

MINUTES, UMATILLA CITY COUNCIL MEETING
APRIL 3, 2018 7:00 P.M.
COUNCIL CHAMBERS, 1 S CENTRAL AVENUE, UMATILLA, FL

Pledge led by **President Wright** and invocation given by **City Clerk Karen Howard**.

Meeting called to order at 7:00 p.m.

ROLL CALL

IN ATTENDANCE: President Laura Wright; Vice President Brian Butler; Council members Katherine Adams, Eric Olson; Mayor Mary Johnson; Public Works Director Aaron Mercer; Police Chief Adam Bolton; City Attorney Kevin Stone; City Manager Scott Blankenship; City Clerk Karen Howard

ABSENT: Council member Scott Purvis

AGENDA REVIEW

City Manager Scott Blankenship noted an Amendment to the agenda was distributed Monday. New agenda item 7 is Resolution 2018-14, a reimbursement resolution for a proposed purchase of radio read meters. **City Manager Blankenship** requested Resolution 2018-13 Interlocal Agreement Local Option Gas Tax be tabled.

MOTION by Olson; SECOND by Butler; to approve the agenda as changed. Motion carried.

CONSENT AGENDA

- 1 Minutes, City Council meeting, March 20, 2018
- 2 American Tower Contract Extension

MOTION by Olson; SECOND by Butler; to approve the Consent Agenda. Motion carried.

PROCLAMATIONS – Mayor Johnson

- 3 EAA Chapter 74

Mayor Johnson read and presented the proclamation to **Ken Jordan**.

Ken Jordan thanked the city on behalf of the EAA Chapter 74. We touched the minds of a number of children and gained some traction as to what aviation can do for the youth of Umatilla.

We would like to do this program again without having an open house. There are other programs in addition to The Young Eagles. We hope to create sustaining programs in Umatilla.

- 4 Water Conservation Month

Mayor Johnson read and presented the Water Conservation Month proclamation to **Susan Davis** with St. John's Water Management District. **Ms. Davis** thanked the city for the proclamation and said a list goes to Tallahassee. It shows how water conservation is important through the city's efforts and individual efforts.

PRESENTATION

Mid-Year Budget Report – Regina Frazier, Finance Director

Regina Frazier noted we are half way through the fiscal year and gave a breakdown of the various revenues and expenditures, highlighting various departments.

Expenditures are under budget across all departments. Everything is right on track and the city is meeting budget expectations at mid-year.

PUBLIC COMMENT

President Laura Wright noted **Hannah Carpenter**, candidate for Girl's State this year was in the audience.

PUBLIC HEARINGS/ORDINANCES/RESOLUTIONS

- 5 Fire Truck
 - 5a Resolution 2018 – 10 Reimbursement Resolution

- 5b Resolution 2018 – 11 Fire Truck Financing
- 5c Resolution 2018 – 12 USDA Fire Truck Grant

City Attorney Kevin Stone read the resolutions by title:

RESOLUTION 2018 - 10

A RESOLUTION EXPRESSING THE INTENT OF THE CITY OF UMATILLA, LAKE COUNTY, FLORIDA TO DESIGNATE A QUALIFIED TAX-EXEMPT OBLIGATION FOR ACQUISITION OF PIERCE FIRE APPARATUS; EXPRESSING THE INTENT FOR PURPOSES OF COMPLIANCE WITH UNITED STATES TREASURY REGULATION SECTION 1.150-(2)(e) TO REIMBURSE WITH THE PROCEEDS OF SUCH TAX-EXEMPT FINANCING, EXPENDITURES MADE WITH RESPECT TO SUCH EQUIPMENT LEASE; PROVIDING FOR THE ISSUANCE BY THE CITY OF OBLIGATIONS IN AN AGGREGATE PRINCIPAL AMOUNT NOT EXCEEDING \$480,000 TO PAY THE COST OF SUCH LEASE; AND PROVIDING AN EFFECTIVE DATE.

RESOLUTION 2018 – 11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UMATILLA, FLORIDA, AUTHORIZING THE EXECUTION AND DELIVERY OF A FINANCING AGREEMENT AUTHORIZING THE PURCHASE OF PUBLIC SAFETY EQUIPMENT; AUTHORIZING THE EXECUTION BY THE MAYOR OR CITY MANAGER OF DOCUMENTS AS MAY BE NECESSARY TO COMPLETE THE TRANSACTIONS CONTEMPLATED HEREBY; AND PROVIDING FOR AN EFFECTIVE DATE.

RESOLUTION 2018 – 12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UMATILLA, FLORIDA, AUTHORIZING ACCEPTANCE OF USDA GRANT FUNDING FOR THE PURCHASE OF A FIRE PUMPER TRUCK AND EQUIPMENT; AUTHORIZING CITY OFFICIALS TO EXECUTE SAID FUNDING AGREEMENT; PROVIDING FOR A SAVINGS CLAUSE AND PROVIDING FOR AN EFFECTIVE DATE.

