

MINUTES, CITY COUNCIL MEETING  
NOVEMBER 6, 2018 7:00 P.M.  
COUNCIL CHAMBERS, 1 S CENTRAL AVENUE, UMATILLA, FL

**Meeting called to order at 7:15 p.m.**

**ROLL CALL**

IN ATTENDANCE: President Laura Wright; Vice President Brian Butler; Council members Katherine Adams, Eric Olson, Scott Purvis; Public Works Director Aaron Mercer; Police Chief Adam Bolton; Finance Director Regina Frazier; City Attorney Kevin Stone; City Manager Scott Blankenship; City Clerk Karen Howard  
ABSENT: Mayor Johnson

**AGENDA REVIEW**

**City Manager Blankenship** noted the addition of an item under New Business: Addition of Finance Director as signatory on bank accounts.

**MOTION by Olson; SECOND by Purvis; to approve Agenda as changed. Motion carried.**

**CONSENT AGENDA**

- 1 Minutes, City Council meeting October 16, 2018
- 2 Declaration of Surplus Goods

**MOTION by Olson; SECOND by Purvis; approval of Consent Agenda as is. Motion carried.**

**PUBLIC COMMENT**

None

**PUBLIC HEARINGS/ORDINANCES/RESOLUTIONS**

- 3 Ordinance 2018 – H-1 Sunational/Faryna Rezoning, Second Reading

**City Attorney Kevin Stone** read the ordinance by title:

**ORDINANCE 2018 – H - 1**

**AN ORDINANCE OF THE CITY OF UMATILLA, COUNTY OF LAKE, STATE OF FLORIDA, RECLASSIFYING 18.77± ACRES OF LAND ZONED LAKE COUNTY AGRICULTURE (AG) TO THE DESIGNATION OF PLANNED UNIT DEVELOPMENT (PUD) IN THE CITY OF UMATILLA FOR THE HEREAFTER DESCRIBED PROPERTY OWNED BY SHARON FARYNA LOCATED WEST OF ROGER GILES ROAD AND EAST OF CHARLES OSBORNE ROAD; DIRECTING THE CITY MANAGER TO PROVIDE CERTIFIED COPIES OF THIS ORDINANCE AFTER APPROVAL TO THE CLERK OF THE CIRCUIT COURT, THE LAKE COUNTY MANAGER AND THE SECRETARY OF STATE OF THE STATE OF FLORIDA; PROVIDING FOR AN EFFECTIVE DATE.**

**Attorney Stone** noted the testimony at the prior reading is part of the record.

There were no questions of staff or public comment.

**MOTION by Olson; SECOND by Purvis to approve Ordinance 2018-H-1 Rezoning, second reading.**

**AYES: Adams, Olson, Purvis, Butler, Wright**

**NAYS:**

**Motion carried.**

**NEW BUSINESS**

- 4 Contract – Fire Assessment Services

**City Manager Blankenship** noted the Fire Assessment Fee Program requires the Council to pass an Initial Assessment Resolution each year. Information provided to the Property Appraiser and Tax Collector has to be updated and it is a fairly complicated process.

GSG has submitted a proposal to provide the required annual maintenance covering three fiscal years at a cost of \$5,500 per year. Staff recommends approval.

Staff may be able to do this reporting in the future but recommendation at this time is to engage the consultants.

**Finance Director Regina Frasier** said GSG would act in the same capacity as they did for the study and explained the process. If a property owner has a dispute, it would be with the Property Appraiser's Office and not GSG.

Discussion focused on the way property is classified by the city with the Property Appraiser's categories being more in depth. They go out and view what is actually taking place on the property and talk with the city. It is a really complex process.

**Attorney Stone** said they develop our tax rolls. Our data is zoning which does not tell you what the actual uses are on the property. The county sends people out to find out what is happening.

