



City of
Umatilla
Florida

BUDGET OVERVIEW





August 25, 2021

Mayor and City Council:

In accordance with State law and pursuant to the City Charter, I am pleased to present to you for consideration the Tentative Annual Operating Budget for Fiscal Year (FY) 2022.

To date we have accomplished significant objectives including:

Sewer

- Completed the bidding and contract award for the Construction Phase of the sewer interconnect with Eustis. The construction permit was issued and funding was secured. SJRWMD is funding \$1,500,000, a Legislative Appropriation in the amount of \$500,000 is part of the state's budget and the balance of the project is being funded through Florida's SRF (State Revolving Fund) with 80% forgiveness (grant funds) and a 0% interest rate on the loan balance.

Airport

- The Hangar Infrastructure Development project is complete. This project brings airside and landside access to the 27 acres on the west side of the airfield. A 4,500 SF storage hangar is being constructed in the newly opened area on a ground lease.
- The fuel farm rehabilitation was completed and reimbursement was received from FDOT
- The Runway 1-19 Extension and Rehabilitation project bids were received and the FAA application has been submitted. The construction is scheduled to begin in late in 2021
- The Airport Master Plan has progressed through the alternatives stage and the Airport Layout Plan set is being developed.
- The design is underway for a new General Aviation Terminal building located south of the fuel facility. The new terminal is the anchor project for our 27-acre hangar development area

Cadwell Park and Larkin Park

- Awarded \$50,000 in FRDAP funding for Cadwell Park Phase II
- Awarded \$50,000 in FRDAP funding for Larkin Park Phase II

Roads & Streets

- Repaving of streets indicated for this fiscal year have also been completed as well as the repaving of the swimming pool parking lot.

City Hall & Fire Department Renovations

- Both projects have been completed along with numerous additional projects that were funded through the CARES Act including upgraded audio-visual equipment in Council Chambers; new offices for Planning, Permitting and Building; a new generator at the Police Department; new payment kiosks at City Hall and the Library; and upgraded WiFi and other computer infrastructure throughout the City.

This year's budget is focused on improving our infrastructure that will provide superior service to our residents for many years to come. While the economy was strong until the COVID-19 Pandemic in early calendar year 2020, there are yet unrealized negative financial impacts to the City in this Fiscal Year. This unfortunate worldwide event will not keep the City from focusing on addressing our fiscal infrastructure needs to meet the needs of our citizens.

In FY 2022, we have again budgeted for improvements within our CRA boundaries that include road improvements and grants to businesses that want to enhance their properties.

These plans will be included in our Five-Year Capital improvement Plan.

Fund Balance for the General Fund is projected to end the current FY 2021 with a balance of \$1,126,490 which is \$339,745 more than originally budgeted. The City was able to reduce the budgeted use of General Fund Reserves for FY 2021, which will provide funding for unknown emergencies in Fiscal Year 2022.

Property values in Lake County have increased this year with City of Umatilla taxable values increasing by 11.84% or \$18.9 million. Of this total, \$10.9 million is attributable to new construction. We are presenting our budget with a millage rate of 7.1089, unchanged from FY 2021, generating property tax revenue of \$1,011,942 for General Fund and \$199,021 for Community Redevelopment Agency (CRA).

The remainder of this message is intended to highlight some of the more substantial areas of the overall operating budget for fiscal year 2022.

