

1 MINUTES, UMATILLA CITY COUNCIL MEETING
2 SEPTEMBER 19, 2017 7:00 P.M.
3 COUNCIL CHAMBERS, 1 S CENTRAL AVENUE, UMATILLA, FL
4

5 Pledge led by **President Wright** and invocation given by **Pastor Polly Kammer**, Encounter Life
6 Church of God .
7

8 **Meeting called to order at 7:01 p.m.**
9

10 **ROLL CALL**

11 IN ATTENDANCE: President Laura Wright; Vice President Brian Butler; Council members
12 Katherine Adams, Eric Olson, Scott Purvis; Mayor Mary Johnson; Public Works Director Aaron
13 Mercer; Police Chief Adam Bolton; Fire Chief Shane Lanoue; Finance Manager Brent Mason;
14 City Attorney Grant Watson; City Manager Scott Blankenship; City Clerk Karen Howard

15 ABSENT:
16

17 **AGENDA REVIEW**

18 **City Manager Scott Blankenship** requested addition of Resolution 2017-47 Debris Removal
19 under Public Hearings.
20

21 **MOTION by Olson; SECOND by Purvis; to approve the agenda as amended. Motion**
22 **carried.**
23

24 **MINUTES REVIEW**

25 1 Minutes, City Council meeting, September 5, 2017
26

27 **MOTION by Purvis; SECOND by Butler; to approve Minutes of City Council meeting of**
28 **September 5, 2017. Motion carried.**
29

30 **PUBLIC COMMENT**

31 None
32

33 **FINAL BUDGET HEARING**

34 2 Resolution 2017 - 42 Final Millage Rate F/Y 2017-2018
35

36 Resolution 2017-42 was read into the record by **Attorney Kevin Stone:**
37

38 **RESOLUTION 2017 – 42**
39

40 **A RESOLUTION OF THE CITY OF UMATILLA, LAKE COUNTY, FLORIDA,**
41 **ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR THE CITY OF**
42 **UMATILLA FOR FISCAL YEAR 2017-2018, PROVIDING FOR AN EFFECTIVE DATE.**
43

44 **WHEREAS**, the City of Umatilla of Lake County, Florida, on September 19, 2017,
45 adopted Fiscal Year 2017-2018 Final Millage Rates following a public hearing as required by
46 Florida Statute 200.065; and,

93 Council.

94
95 2. The City Manager is hereby authorized and directed to maintain and amend the
96 budget so as to reflect the anticipated revenue and the appropriation of, and the
97 expenditure of, all grant funds and casualty loss insurance reimbursements
98 committed to, or received by the city subsequent to September 30, 2017 and prior
99 to October 1, 2018, in accordance with direction of the City Council as to the
100 appropriation and expenditure of such grants as and when received.

101
102 3. This Resolution shall take effect immediately upon its adoption.

103
104 **DULY ADOPTED** at a Public Hearing this 19th day of September, 2017, by the City Council of
105 the City of Umatilla, Lake County, Florida.

106
107 **MOTION by Olson; SECOND by Purvis; to adopt Resolution 2017-43 setting the final**
108 **budget of the City of Umatilla for Fiscal Year 2017-2018 at \$7,890,349 of which the total**
109 **operating budget is \$5,049,876 which is \$506,851 or 11.16% more than last year's total**
110 **operating expenditures. Motion carried.**

111
112 **Resolution adopted at 7:07 p.m.**

113
114 **City Council meeting adjourned at 7:07 p.m.**

115 **City Council meeting reconvened at 7:09 p.m.**

116
117 **PUBLIC HEARINGS/ORDINANCES/RESOLUTIONS**

118 4 Resolution 2017 - 45 DBE Plan Revision

119
120 **Attorney Kevin Stone** read the resolution by title:

121
122 **RESOLUTION 2017 - 45**

123
124 **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UMATILLA, FLORIDA**
125 **ADOPTING THE UMATILLA MUNICIPAL AIRPORT DISADVANTAGED BUSINESS**
126 **ENTERPRISE (DBE) PLAN; AND PROVIDING AN EFFECTIVE DATE.**

127
128 **City Manager Blankenship** reported the Council approved the DBE plan on August 1st. The FAA
129 reviewed the submitted plan and requested the addition of an additional project in 2020 which
130 increased the DBE goal from 6.2% to 6.7%.

