insured, volunteers to work the event, and signage for various road crossings. The Chamber will work with the Fire Department to develop an emergency management plan.

The city is requested to waiver the fees for the use of the Cadwell Park Recreation building, provide portable signs for pedestrian safety, and a staff person to assist with set up and breakdown of the event.

**STAFF RECOMMENDATIONS:** Approval of Resolution 2016-18 Chamber of Commerce Run, Forest, Run Inaugural event.

**FISCAL IMPACTS:**

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**COUNCIL ACTION:**

**Reviewed by City Attorney**    Yes            No            N/A

**Reviewed by City Engineer**    Yes            No            N/A

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**RESOLUTION 2016 - 18**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UMATILLA, FLORIDA, AUTHORIZING WAIVER OF CHARGES FOR USE OF THE CADWELL PARK RECREATION BUILDING ON SATURDAY, OCTOBER 15, 2016, DURING THE CHAMBER OF COMMERCE INAUGURAL RUN, FOREST, RUN EVENT; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Umatilla Chamber of Commerce will be sponsoring the Inaugural Run, Forest, Run event on Saturday, October 15, 2016, and;

**WHEREAS**, city staff requests waiver of the charges for the use of the Cadwell Park Recreation Building on Saturday, October 15, 2016;

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Umatilla, Florida:

- 1. The City of Umatilla waives the charges for the use of the Cadwell Park Recreation Building on Saturday, December 12, 2015.

**PASSED AND RESOLVED** this 16<sup>th</sup> day of August, 2016 by the City Council of the City of Umatilla, Lake County, Florida.

\_\_\_\_\_  
Brian Butler  
Mayor

ATTEST:

Approved as to form:

\_\_\_\_\_  
Karen H. Howard, CMC  
City Clerk

\_\_\_\_\_  
Kevin Stone  
City Attorney

Passed first reading: August 16, 2016  
[Seal]



**Umatilla Chamber of Commerce**  
*"Gateway to the Ocala National Forest"*  
Serving as the Gateway since 1969  
P.O. Box 300, Umatilla, FL 32784. 352.669.3511  
[www.umatillachamber.org](http://www.umatillachamber.org)

August 9, 2016

Mr. Blankenship and City Council Representatives,

We would like to provide an update to the City Council and City staff on the "Run, Forest, Run" event. Please be reminded that this event is loosely modeled after the annual The Amazing Race held in Eustis and our purpose is to create a family friendly race that promotes health, teamwork and friendships while fund raising for local youth sports and youth activities.

We have had a very positive response from our businesses and nonprofit organizations in becoming hosts for the activities/challenges along the route and we are planning for a very exciting event! We would like to provide some specific information for the facilitation of the event.

The Chamber will provide:

- A certificate of insurance listing the City as additional insured for the event
- Staff/volunteers to manage and facilitate the event activities
- A paid Umatilla Police Department officer for pedestrian crossing on SR 19 at Olde Mill Stream RV Resort at the required cost of \$40 per hour, minimum of three (3) hours.
- A paid Umatilla Police Department officer for pedestrian crossing at E 450 and Goodbar Avenue at the required cost of \$40 per hour, minimum of three (3) hours.
- Required event signage and volunteers at designated State Road 19 pedestrian crossings to ensure participants are abiding by state laws
- Development of an emergency management plan with Umatilla Fire Department to ensure the safety of the participants and volunteers

We are requesting that the City provide:

- Waiver of fees for use of Cadwell Park and the recreation building
- One staff person for assistance with the set up and break down of the event
- The placement of the electronic signs for pedestrian safety and slowing of traffic at Olde Mill Stream RV Resort and the south side ball park area

We will also include the City of Umatilla's logo on all printed and internet media publications, advertising and event related materials to express the level of support and our partnership in the event. Thank you for your support, we look forward to working with each of you to host this event for our community.

Respectfully,

Jenny Bryan  
Committee Chairperson

## **DIRECTIONS**

- **Check in at Cadwell Park**
- **Get on Alee Academy Bus and go to Southside Ballpark field**
- **Start at Ballpark (CHALLENGES & RESTROOM)**
- **Walk through dip to backside of Southside Community bldg. (CHALLENGE)**
- **Go left to Church Street**
- **Make right on Church Street**
- **Go across 450A (NEED VOLUNTEERS)**
- **STOP at Bethel AME Church on right (CHALLENGE)**
- **Continue on Church St. to Piney Grove Baptist Church (CHALLENGE)**
- **Make a right on Mills Road**
- **Continue to Pine Street**
- **Turn right on Pine Street, continue to 450A (NEED VOLUNTEERS)**
- **Cross over to small dirt road that runs behind Sunoco Station**
- **Take dirt road to the left**
- **Go through 2 signs through parking lot back to Ballpark field**
- **Cross Ballpark Road to dirt road behind ball field**
- **Follow to concrete picnic tables**
- **Turn and go through palm trees and concrete tables to sidewalk onto 19**

- **Follow 19 North to Dr. Alan Hays office (WATER STATION)**
- **Continue onto 19 North to the City Dock/ Lake Umatilla (CHALLENGE)**
- **Continue North to City Hall/Chamber of Commerce (CHALLENGE) (VOLUNTEERS NEEDED FOR DIRECTION)**
- **Turn right at Cassidy Street and a right onto Lake Side Street**
- **Follow to Rose Street and turn left (VOLUNTEERS NEEDED FOR DIRECTION)**
- **Go straight on Rose Street & turn into Moss Gate B & B (CHALLENGE)**
- **Go back out and turn right onto Rose Street to Oak Street**
- **Make a left on Oak and follow to Umatilla Middle School (WATER STATION & CHALLENGE)**
- **Continue on Oak Street and follow around corner to high school football field through boosters concession stand gate (CHALLENGES)**
- **Exit field by band room onto Bulldog Lane to Trowell Avenue**
- **Turn right onto Trowell to library parking lot (CHALLENGE)**
- **Head back towards First Baptist Church (CHALLENGE)**
- **Cross behind Agnes May Center to 450E (UPD Officer for Pedestrian crossing)**

- **Go across to Goodbar Street and follow Goodbar Street around to Mary Street**
- **Stop at Sunsational Citrus (CHALLENGE)**
- **Cut back across to Extreme Fitness (CHALLENGE)**
- **Go to field in front of Old Mill Stream (WATER STATION & CHALLENGE)**
- **Cross 19 by Pizza Hut (UPD Officer for pedestrian Crossing)**
- **Stop at Umatilla Pharmacy (CHALLENGE)**
- **Go behind Umatilla Pharmacy and turn right onto Lake Street**
- **Turn left onto Althea Street to Umatilla Blvd**
- **Stop at USB (CHALLENGE)**
- **Continue onto Umatilla Blvd turn right onto Seminole Street**
- **Turn left onto Kentucky to Presbyterian Church (CHALLENGE)**
- **Take Kentucky south to Ocala Street (VOLUNTEERS NEEDED)**
- **Continue on Kentucky to Harris Street**
- **Make a right into the alley before Gator Grill**
- **Make a left into breezeway beside Gator Grill (CHALLENGE)**
- **Continue onto 19 to CROSS at TRAFFIC LIGHT to Cadwell Park**
- **Last challenges and The Finish Line**
- **Exhibitors, food and entertainment**