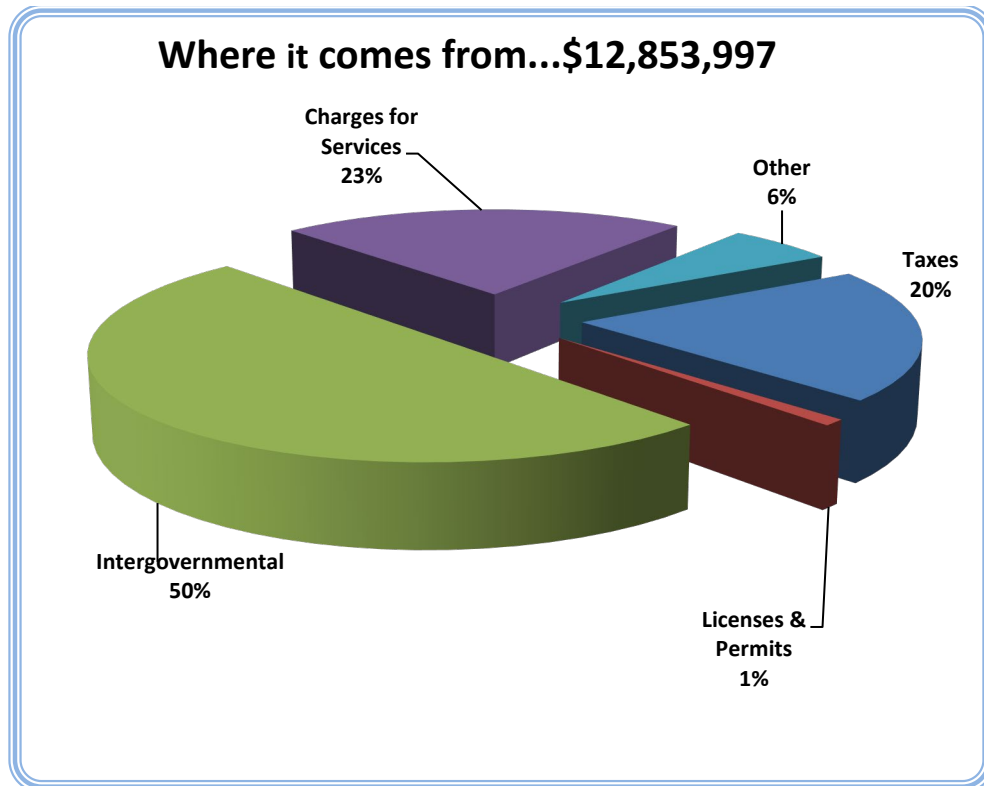
Budget Document

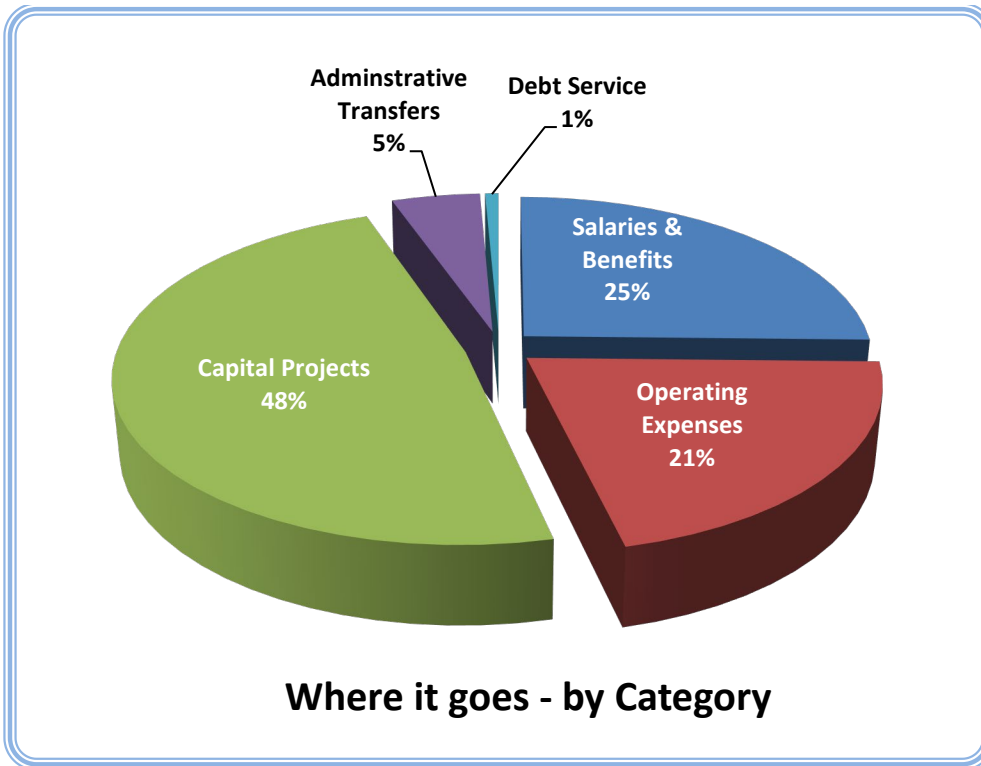
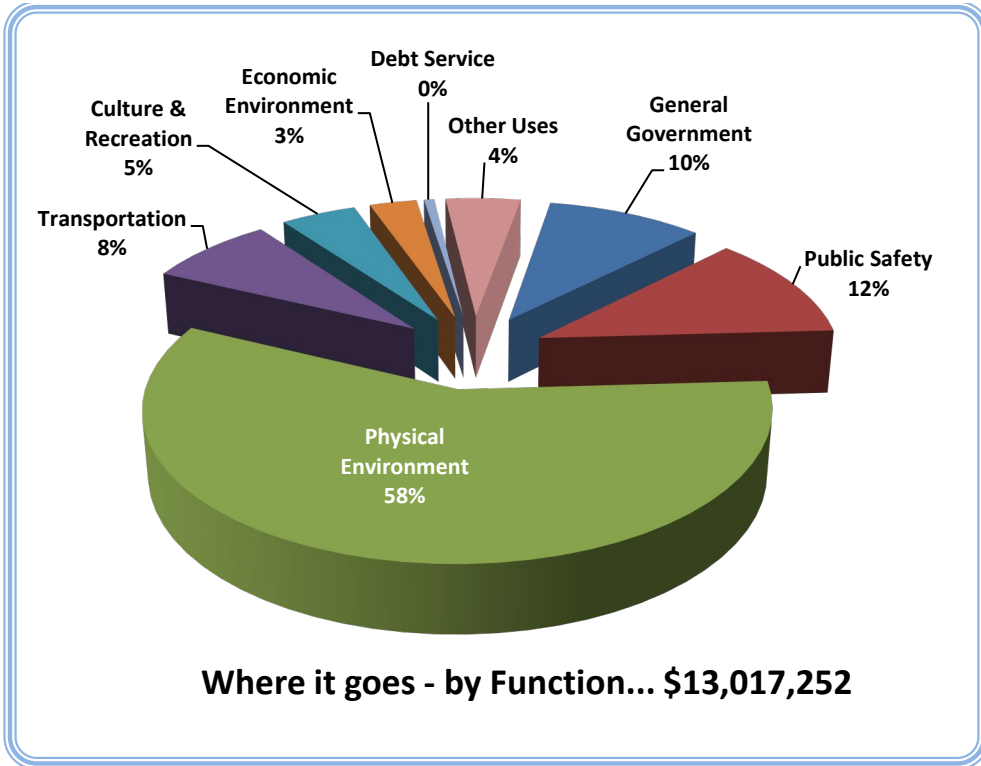
The budget is designed to provide the reader with a comprehensive and informative document that includes the policy directives of the Council. The budget is a plan that provides management with the necessary tools to analyze, diagnose, and evaluate how well appropriated funds are converted into the services desired by our citizens.

Budget Highlights

The proposed total expenditure budget for FY 2022 is \$13,017,252 compared to the FY 2021 adopted budget of \$13,830,376, which represents an overall decrease of \$813,124. This decrease is due to the timing of grant-funded projects that began during FY 2021 including airport projects and the Sewer Interconnect Project with the City of Eustis. City management continues to work with grantor agencies to seek funding for future capital projects.

- The proposed ad valorem millage rate is 7.1089, which is the same as adopted last year. Total ad valorem tax revenues projected are \$1,210,963, which is \$124,389 more than last year's budget. The FY 2022 General Fund property tax revenues are estimated at \$1,011,942, not including the City portion of the CRA property tax of \$199,021.
- The CRA also receives property tax revenue collected for properties within the district by the County and other taxing bodies. These revenues are included as Ad Valorem Taxes for reporting purposes, but are in addition to the City millage collections. The total anticipated revenues from other agencies is budgeted at \$156,922. This amount may change based on the adopted millage rates of the other taxing authorities.
- Major funding for capital projects continues in FY 2022 with the City taking advantage of our REDI status for project funding.





Roadway and Sidewalk Infrastructure

Our roadway improvements continue to be a high priority in FY 2022 with over \$150,000 budgeted to complete resurfacing projects.

Employee Salaries and Benefits

For FY 2022, the City health insurance costs increased 9.4% due to several large claims during last year. The increase in these costs have been reflected in the employees' premiums for next year. The City will be offering 2 new plan options including a high deductible HSA eligible plan with lower premiums beginning October 1, 2021 to help alleviate the burden of the increased rates. The City will continue its non-tobacco use and annual physical incentive program in FY 2022. We will again be increasing the amount paid by those that choose not to participate. Worker's compensation is expecting a slight increase in rates as well for next year. The City has again applied to receive a 3% credit for workplace safety and a 5% credit for a drug free workplace. Pension contribution rates have increased slightly by 0.83% for FRS-covered employees, while the City's Police Pension plan contributions were eliminated for one year due to the health of the plan.

Salary increases will be performance-based from 0.0% - 4.0% and will be determined by Department Head evaluations and approval by the City Manager. The contribution will not exceed the overall budgeted amount allocated in total.

Property and Casualty Insurance

Property and casualty insurance rates also saw an overall increase of 13.26% mainly due to additional property coverage and increases in insured values for FY 2022.