131
132 Staff recommends approval of the revised DBE plan.

133
134 **MOTION by Purvis; SECOND by Olson; Approval of Resolution 2017 – 45, Revised DBE**
135 **Plan for Umatilla Municipal Airport. Motion carried.**

136
137 5 Resolution 2017 – 46 Budget Amendment
138 BESH Planning Grant Proposal

139 **Attorney Kevin Stone** read the resolution by title:

140

141

RESOLUTION 2017 - 46

142

143 **A RESOLUTION OF THE CITY OF UMATILLA, LAKE COUNTY, FLORIDA,**
144 **AMENDING THE FISCAL YEAR 2016/2017 BUDGET; AUTHORIZING THE CITY**
145 **MANAGER OR HIS DESIGNEE TO TAKE ALL ACTIONS NECESSARY TO**
146 **IMPLEMENT THE TERMS AND CONDITIONS OF THIS RESOLUTION; PROVIDING**
147 **FOR AN EFFECTIVE DATE.**

148

149 **City Manager Blankenship** said the City is interested in utilizing the State Revolving Fund Grant
150 Loan Program for the proposed sewer connection project with the City of Eustis or building a new
151 wastewater treatment facility.

152

153 This program is available for three activities, to be completed in order, the first is the Planning
154 Loan,

155

156 The City was recently approved by the FDEP to move forward with the initial step. The Grant
157 Loan Program is in the amount of \$70,000. One-half of the amount (\$34,980) will qualify for loan
158 forgiveness and the city will be responsible for the other half, or \$34,980.

159

160 An amendment to the 2016/2017 approved budget is being presented for Council consideration.
161 Staff recommends approval of the budget amendment and approval of the BESH proposal for SRF
162 Planning Report.

163

164 **MOTION by Olson; SECOND by Purvis; Adoption of Resolution 2017-46 Budget**
165 **Amendment; 2) Approval of BESH proposal, Engineering Services for the SRF Planning**
166 **Loan Funding Assistance in the amount of \$69,960.**

167

168 **Council member Adams** asked about the process since there are two possible projects.

169

170 **Rob Ern** of BESH said the SRF process requires we look at all feasible alternatives for the project.
171 When doing that study we will look at the financial information related to the capital improvements
172 to determine the correct alternative. When entering the next phase the process will be working
173 only on the alternative selected.

174

175 The city qualifies for 80% forgiveness of the loan and the loans will be rolled together. The rates
176 are around 1% currently.

177

178 The time frame for the BESH portion of the Facility Plan will take about 10-12 weeks. PRMG
179 will perform utility rate consulting services and their portion will take 4-5 months to complete.

180

181 **Motion carried.**

182

183 **AMENDMENT TO AGENDA**

184 **Resolution 2017-47, Debris Removal**

185 **Attorney Stone** read resolution by title:

186

187

RESOLUTION 2017 - 47

188

189 **RESOLUTION BY THE CITY COUNCIL OF THE CITY OF UMATILLA, LAKE**
190 **COUNTY, FLORIDA, DECLARING THAT HURRICANE IRMA MAY HAVE**
191 **GENERATED A SIGNIFICANT AMOUNT OF STORM DEBRIS ALONG PRIVATE AND**
192 **NON-CITY MAINTAINED ROADWAYS WITHIN THE CITY; DECLARING THAT THE**
193 **REMOVAL OF ANY SUCH DEBRIS BY CONTRACTORS UTILIZED BY LAKE**
194 **COUNTY, FLORIDA MAY BE IN THE PUBLIC INTEREST IN ORDER TO ELIMINATE**
195 **IMMEDIATE THREATS TO LIFE, PUBLIC HEALTH, SAFETY, AND THE ECONOMIC**
196 **RECOVERY OF THE COMMUNITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

197

198 **Attorney Stone** said this was added to the agenda at the last minute for a technical reason. Years
199 ago the city entered into an Interlocal Agreement with Lake County for the county's contractor to
200 pick up storm debris when the Interlocal was activated. There are advantages to this: the county
201 can help provide the labor and the big service we get out of this is that the county does the FEMA
202 paperwork applications and reimbursements. They front the costs and later work with the cities to
203 determine the cities contributions because FEMA does not reimburse 100%.

