



City of **Umatilla** Residential Driveway Apron
Florida

Permit Application
(Please Print or Type)

Date: _____ Bldg Permit No. _____

Applicant/ Name Permit Will Be Returned To: _____

Applicant's Street Address _____

Applicant's City, State, Zip _____

Signature of Applicant _____ Phone Number _____

Applicant's e-mail address _____

Alt. Key# _____ / _____ / _____ / _____
Section Township Range

House Number / Road Name _____

Subdivision Name _____ / _____

Applicant, Please Print Name _____

Contractor License # (Required unless built by owner) _____

A driveway permit is required to construct a new driveway, modify an existing driveway to meet city requirements, or install a temporary construction entrance within the public rights-of-way of City maintained roads. Issuance of a driveway permit does not vest any rights to the property owner for zoning, land use changes, or site improvements. The owner must follow all City procedures for permitting.

Driveway must be constructed in accordance with the the City of Umatilla Land Development Regulations and as shown on the attached sketch. Applicant holds the City of Umatilla harmless from all damages, claims, or injuries which may result from such work. Any deviation from the attached sketch must first be approved in writing by the City of Umatilla Public Works Department. Please see attached minimum requirement details for specifications.

Check one:

- Clay Road – No apron required – culvert pipe may be required – sod all disturbed areas.
- Paved Road – Option 1: 6" limerock base and minimum 1" Type S-III Asphalt. Option 2: 6"reinforced concrete (3000 PSI) using 10 foot square of 6" x 6" wire mesh placed a minimum of 10' from edge of existing pavement. Culvert pipe may be required – Sod all disturbed areas.

In areas where sidewalks are present or planned, the driveway must include a minimum 4 foot wide path traversing the driveway apron (at a maximum 1.5% cross slope) in compliance with ADA requirements.

| | |
|---|--|
| City Road # _____ | <u>To be completed by City Staff</u> |
| Driveway Permit Fee: \$50.00 Check/Transaction #: _____ Date: _____ | |
| Permit # _____ | Maint Area: _____ Signed: _____ Date Approved: _____ |
| Permit Shall Expire One (1) Year From Date Approved Date Expired: _____ | |
| Date of Final Inspection: _____ Inspector: _____ | |
| Comments or special conditions: _____ | |
| <p>The design has been reviewed and upon completion should meet the regulations and requirements as noted on this application. The driveway shall be constructed per approved subdivision plans if applicable. For inspection of a driveway associated with a building permit, call the City of Umatilla Building Department at (352)-669-3126. For inspection of a joint (Common Split) driveway or a driveway not associated with a building permit please call the the Building Department the day prior to schedule for an inspection.</p> <p style="text-align: right;">Submit permit to: the City of Umatilla</p> <p style="text-align: center;">1 S Central Ave, Umatilla, FL 32784 or email permitting@umatillafl.org</p> | |



Residential Driveway Apron Permit Application Requirements

To be completed by City Staff

- Single Family Driveway (standard A)
- Joint Driveway (Common/Split) (standard B)
- Driveway apron as Swale Check (standard C)
- Piped Driveway apron (standard D)
- Driveway apron conforming to Grade or Swale (standard E)
- Driveway apron with Miami Curb & Gutter (standard M)
- Driveway apron with Standard Curb & Gutter (standard S)

Permit Number

*The applicable driveway apron standard will be included with approved permit that is sent to applicant. *