More detailed information and discussion will be provided through the workshop process including a visual presentation of issues and initiatives.

Sincerely,



R. Scott Blankenship
City Manager





FISCAL YEAR 2021-2022 BUDGET

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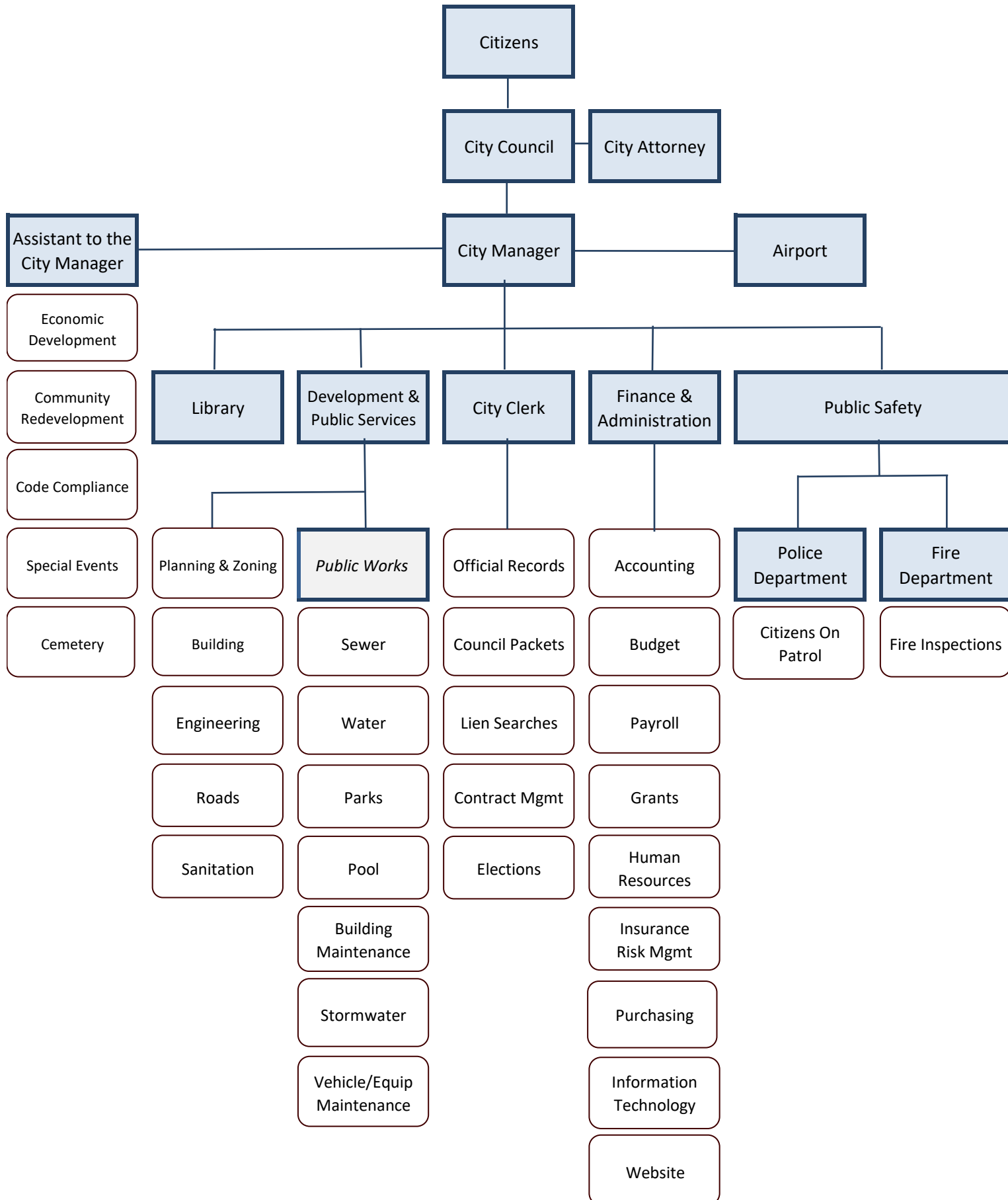
**CITY OF UMATILLA
BUDGET CALENDAR
FISCAL YEAR 2021-2022**

DATE	TASKS
06/01/21	Preliminary estimate of property tax value due from Property Appraiser
06/01/21	Departments begin budget preparation
06/10/21	Finance reviews budgets with departments
06/21/21	City Manager reviews budgets
06/28/21	Certification of Taxable Value by Property Appraiser
07/06/21	Budget workshop with City Council
07/06/21	Budget workshop with CRA Board
07/20/21	City Council sets Proposed Millage Rate and Fire Assessment
08/02/21	Deadline to submit Fire Assessment Roll to Property Appraiser for inclusion on TRIM notice
08/02/21	Statutory deadline to notify Property Appraiser of proposed millage rate and the date, time and place of the first public budget hearing
08/03/21	Budget workshop with City Council
08/16/21	Deadline for Property Appraiser to mail TRIM notices
09/07/21	Public Hearing to adopt tentative budget and millage rates, set final public hearing date, time and place.
09/07/21	Adopt Final Fire Assessment Resolution
09/15/21	Certify Fire Assessment Roll to Tax Collector
09/21/21	CRA Meeting to adopt CRA budget (held prior to Final Public Hearing)
09/21/21	Final Public Hearing to adopt FY 2021 millage rates and budget
09/24/21	Deadline to send adopted Millage Resolution to Property Appraiser, Tax Collector and the Florida Department of Revenue (3 days after final hearing)



