

MINUTES, SPECIAL MEETING  
JULY 31, 2018 7:00 P.M. or as soon thereafter as possible  
COUNCIL CHAMBERS, 1 S CENTRAL AVENUE, UMATILLA, FL

**Meeting called to order at 7:21 p.m.**

**ROLL CALL**

IN ATTENDANCE: President Laura Wright; Vice President Brian Butler; Council members Katherine Adams, Eric Olson, Scott Purvis; Mayor Mary Johnson; Public Works Director Aaron Mercer; Police Chief Adam Bolton; Fire Chief Shane Lanoue; Finance Director Regina Frazier; City Manager Scott Blankenship; City Clerk Karen Howard

ABSENT:

1 Set Millage Rate for Fiscal Year 2018-2019

**City Manager Blankenship** said initially staff was going to recommend maintaining the millage rate at the same level as last year of 7.1089. Once you set the rate tonight, you cannot increase the millage but you can lower it.

Based on the options discussed to balance the budget, my recommendation as you establish the millage rate is to set the rate two points higher at 9.1089. We do not anticipate going that high but it would at least give you the option if you determine you need to use that option as we go through the budget process.

The Tentative Budget Hearing is scheduled for September 4<sup>th</sup> and the Final Budget Hearing is scheduled for September 18<sup>th</sup>.

If the Fire Assessment Fee does not get adopted there is an option.

**City Manager Blankenship** said each mil is \$114,000 for the general fund. What is voted on today is the maximum increase to the millage rate; they cannot go higher, but they can reduce it. It give you the option to increase it.

Discussion took place on the issue if the Fire Assessment Fee does not get adopted and we do not raise the millage then we are short in reserves. It the Fire Assessment Fee is adopted then the millage can be lowered.

**MOTION by Olson; SECOND by Purvis; to raise the 2019 millage rate to 9.1089. Motion carried.**

2 Resolution 2018 – 26 Notice of Intent to Withdraw

**City Clerk Howard** read the Resolution by title:

**RESOLUTION 2018 - 26**

**A RESOLUTION OF THE CITY OF UMATILLA, LAKE COUNTY, FLORIDA, PROVIDING PUBLIC RISK MANAGEMENT OF FLORIDA WITH NOTICE OF THE CITY'S INTENT TO WITHDRAW AND PROVIDING FOR AN EFFECTIVE DATE.**

**City Manager Blankenship** said this is related to the Insurance RFP we put out. Part of the contact with PRM is to give them an Intent to Withdraw even though we do not know that we will be withdrawing. If depends upon how the bids come back. That is part of the process and we recommend approval.

Discussion took place on the ability to get back into PRM. **City Manager Blankenship** said PRM will submit a bid. The city does not have a financial stake.

**Finance Director Regina Frazier** explained PRM is a consortium of cities who join together and PRM gets better rates. The City does not have money sitting in a fund.

**MOTION by Olson; SECOND by Purvis; to Resolution 2018 – 26. Motion carried.**

**PUBLIC COMMENT**

None

**Meeting adjourned 7:30 p.m.**



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Laura Wright  
Council President

**ATTEST:**



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Karen H. Howard, CMC  
City Clerk