1. Sidewalks must be constructed per FDOT Index 310, with maximum cross slope of 1.5%, 6 inches minimum thickness. (See detail on attachment).
2. To conform to sidewalk requirements, subdivision construction plans are available for review in the City of Umatilla Public Works Department located at 1 S Central Ave, Umatilla, FL 32784
3. Driveways are not permitted in the radius return of an intersection. With the exception of joint driveways, driveway aprons must be 100 feet from the nearest intersecting road and 10 feet from the nearest property corner. The driveway width at the property line may not exceed 24 feet (10 feet minimum) and shall include either the standard minimum radius of 8 feet or 8 foot long by 4 foot wide flares on either side of the driveway, for a maximum width of 32' at the edge of the roadway. Variance requests should be submitted to the the City of Umatilla Public Works Department.
4. Pavers installed as a driveway apron are the resident's responsibility to maintain, replace and/or repair. If pavers are removed to facilitate the City of Umatilla and/or a utility company to perform utility installation and/or maintenance, the paver(s) used as replacements may not be able to be matched.
5. If a culvert pipe is required, it shall be the same diameter of existing culverts in neighborhood. If there are no other culverts in the neighborhood, the culvert pipe shall be a minimum of 15 inches in diameter and a minimum of 30 feet in length measured from the end of miter to the end of miter. All right-of-way must be restored to its original condition and in accordance to applicable the City of Umatilla Codes. All disturbed areas must be sodded, matching existing grass type. Applicant shall be responsible for sod until it is established.
6. Driveway apron slope may not exceed 14%. Variance requests should be submitted to the the City of Umatilla Public Works Department. In areas where sidewalks are present or planned, the driveway must include a minimum 4 foot wide path traversing the driveway apron (at a maximum 1.5% cross slope) in compliance with ADA requirements.
7. Driveway permit shall expire one (1) year from date approved.
8. Driveway Apron Permit Application shall include a check made payable to the the City of Umatilla.

I have read and understand the above requirements _____
Applicant's Signature/Date



Driveway Apron Specification are the minimum standard required for the protection of the public roadways.

A DOT driveway permit is required for all proposals to access a State Road.

A Lake County driveway permit is required for all proposals to access a County road.

GENERAL REQUIREMENTS:

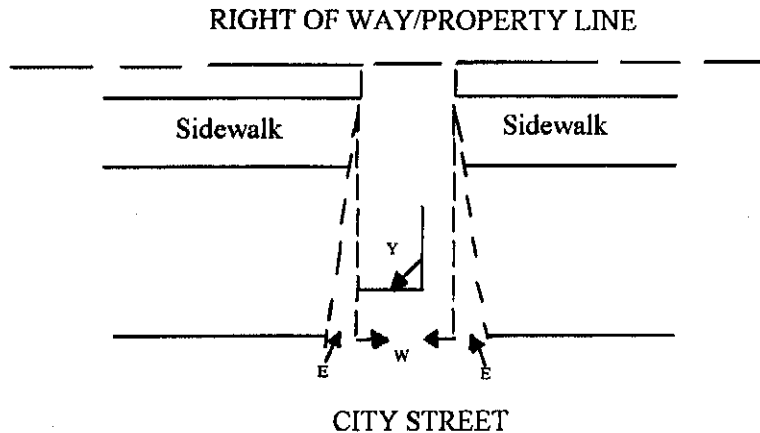
1. Driveways shall not be permitted in the radius return of an intersection.
2. Driveway flares must be constructed within the extensions of side boundary lines of the property.
3. On roads with curb and gutter, valley gutters shall be required in line with the gutter line.
4. No driveway shall be located within three (3) feet of a storm water inlet.
5. Residential driveway minimum widths shall be ten (10) feet.
6. Apron shall extend from edge of existing road to the Right of Way/Property Line.
7. Apron shall conform to swale or pipe drain will be required. (culvert pipe 15" diameter minimum with mitered ends and concrete collars.)
8. From edge if roadway for at least five (5) feet the concrete shall be six (6) inches with #10 – 6x6 wire mesh. The remainder of apron shall be at least four (4) inches.
9. Unpaved roads are not required to have an apron. Pipe drain may be required.
10. Existing sidewalk shall be removed.

Owner/Contractor will hold City of Umatilla harmless from all dangers, claims, or injuries that may be a result from such work.

Owner/Contractor will construct driveway in accordance with City of Umatilla Regulations as noted on this permit. An inspection is required before concrete is placed. A final inspection will be made when a project final inspection is made.

SIGNED _____ DATE _____
OWNER/CONTRACTOR

APPROVED _____ DATE _____
BUILDING OFFICIAL



W = Width
E = 3 foot flare
Y = 90°

**City of Umatilla
Driveway Apron Schematic**