City Manager Blankenship said these three resolutions pertain to the purchase of Fire Apparatus. Working with the USDA has been challenging. They will contribute with almost \$170,000 in grant funds. Explained the reason for the reimbursement resolution.

Staff learned USDA will not provide the grant funding through a lease purchase unless it is through their office. Staff has asked Chase for a loan rather than a lease and are awaiting a response. The Resolution calls for no greater than 4% interest rate. We will make sure there are no penalties for early prepayment.

Resolution 2018-10 provides the funding to be issued to the city with the city paying the supplier. Attorney Stone explained how a reimbursement resolution works.

USDA will release the grant funds once the city has taken delivery of the pumper and equipment.

Resolution 2018-11 authorizes the execution of the equipment financing proposal.

Resolution 2018–12 authorizes either the Mayor or City Manager to execute the USDA documents.

Staff requests three motions and votes be made on the resolutions.

MOTION by Olson; SECOND by Adams; to approve Resolution 2018-10 Reimbursement Resolution. Motion carried.

MOTION by Olson; SECOND by Butler; to approve Resolution 2018-11 Fire Apparatus Financing. Motion carried.

MOTION by Olson; SECOND by Butler; to approve Resolution 2018-12 USDA Fire Truck Grant. Motion carried.

- 6 Resolution 2018 – 13 Lake County Interlocal Agreement - Tabled

City Attorney Kevin Stone read the resolution by title:

RESOLUTION 2018 - 14

A RESOLUTION EXPRESSING THE INTENT OF THE CITY OF UMATILLA, LAKE COUNTY, FLORIDA TO DESIGNATE A QUALIFIED TAX-EXMPT OBLIGATION FOR ACQUISITION OF RADIO READ METERS; EXPRESSING THE INTENT FOR PURPOSES OF COMPLIANCE WITH UNITED STATES TREASURY REGULATION SECTION 1.150-(2)€ TO REIMBURSE WITH THE PROCEEDS OF SUCH TAX-EXEMPT FINANCING, EXPENDITURES MADE WITH RESPECT TO SUCH EQUIPMENT LEASE; PROVIDING FOR THE ISSUANCE BY THE CITY OF OBLIGATIONS IN AN AGGREGATE PRINCIPAL AMOUNT NOT EXCEEDING \$140,325 TO PAY THE COST OF SUCH ACQUISITION; AND PROVIDING AN EFFECTIVE DATE.

City Manager Blankenship said that staff has been exploring the purchase of radio read meters as a way to optimize time spent reading meters. Currently doing that task manually takes two people several days. Using the radio read technology it would take approximately ½ day.

Attorney Stone said a reimbursement resolution needs to be adopted if you buy the equipment before you borrow the money; it is an IRS box you are checking.

MOTION by Olson; SECOND by Adams; to approve Resolution 2018-14 Reimbursement Resolution for purchase of Radio Read Water Meters. Motion carried.

Public Works Director Mercer estimated the radio read meters should be in the ground in a month.

NEW BUSINESS

8 Impact Fee Study

City Manager Blankenship said we have a fire assessment study going on. In the last 30-45 days we have seen interest in development for close to 1,000 homes for prior PUDs approved by the Council. We have been talking about the impact on the city. Staff would like to do a study on how the new development will affect the city. I would like to get the ball rolling on this.

Staff is seeking approval to obtain a proposal from PRMG by piggy-backing on an existing contract with Martin County who selected the firm through an advertised RFP process.

The proposal would be brought back at a future Council meeting.

Council consensus to move forward with the Impact Fee Study.

9 Set Workshop for Fire Assessment Fees

City Manager Blankenship requested setting a workshop for a presentation by Sandi Walker of Government Services Group at 6:00 p.m. on April 17th prior to the next Council meeting.

Council consensus to set the workshop for 6 p.m. April 17th.

REPORTS

MAYOR

- The Umatilla Chamber golf tournament is this weekend

COUNCIL MEMBERS

Adams

- Lake Sumter MPO had a meeting last week to interview three people and took it to the LS MPO Board. David Mack from Wisconsin was selected as the new MPO Director.
- April 13th at Museum will have open house for home schooled students
- April 30th the Museum will be visited by the 4th grade class

Wright

- Busy with SAC meetings at School
- Working with Olde Mill Stream \$1,800 was raised for upgrades at Turning Point Girl's Ranch
- Very involved with schools


STAFF

Police Chief Adam Bolton reported he was preparing for a mock DUI at UHS on April 10th.

President Wright announced the upcoming meetings and events.

Meeting adjourned 7:40 p.m.

ATTEST:



Laura K Wright
Council President



Karen H. Howard, CMC
City Clerk