

MINUTES, UMATILLA CITY COUNCIL MEETING
MARCH 6, 2018 7:00 P.M.
COUNCIL CHAMBERS, 1 S CENTRAL AVENUE, UMATILLA, FL

Pledge led by **President Wright** and invocation given by **City Clerk Karen Howard**.

Meeting called to order at 7:00 p.m.

ROLL CALL

IN ATTENDANCE: President Laura Wright; Council members Katherine Adams, Eric Olson, Scott Purvis; Mayor Mary Johnson; Public Works Director Aaron Mercer; Police Chief Adam Bolton; Fire Chief Shane Lanoue; City Attorney Kevin Stone; City Manager Scott Blankenship; City Clerk Karen Howard

ABSENT: Vice President Butler

AGENDA REVIEW

MOTION by Olson; SECOND by Purvis; to approve the agenda as presented. Motion carried.

MINUTES REVIEW

1 Minutes, City Council meeting, February 20, 2018

MOTION by Purvis; SECOND by Olson; to approve Minutes of City Council meeting of February 20, 2018. Motion carried.

PUBLIC COMMENT

None

PUBLIC HEARINGS/ORDINANCES/RESOLUTIONS

2 Ordinance 2018 – A, Airport Fees, First Reading

City Attorney Kevin Stone read the ordinance by title:

ORESOLUTION 2018 - A

AN ORDINANCE AMENDING THE CITY OF UMATILLA CODE OF ORDINANCES CHAPTER 4 ARTICLE III AIRPORT RELATED BUSINESS; SECTION 4.1 SCHEDULE OF AIRPORT FEES; SECTION 4.3 RENTAL AND LEASE FEES; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING FOR AN EFFECTIVE DATE.

City Manager Blankenship we have 3 new hangars and a walk through this new hangars are larger we have an apartment that has had work done Staff recommends adjusting the lease rates on the airport apartments and establishing an overnight vehicle parking charge of \$2 per night.

MOTION by Olson; SECOND by Purvis; to approve Ordinance 2018-A Airport Fees, First Reading.

AYES: Adams, Olson, Purvis, Wright

Nos:

Butler absent

Motion carried.

3 Resolution 2018 – 08 Special Assessments on FRIM Notice

City Attorney Stone read the resolution by title:

RESOLUTION 2018 - 08

A RESOLUTION OF THE CITY OF UMATILLA, FLORIDA, ELECTING TO USE THE NON-AD VALOREM SPECIAL ASSESSMENTS ON THE TRIM NOTICE; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR AUTHORITY TO THE CITY MANAGER FOR IMPLEMENTING ADMINISTRATIVE ACTIONS;

PROVIDING TRANSMISSION OF THIS RESOLUTION TO THE LAKE COUNTY TAX COLLECTOR AND LAKE COUNTY PROPERTY APPRAISER; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

City Manager Blankenship said this allows the city to enter into agreements with the property appraiser's office related to the proposed fire assessment. This is for the process only; no fire assessment fees have been approved at this time.

Attachment A is an agreement to include the city's assessment as a part of the TRIM notice instead of paying to individually mail the notice to all property owners within the city, saving the city a considerable amount of money.

MOTION by Olson; SECOND by Purvis; to approve Resolution 2018-08, Non-ad valorem assessments on TRIM notice. Motion carried.

NEW BUSINESS

4 BESH Proposal – Smoke Testing and Lift Station Generator Design Project

City Manager Blankenship noted the BESH proposal is for the engineering work related to the \$500,000 REDI grant awarded to the city. The proposal covers development and implementation of a sewer smoke testing program and the design, bidding and construction administration services for the installation of emergency generators of three lift stations.

Public Works Director Mercer said it is anticipated the smoke test will uncover some issues. Depending on the repair cost, we may not have the funds to purchase three generators.

MOTION by Olson; SECOND by Purvis; to award contract to BESH Engineering for \$42,000 for REDI Project – Smoke Testing, Repairs, Lift Station Generator Design. Motion carried.

GENERAL DISCUSSION

Charter review

City Manager Blankenship said there were other things discovered during the review process and we are prepared to look at it with the Charter Review committee bringing recommendations to the Council. If the Council has suggestions for Charter changes please bring it forward.

The elected officials agreed there were things that needed to be reviewed.

REPORTS

CITY ATTORNEY

Attorney Stone provided an update on the Mebane Street. He reviewed the **Kent** survey and it was decided to perform a title search. The work has been started and **Mr. Stone** hopes to provide more information at the next meeting.

MAYOR

Mayor Johnson reported the following:

- Attended a wonderful Chamber Event at Olde Mill Stream
- Airport Open House was great with kids getting to fly for free
- Museum BBQ Event was very enjoyable
- March 17th is Clean Up Umatilla Day

COUNCIL MEMBERS

Council member Adams reporting the following:

- Museum Membership BBQ had a good turnout
- Enjoyed the Airport Open House
- Reported on the MPO meeting. There is a program called TMS they are thinking about discontinuing but indicated the City of Umatilla may need it. Eight applications were

submitted for Executive Director of which four were disqualified. There are two applicants from out of state and two from Florida

Council member Purvis

- Asked about the status of the filtration system

City Engineer Rob Ern reported the location of the drainage basin was shifted to the north side and required us to go back to LCWA for approval for the site change. It should be going for bid very soon.

President Wright

- Thanked **Mayor Johnson** for the decorations at the chamber event
- Attended and worked at Chamber Banquet
- Attended and worked at Museum BBQ
- Attended City Wide Yard Sale and worked at Library book sale. The new set up worked very well
- Attended the Airport Open House – nice event
- Will be attending Lake County League of Cities luncheon Friday and **Daniel Webster** will be speaking
- Will take part in Clean Up Umatilla Day

STAFF

Public Works Director Aaron Mercer

- REDI grant for 2017 is complete
- Hangar construction is substantially complete
- CDBG grant is ongoing. Will be attending a CDBG workshop in Tallahassee next week
- RFP for solid waste is in Mr. Stone’s office for review
- Landscape project at south end and medians is under design

Police Chief Adam Bolton

- We are preparing for the Big Orange Festival

Discussion took place on preventing pedestrians from crossing SR 19. **Chief Bolton** said an officer would be there to prevent foot traffic from crossing.

Fire Chief Shane Lanoue

- Olde Mill Stream spaghetti dinner netted \$6,900 which will be used for the brush truck. The vehicle is in Naples now. We expect it to be in service the first week in April. The support from Olde Mill Stream helps out a lot
- The purchase order was placed for the new engine which should be delivered in December
- Call volumes are up and man power is up

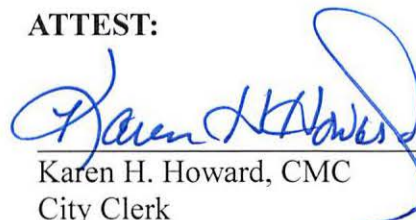
Discussion took place on burning within the city. **Chief Lanoue** said the department follows the state guidelines regarding burning. He predicted a burn ban would be implemented within the next few weeks.

President Wright referenced code report and announced the upcoming meetings and events.

Meeting adjourned 7:30 p.m.



Laura K Wright
Council President

ATTEST:


Karen H. Howard, CMC
City Clerk