204

205 Umatilla along with Howey-in-the-Hills, Minneola, and Clermont activated the agreement with
206 the county.

207

208 We got information from the county yesterday that because the Federal Government determined
209 this was a severe enough event that FEMA will reimburse local governments part of the costs for
210 cleaning up private roads, something they do not normally do.

211

212 The county yesterday said we can include private roads within the city under this agreement and
213 get Federal reimbursements. There are a lot of requirements. We are not sure we are going
214 undertake all the requirements. However, the first step is to adopt a resolution declaring it is in the
215 public interest for this clean up to occur and that there is a debris problem on private roads. Rather
216 than wait until the next time the Council meets we wanted to meet this condition today. We still
217 have some decisions to make as to what kinds of private road it would make sense to do. We might
218 not take advantage of this program.

219

220 **City Manager Blankenship** said this could affect Lakeview Terrace, Olde Mill Stream and some
221 Mobile Home parks. I do not know if we want a public private partnership, but it gives the option
222 for the city to take advantage of the program.

223

224 **Public Works Director Mercer** said I worked with the debris contractor and spotter today and
225 they have a listing of our roads.

226

227 **City Manager Blankenship** said they track where the debris comes from and it is a very
228 complicated process.

229

230 **MOTION by OLSON; SECOND by PURVIS; to approve Resolution 2017-47. Motion**
231 **carried.**

232
233 **NEW BUSINESS**
234 6 Florida Hospital Waterman – Request for Letter of Support for Medical Rehab Unit
235
236 **City Manager Blankenship** said Florida Hospital Waterman requested the city provide a letter that can
237 be included with their Certificate of Need application for the inclusion of a 12 bed Comprehensive
238 Medical Rehab Unit in the new patient tower at the Waterman campus.

239
240 A draft letter is included in your packet. If Council does not have objections please provide consensus
241 for the letter to be signed by the Mayor and forwarded to Waterman.

242
243 **Council consensus to provide Letter of Support to Florida Hospital Waterman for**
244 **Comprehensive Medical Rehab Unit.**

245
246 **GENERAL DISCUSSION**
247 **Council member Olson** thanked staff for everything they did to keep this city up and running.

248
249 **City Manager Blankenship** said there will be a presentation at the next meeting regarding
250 hurricane activities.

251
252 **REPORTS**
253 **Attorney Stone** reported on House Bill 687, Small Cell Wireless Antenna Siting passed earlier
254 this year that **Council member Adams** asked about at the last meeting. There perhaps is
255 something we could with that. In a city like Umatilla there are not that many facilities that would
256 be affected.

257
258 Utility poles owned by private parties are not subject to this and it does not affect things that are
259 not within the right of way. Another exclusion is FDOT. The new law specifically says in spite of
260 that state’s preemption we are allowed to regulate specific things like zoning, historic preservation,
261 esthetics, size and location. I would like to go back into our Land Development Regulations and
262 determine if there is something that should be tweaked in the areas we are allowed to do so.

263
264 **MAYOR**
265 **Mayor Johnson** reported the following:
266 • Checking on elderly neighbors during the storm
267 • Talked to kindergarteners with the Homeschooler Group
268 • Career Fair has been rescheduled to November because of the hurricane

269
270 **COUNCIL MEMBERS**
271 **President Wright** reported the following:
272 • Preparing for hurricane

273
274 **Vice President Butler**

- 275 • Thanked the Police Department, Fire Department and city staff members who did a
276 tremendous job

277

278 **STAFF**

279 **Public Works Director Aaron Mercer** reported

- 280 • Sidewalk projects pushed back until after October
281 • Working on keeping the city clean

282

283 **Fire Chief Shane Lanoue**

- 284 • Work during storm
285 • Increasing staffing
286 • Letter of intent for fire truck to Pierce

287

288 **Police Chief Adam Bolton** reported

- 289 • Rumors were spread regarding looting. This rumor is completely false
290 • Shortly after the storm we had double staffing after the storm and were stopping all
291 people walking

292

293 **President Wright** noted the reports in the packet and the calendar of upcoming events.
294 Reservations for the Lake County League of Cities are due.

295

296 **Meeting adjourned 7:35 p.m.**

297

298

ATTEST:

299

300

301

302 _____
303 Laura K Wright
Council President

Karen H. Howard, CMC
City Clerk