CITY OF UMATILLA

Organizational Chart





CITY OF UMATILLA

FISCAL YEAR 2021-2022

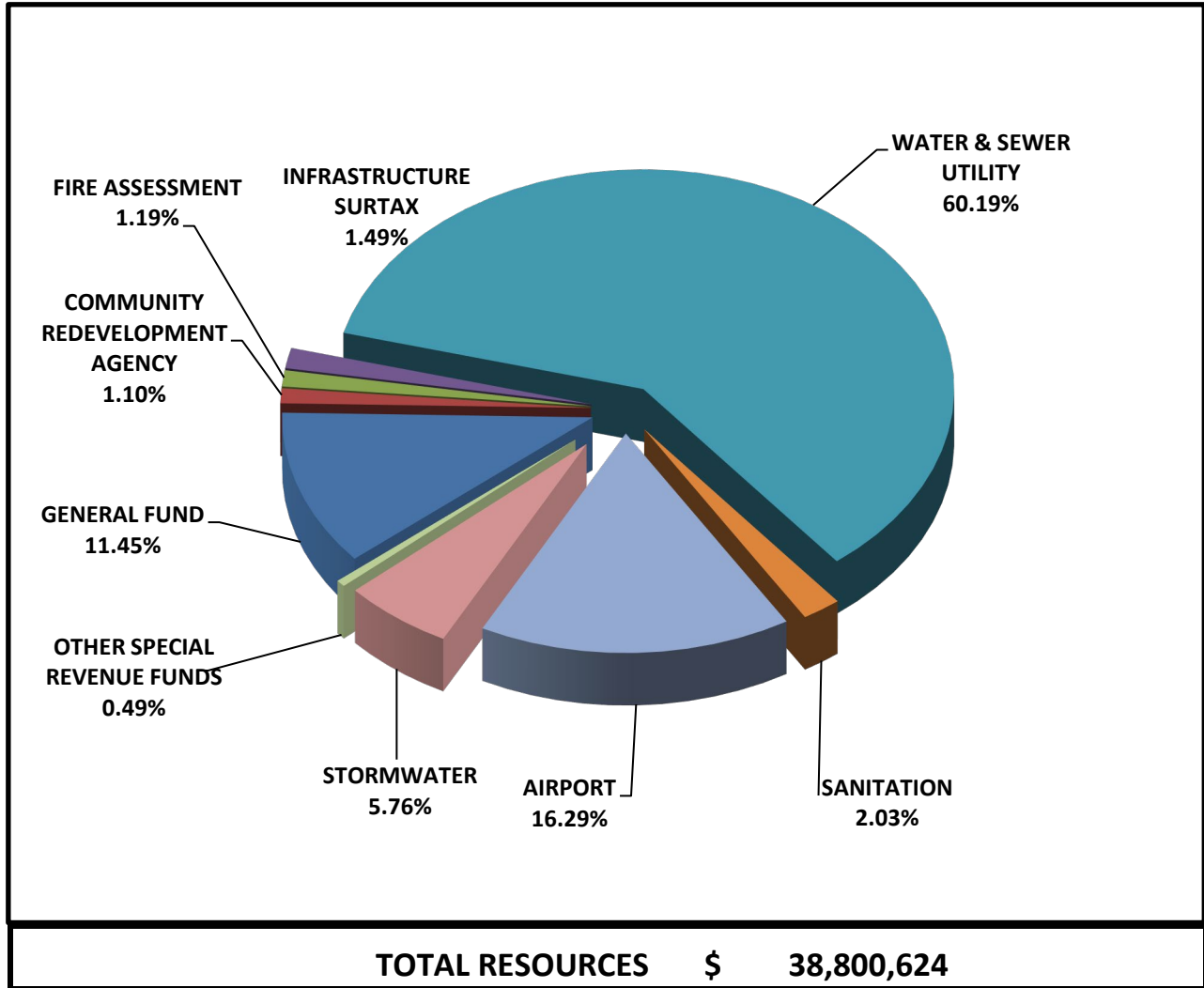
BUDGET SUMMARY

	GENERAL FUND	SPECIAL REVENUE FUNDS	CAPITAL PROJECTS FUND	ENTERPRISE FUNDS	TOTAL
CASH BALANCES BROUGHT FORWARD	\$1,126,490	\$319,576	\$161,502	\$24,339,059	\$25,946,627
ESTIMATED REVENUES:					
Ad Valorem Taxes - Millage 7.1089	1,011,942	355,943	-	-	1,367,885
Sales and Use Taxes	74,382	-	386,047	-	460,429
Franchise Fees	287,000	-	-	-	287,000
Utility Service Taxes	372,000	-	-	-	372,000
Communications Services Tax	127,898	-	-	-	127,898
Licenses and Permits	126,000	-	-	-	126,000
Intergovernmental	529,449	-	32,200	5,860,840	6,422,489
Charges for Services	22,700	396,967	-	2,495,400	2,915,067
Fines and Forfeitures	11,700	500	-	-	12,200
Miscellaneous	41,500	6,250	-	3,700	51,450
Other Financing Sources	711,579	-	-	-	711,579
	<u>3,316,150</u>	<u>759,660</u>	<u>418,247</u>	<u>8,359,940</u>	<u>12,853,997</u>
Total Estimated Revenues and Cash Balances Brought Forward	<u>4,442,640</u>	<u>1,079,236</u>	<u>\$579,749</u>	<u>\$32,698,999</u>	<u>38,800,624</u>
ESTIMATED EXPENDITURES/EXPENSES:					
General Government	1,260,428	-	-	-	1,260,428
Public Safety	1,107,590	384,119	-	-	1,491,709
Physical Environment	51,525	-	-	7,487,755	7,539,280
Transportation	536,710	-	242,000	249,800	1,028,510
Culture & Recreation	607,350	-	-	-	607,350
Economic Environment	-	379,165	-	-	379,165
Debt Service	-	10,404	65,405	17,556	93,365
Other Uses	2,445	15,000	-	600,000	617,445
	<u>3,566,048</u>	<u>788,688</u>	<u>307,405</u>	<u>8,355,111</u>	<u>13,017,252</u>
Total Expenditures / Expenses	<u>3,566,048</u>	<u>788,688</u>	<u>307,405</u>	<u>8,355,111</u>	<u>13,017,252</u>
Reserves	<u>876,592</u>	<u>290,548</u>	<u>272,344</u>	<u>24,343,888</u>	<u>25,783,372</u>
Total Appropriated Expenditures/ Expenses and Reserves	<u>\$4,442,640</u>	<u>\$1,079,236</u>	<u>\$579,749</u>	<u>\$32,698,999</u>	<u>\$38,800,624</u>