**MOTION by Olson; SECOND by Purvis; approval of continual contract with GSG for \$5,500 per year for fiscal years 2019-2020; 2020-2021; 2021-2022. Motion carried.**

5 Demolition City Hall Campus

**City Manager Blankenship** said at the last meeting I mentioned we struggled to find a contractor to give us an estimate for demolition. We received an estimate for demolition from Greenwood & Son Contracting for \$25,000. I need some direction on how Council wishes to proceed.

**Finance Director Frazier** noted this was not included in the budget but it is within the parameters of the CRA plan and CRA funding can be used for that project which would be my recommendation.

**Public Works Director Aaron Mercer** said the city crew could do the irrigation in-house and suggested finding a different source for sod.

**Consensus to move forward.** A CRA meeting was scheduled for December 4, 2018.

#### **Addition of Finance Director as Signatory on City Bank Accounts**

**City Manager Blankenship** requested the addition of **Finance Director Regina Frazier** as signatory on the city's bank accounts in addition to **Mr. Blankenship** and **City Clerk Karen Howard**.

**MOTION by Olson; SECOND by Purvis; to approve the addition of Finance Director Regina Frazier as signatory on the city's bank accounts. Motion carried**

#### **GENERAL DISCUSSION**

##### **SR 19 Safety**

**City Manager Blankenship** noted while he was on vacation he noticed a safety program with flags pedestrians would hold when walking across the street.

Discussion ensued regarding testing the flags at the five-point intersection at a minimal cost, monitoring it at one intersection to determine results. Staff will check to see if a safety grant is available.

**Council consensus to move forward.**

##### **Commercial Fire Inspections**

**City Manager Blankenship** discussed the need for improvement regarding city performed commercial fire inspections. **Fire Chief Lanoue** has started doing courtesy visits. We are not going out there just to find things; we want to help the businesses get where they need to be. Our recommendation is to get on a routine system for annual inspections of the commercial businesses and halfway homes and getting our building safe.

**Chief Lanoue** said his intent is to have a successful inspection. If there is a violation, we give them 30 days and go back for reinspection. If there is an immediate life safety issue, we work with the business to address it as quickly as possible. We never go in with the intent to shut someone down. Discussion took place on procedure that entails initial review by the City Manager who will meet with the business owner. If positive action does not occur, the case would go to the Special Master as a last resort.

**City Manager Blankenship** said in the next month staff will bring back a fee structure for Council to review. It is our intent not to charge for commercial inspections at this time.

**Council member Olson** asked **Mr. Mercer** to report on the gazebo in Olson Park. **Public Works Director Mercer** said the gazebo in Olson Park is in disrepair because of termite damage. The park is in the CRA and a replacement could be paid for through CRA funds.

Discussion took place on repurposing the basketball backboard and hoop replaced at Cadwell Park and installing it at an asphalt pad located at the park. Staff will bring back estimates for replacing the gazebo to present at the CRA meeting.

## REPORTS

### **Council member Purvis**

- Thanked **Chief Bolton** for the pedestrian crossing between the church and the boulevard during the Halloween events. **Chief Bolton** noted the FBC paid for the crossing officer

### **Council member Olson**

- Attended Trunk or Treat on Umatilla Blvd – great event

### **Council member Adams**

- Attended FBC Trunk or Treat
- Attended Veteran's Village opening

### **President Wright**

- Attended Trunk or Treat on Umatilla Blvd
- Attended Veteran's Village opening
- Attended First Baptist Church Opioid program

### **Police Chief Adam Bolton** reported:

- Safe and successful events were held
- Former Reserve Officer **Juan Saavedra** is now a full time officer on our force


### **Fire Chief Lanoue** reported:

- Working with new tenants in Southside Shopping Center to include a sub shop, day care, and church
- The new fire truck will be delivered the last week in January and a ceremony is planned in February

**Meeting adjourned 8:00 p.m.**

  
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Laura Wright  
Council President

**ATTEST:**

  
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Karen H. Howard, CMC  
City Clerk