CITY OF UMATILLA

**TOTAL BUDGET RESOURCES
FISCAL YEAR 2021-2022**

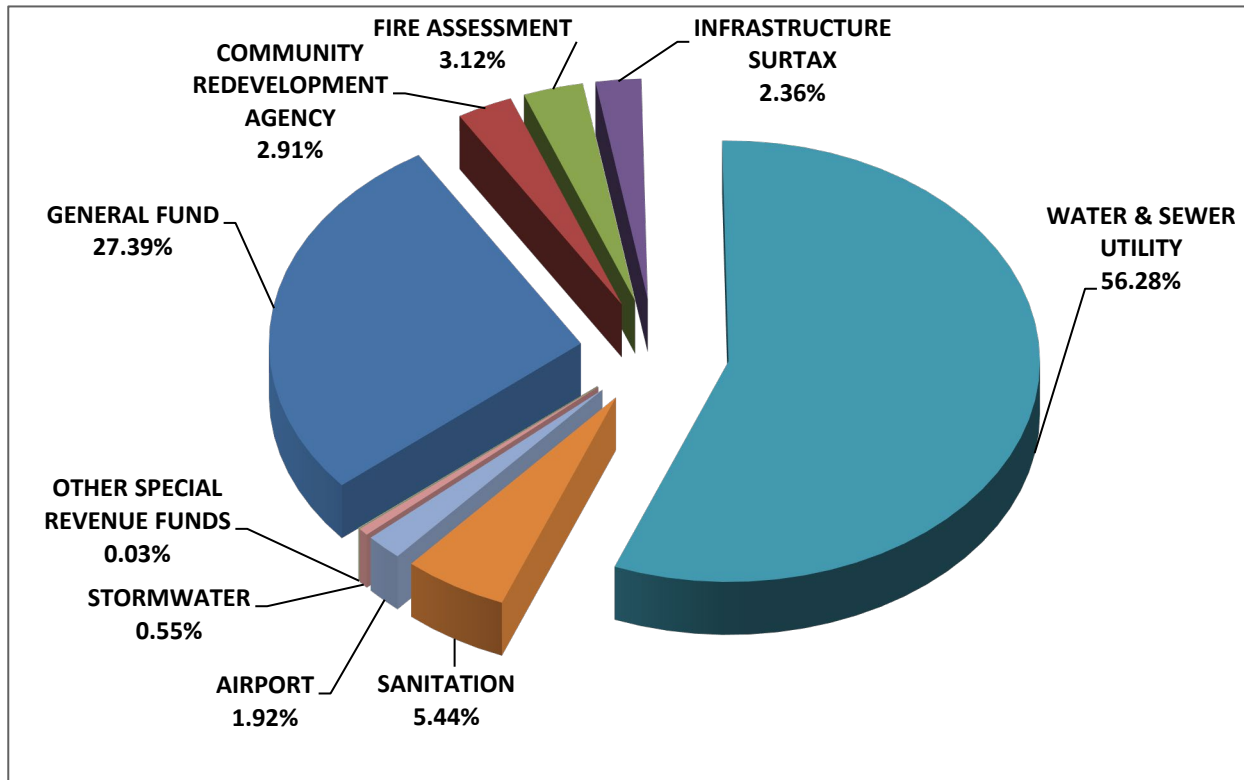


	<u>TOTALS</u>	<u>PERCENT OF BUDGET</u>
GENERAL FUND	\$ 4,442,640	11.45%
COMMUNITY REDEVELOPMENT AGENCY	426,137	1.10%
FIRE ASSESSMENT	461,696	1.19%
INFRASTRUCTURE SURTAX	579,749	1.49%
WATER & SEWER UTILITY	23,354,891	60.19%
SANITATION	788,045	2.03%
AIRPORT	6,321,483	16.29%
STORMWATER	2,234,580	5.76%
OTHER SPECIAL REVENUE FUNDS	191,403	0.49%
TOTAL RESOURCES	\$ 38,800,624	100.00%



CITY OF UMATILLA

TOTAL BUDGET APPROPRIATIONS FISCAL YEAR 2021-2022



TOTAL APPROPRIATIONS \$ 13,017,252

	TOTALS	PERCENT OF BUDGET
GENERAL FUND	\$ 3,566,048	27.39%
COMMUNITY REDEVELOPMENT AGENCY	379,165	2.91%
FIRE ASSESSMENT	405,933	3.12%
INFRASTRUCTURE SURTAX	307,405	2.36%
WATER & SEWER UTILITY	7,325,476	56.28%
SANITATION	707,930	5.44%
AIRPORT	249,800	1.92%
STORMWATER	71,905	0.55%
OTHER SPECIAL REVENUE FUNDS	3,590	0.03%
TOTAL EXPENDITURES	\$ 13,017,252	100.00%





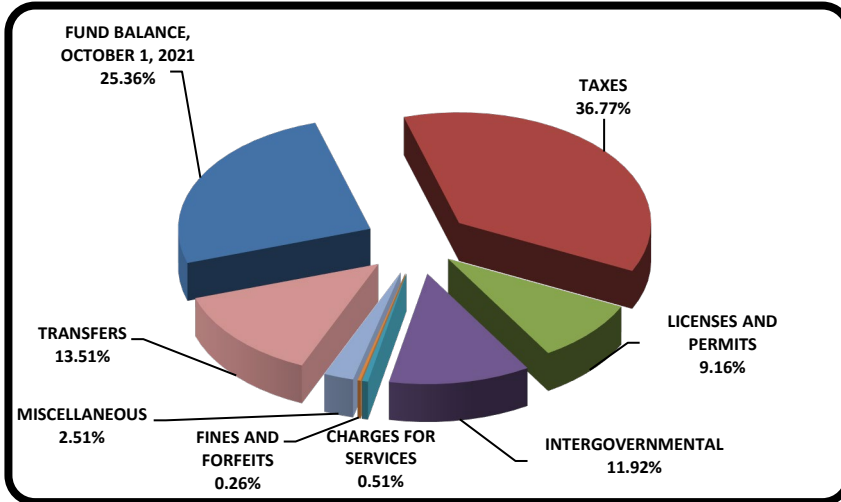
City of
Umatilla
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GENERAL FUND SUMMARY

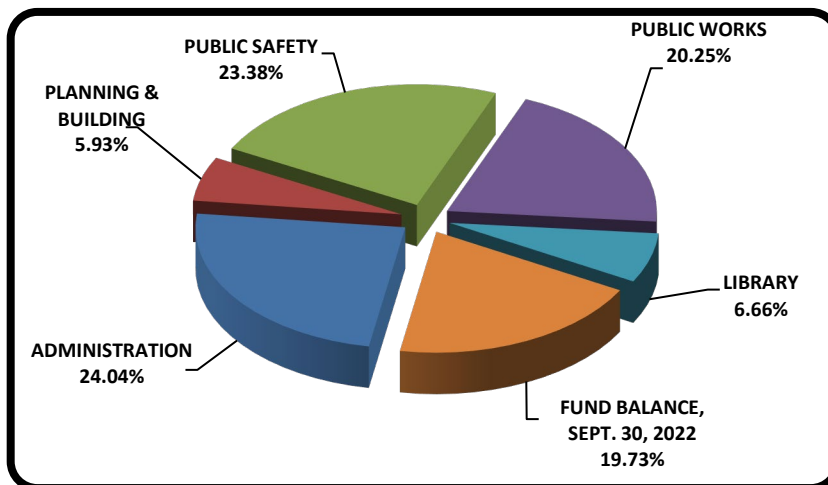




GENERAL FUND



	BUDGET	PERCENT REVENUES
FUND BALANCE, OCTOBER 1, 2021	\$ 1,126,490	25.36%
TAXES	1,633,722	36.77%
LICENSES AND PERMITS	407,000	9.16%
INTERGOVERNMENTAL	529,449	11.92%
CHARGES FOR SERVICES	22,700	0.51%
FINES AND FORFEITS	11,700	0.26%
MISCELLANEOUS	111,579	2.51%
TRANSFERS	600,000	13.51%
TOTAL AVAILABLE RESOURCES	\$ 4,442,640	100.00%



	BUDGET	PERCENT EXPENSES
ADMINISTRATION	\$ 1,068,028	24.04%
PLANNING & BUILDING	263,670	5.93%
PUBLIC SAFETY	1,038,765	23.38%
PUBLIC WORKS	899,755	20.25%
LIBRARY	295,830	6.66%
FUND BALANCE, SEPT. 30, 2022	876,592	19.73%
TOTAL USE OF RESOURCES	\$ 4,442,640	100.00%



CITY OF UMATILLA

GENERAL FUND BUDGET SUMMARY

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
FUND BALANCE, OCTOBER 1	\$ 885,893	\$ 909,387	\$ 1,101,027	\$ 1,126,490
ADD REVENUES:				
TAXES:				
001-311-100 Ad Valorem Taxes @ 7.1089	843,278	920,128	891,773	1,011,942
001-311-200 Ad Valorem Tax Delinq.	40,313	41,500	40,768	41,500
001-312-100 \$.06 Local Option Gas Tax	75,357	72,058	69,235	74,382
001-314-100 Excise - Electric	337,610	310,000	303,060	310,000
001-314-300 Excise - Water	61,426	52,000	52,677	52,000
001-314-400 Excise - Gas	8,842	10,000	9,420	10,000
001-315-100 Communications Svcs Tax	123,428	112,830	123,235	127,898
001-316-100 Local Business Tax	5,393	6,500	5,275	6,000
TOTAL	1,495,647	1,525,016	1,495,443	1,633,722
LICENSES AND PERMITS:				
001-322-100 Building Permits	36,299	-	-	-
001-322-200 City Permits	189,739	120,000	124,995	120,000
001-323-100 Franchise Fees-Electric	257,173	240,000	247,895	245,000
001-323-400 Franchise Fees-Gas	4,546	5,000	4,790	5,000
001-323-700 Franchise Fees-Garbage	37,381	35,000	37,850	37,000
TOTAL	525,138	400,000	415,530	407,000
INTERGOVERNMENTAL REVENUES:				
001-331-200 Federal Justice Grants	441	-	-	-
001-334-201 State Pension Contribution	37,470	-	-	-
001-335-120 State Revenue Sharing	145,868	128,838	139,607	172,721
001-335-140 Mobile Home Licenses	4,086	4,100	3,770	4,000
001-335-150 Alcoholic Bev Licenses	1,458	2,500	1,500	1,500
001-335-180 1/2 Cent Sales Tax	245,404	199,438	259,050	255,530
001-335-490 Reb On Muni. Gas Tax	3,880	3,500	3,765	3,500
001-337-710 County Grants-Library	64,157	62,198	62,198	62,198
001-337-720 Library Grant	36,622	-	4,789	-
001-338-200 County Occup. Licenses	1,658	-	-	-
001-338-300 \$.01 County Gas Tax	30,151	30,000	30,960	30,000
TOTAL	571,195	430,574	505,639	529,449



CITY OF UMATILLA

GENERAL FUND BUDGET SUMMARY

	2020	2021	2021	2022
	ACTUAL	BUDGET	ESTIMATE	BUDGET
Revenues Continued				
CHARGES FOR SERVICES:				
001-341-300 Zoning Fees	9,193	10,000	9,875	10,000
001-342-100 Police Services	1,334	2,000	1,195	1,500
001-347-240 Swimming Pool	1,251	-	-	1,200
001-347-500 Community Building Rent	3,470	10,000	1,500	10,000
TOTAL	15,248	22,000	12,570	22,700
FINES AND FORFEITS:				
001-351-100 Court Fines	4,388	7,500	3,235	5,000
001-351-500 Parking Fines	-	200	-	-
001-352-100 Library Fines	1,403	6,000	1,495	3,000
001-354-210 False Alarm Fees - Police	75	500	-	100
001-354-220 False Alarm Fees - Fire	75	100	-	100
001-354-300 Code Violations	-	5,000	2,109	3,000
001-354-400 Abandoned Property Reg	900	1,000	300	500
TOTAL	6,841	20,300	7,139	11,700
MISCELLANEOUS REVENUES:				
001-361-100 Interest Earned	19,330	15,000	12,590	15,000
001-361-310 Interest-Property Taxes	2,625	2,500	2,540	2,500
001-362-100 Cell Tower Rental	21,262	21,000	22,005	22,000
001-364-100 Cemetery Lots	15,275	8,000	7,450	8,000
001-364-200 Cemetery Mgmt Fee	3,850	2,500	1,900	2,500
001-364-300 Auction Proceeds	4,000	-	-	-
001-364-500 Insurance Proceeds	3,094	-	4,173	-
001-366-400 Library Endowment	-	7,000	7,000	7,000
001-369-900 Reimbursed Expenses	5,566	-	-	-
001-369-901 Library e-Rate Revenue	14,400	7,200	14,400	14,400
001-369-910 Refund Prior Year Expend.	5,582	-	2,701	-
001-369-920 Other Misc. Revenues	11,000	30,000	9,775	15,000
001-381-110 Fire Transfer	15,000	15,000	15,000	15,000
001-381-402 Sanitation Transfer	250,000	250,000	250,000	250,000
001-381-410 Water & Sewer Transfer	350,000	350,000	350,000	350,000
001-381-411 FDOT Traffic Signal Maint	10,179	10,179	10,179	10,179
001-381-412 PD Criminal Justice Grant	2,632	-	-	-
TOTAL	733,795	718,379	709,713	711,579
TOTAL REVENUES	3,347,864	3,116,269	3,146,034	3,316,150
TOTAL AVAILABLE RESOURCES	4,233,757	4,025,656	4,247,061	4,442,640



CITY OF UMATILLA

GENERAL FUND BUDGET SUMMARY

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
DEDUCT EXPENDITURES:				
CITY COUNCIL	67,458	81,816	70,163	83,578
CODE COMPLIANCE	64,116	70,935	69,517	50,110
GENERAL GOVERNMENT	41,421	19,345	27,490	19,945
FINANCE & ADMINISTRATION	640,914	735,365	818,321	964,505
DEVELOPMENT & PUBLIC SERVICES	135,028	126,180	133,693	194,845
BUILDING	143,246	68,075	66,021	68,825
LIBRARY	297,847	296,530	281,692	295,830
CEMETERY	41,364	50,290	15,617	51,525
ROADS & STREETS	464,421	545,130	486,668	536,710
PARKS & RECREATION	355,784	300,745	304,619	311,520
POLICE	881,131	944,500	846,770	988,655
TOTAL EXPENDITURES	<u>3,132,730</u>	<u>3,238,911</u>	<u>3,120,571</u>	<u>3,566,048</u>
FUND BALANCE, SEPTEMBER 30	<u>\$ 1,101,027</u>	<u>\$ 786,745</u>	<u>\$ 1,126,490</u>	<u>\$ 876,592</u>



City of
Umatilla
Florida

GENERAL GOVERNMENT





CITY COUNCIL

GOALS:

Build and develop partnerships with Lake County municipal, county government and educational agencies for shared benefits and returns to our citizens. Maintain open relations with community business groups, media and residents. Seek economic development opportunities to provide commercial growth within our City. Identify opportunities to beautify the City and its gateways. Improve the City's infrastructure and facilities. Actively participate in events within our community. Be good stewards of our taxpayer's dollars.

	2020 ACTUAL	2021 BUDGET	2021 ESTIMATE	2022 BUDGET
PERSONAL SERVICES	\$ 26,841	\$ 27,288	\$ 26,841	\$ 27,288
OPERATING EXPENDITURES	40,617	54,528	43,322	56,290
	<u>\$ 67,458</u>	<u>\$ 81,816</u>	<u>\$ 70,163</u>	<u>\$ 83,578</u>

OBJECTIVES:

- ★ Preserve the character and improve the quality of life in "Nature's Hometown".
- ★ Provide a safe community for our citizens.
- ★ Deliver desirable levels of municipal services.
- ★ Continue to seek grant funding to improve City infrastructure.

RESULTS:

- ⇒ Continue responsiveness to citizens needs.
- ⇒ Maintain a presence to promote and improve the image of the City.
- ⇒ Maintain a viable and balanced tax base in the City.



CITY COUNCIL

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
PERSONAL SERVICES:				
001-511-110 REGULAR SALARIES & WAGES	24,800	25,200	24,800	25,200
001-511-210 FICA TAXES	1,897	1,928	1,897	1,928
001-511-240 WORKERS COMPENSATION	144	160	144	160
PERSONAL SERVICES TOTAL	26,841	27,288	26,841	27,288
OPERATING EXPENDITURES:				
001-511-310 ATTORNEY SERVICES	28,760	32,000	25,000	32,000
001-511-400 TRAVEL AND PER DIEM	259	3,438	2,500	7,335
001-511-420 POSTAGE	29	50	30	50
001-511-450 INSURANCE	1,487	1,615	1,637	1,885
001-511-480 PROMOTIONAL ACTIVITIES	-	-	-	-
001-511-490 OTHER CURRENT CHARGES	835	600	852	600
001-511-491 ADVERTISING	3,792	3,000	2,950	3,000
001-511-510 OFFICE SUPPLIES	353	100	80	1,000
001-511-520 OPERATING SUPPLIES	3,835	8,900	7,173	6,000
001-511-540 DUES AND SUBSCRIPTIONS	677	1,125	600	720
001-511-550 TRAINING	590	3,700	2,500	3,700
OPERATING EXPENDITURES TOTAL	40,617	54,528	43,322	56,290
TOTAL CITY COUNCIL	67,458	81,816	70,163	83,578



CITY COUNCIL

MANPOWER ANALYSIS

<u>POSITION</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
MAYOR	1.0	1.0	1.0
COUNCIL MEMBERS	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>
TOTAL	5.0	5.0	5.0



CODE COMPLIANCE

GOALS:

To provide enforcement of City Codes and efficiently and effectively implement and administer the policies, programs and services approved by the City Council.

	2020 ACTUAL	2021 BUDGET	2021 ESTIMATE	2022 BUDGET
PERSONAL SERVICES	\$ 59,750	\$ 62,550	\$ 63,185	\$ 41,510
OPERATING EXPENDITURES	4,366	8,385	6,332	8,600
CAPITAL OUTLAY	-	-	-	-
	<u>\$ 64,116</u>	<u>\$ 70,935</u>	<u>\$ 69,517</u>	<u>\$ 50,110</u>

OBJECTIVES:

- ☆ Proper allocation of City resources and manpower in conformance with City Council policy.
- ☆ Monitor and encourage compliance with City Code.
- ☆ Continue to communicate with citizens and employees.

RESULTS:

- ⇒ Effective execution of City Council policy.
- ⇒ Visible organization and enforcement.
- ⇒ Informed citizenry.



CODE COMPLIANCE

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>	
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>	
PERSONAL SERVICES:					
001-524-120	REGULAR SALARIES & WAGES	34,877	35,880	36,725	24,340
001-524-210	FICA TAXES	2,431	2,730	2,600	1,865
001-524-220	RETIREMENT CONTRIBUTION	3,052	3,565	3,675	2,635
001-524-230	LIFE & HEALTH INSURANCE	17,655	18,475	18,450	11,670
001-524-240	WORKERS COMPENSATION	1,735	1,900	1,735	1,000
PERSONAL SERVICES TOTAL		59,750	62,550	63,185	41,510
OPERATING EXPENDITURES:					
001-524-311	ATTORNEY SERVICES	1,910	3,500	3,110	3,500
001-524-410	COMMUNICATION SERVICES	190	455	455	485
001-524-420	POSTAGE	103	400	125	400
001-524-450	INSURANCE	1,036	1,125	1,140	1,310
001-524-462	R&M - EQUIPMENT	-	150	50	150
001-524-463	R&M - VEHICLES	48	500	125	500
001-524-490	OTHER CURRENT CHARGES	67	450	59	450
001-524-491	ADVERTISING	12	50	25	50
001-524-510	OFFICE SUPPLIES	143	550	415	550
001-524-520	OPERATING SUPPLIES	114	500	215	500
001-524-521	UNIFORMS	200	200	175	200
001-524-521	FUEL AND OIL	294	450	388	450
001-524-540	DUES & SUBSCRIPTIONS	50	55	50	55
001-524-550	TRAINING	199	-	-	-
OPERATING EXPENDITURES TOTAL		4,366	8,385	6,332	8,600
TOTAL CODE ENFORCEMENT		64,116	70,935	69,517	50,110



CODE COMPLIANCE

MANPOWER ANALYSIS

<u>POSITION</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
COMPLIANCE OFFICER	1.0	-	-
ASSISTANT TO THE CITY MANAGER (SPLIT W/CRA)	-	0.5	0.5
TOTAL	1.0	0.5	0.5



GENERAL GOVERNMENT SERVICES

GOALS:

To provide for non-department-specific general fund programs.

	2020 ACTUAL	2021 BUDGET	2021 ESTIMATE	2022 BUDGET
OPERATING EXPENDITURES	41,020	-	27,095	17,500
OTHER USES	401	19,345	395	2,445
	<u>\$ 41,421</u>	<u>\$ 19,345</u>	<u>\$ 27,490</u>	<u>\$ 19,945</u>

OBJECTIVES:

- ☆ To provide funding for civic function support, aids to other governmental agencies.
- ☆ To provide funding for election services.

RESULTS:

- ⇒ Funding needs of the Community.



GENERAL GOVERNMENT SERVICES

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
	ACTUAL	BUDGET	ESTIMATE	BUDGET
OPERATING EXPENDITURES:				
001-519-250 UNEMPLOYMENT COMP	-	-	9,500	-
001-519-340 CONTRACTUAL SERVICES	295	-	295	300
001-519-342 ELECTION SERVICES	120	-	-	300
001-519-821 CIVIC FUNCTION SUPPORT	17,477	16,900	17,300	16,900
001-519-910 INTERFUND TRANSFERS	23,128	-	-	-
001-519-990 OTHER USES	401	2,445	395	2,445
TOTAL GENERAL GOVERNMENT SERVICES	41,421	19,345	27,490	19,945

SELECTED LINE ITEM DETAIL

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
	ACTUAL	BUDGET	ESTIMATE	BUDGET
001-519-821 CIVIC FUNCTION SUPPORT				
EVENT SPONSORSHIP	1,525	5,400	5,000	5,400
HISTORICAL SOCIETY	4,000	4,000	4,000	4,000
CHAMBER COMMUNITY PARTNER	3,000	3,000	3,000	3,000
CHRISTMAS PARADE	1,500	1,500	-	1,500
WILDLIFE FESTIVAL	5,952	1,500	1,500	1,500
PROJECT GRADUATION	500	500	500	500
HIGH SCHOOL SCHOLARSHIP	500	500	500	500
BREAKFAST FOR EDUCATORS	500	500	500	500
	17,477	16,900	15,000	16,900



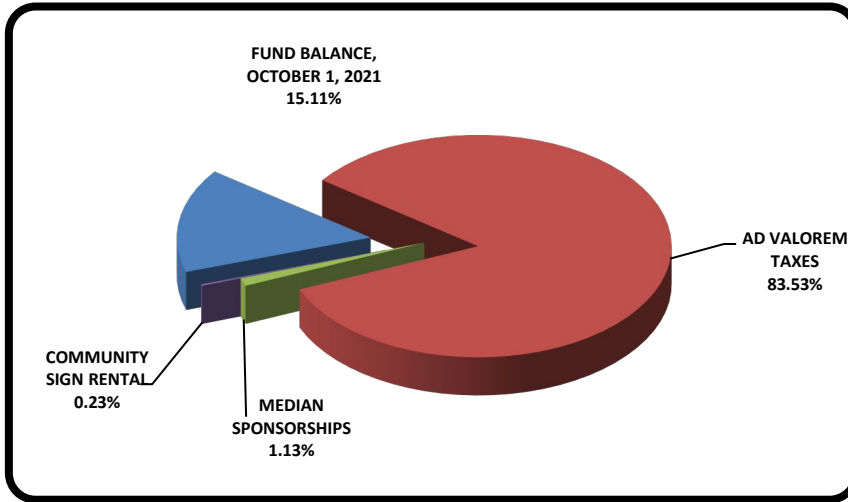
City of
Umatilla
Florida

**COMMUNITY
REDEVELOPMENT
AGENCY**

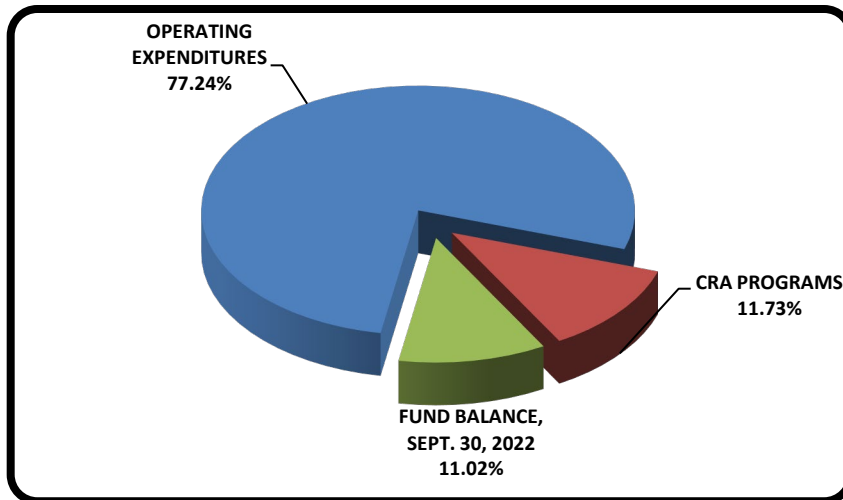




COMMUNITY REDEVELOPMENT AGENCY



	<u>BUDGET</u>	<u>PERCENT REVENUES</u>
FUND BALANCE, OCTOBER 1, 2021	\$ 64,394	15.11%
AD VALOREM TAXES	355,943	83.53%
MEDIAN SPONSORSHIPS	4,800	1.13%
COMMUNITY SIGN RENTAL	<u>1,000</u>	<u>0.23%</u>
TOTAL AVAILABLE RESOURCES	<u>\$ 426,137</u>	<u>100.00%</u>



	<u>BUDGET</u>	<u>PERCENT EXPENSES</u>
OPERATING EXPENDITURES	\$ 329,165	77.24%
CRA PROGRAMS	50,000	11.73%
FUND BALANCE, SEPT. 30, 2022	<u>46,972</u>	<u>11.02%</u>
TOTAL USE OF RESOURCES	<u>\$ 426,137</u>	<u>100.00%</u>



COMMUNITY REDEVELOPMENT AGENCY

GOALS:

Redevelopment Incentive Program, Commercial Improvement Matching Grant Program, Streetscape Program, and Public Property Program.

	2020 ACTUAL	2021 BUDGET	2021 ESTIMATE	2022 BUDGET
PERSONAL SERVICES	\$ -	\$ -	\$ -	\$ 41,510
OPERATING EXPENDITURES	82,360	207,065	101,361	162,655
CAPITAL OUTLAY	146,802	531,500	407,308	175,000
	<u>\$ 229,162</u>	<u>\$ 738,565</u>	<u>\$ 508,669</u>	<u>\$ 379,165</u>

OBJECTIVES:

- ☆ Redevelopment Incentive Program - to encourage the development of commercial buildings and sites within the CRA District.
- ☆ Commercial Improvement Matching Grant Program - to provide an incentive to owners or tenants for rehabilitation of commercial property in the form of a matching grant.
- ☆ Streetscape Program - to promote community events, outdoor activities, quality of life and economic prosperity by improving pedestrian access within the CRA. Improve Safety and traffic conditions within the CRA by calming and slowing traffic. Assist local businesses by improving parking conditions and drawing attention to the City's commercial areas.
- ☆ Public Property Program - City to acquire property, maintain and/or improve within the CRA for other programs.

RESULTS:

- ⇒ Creation of an improved business environment for citizens within the community.



COMMUNITY REDEVELOPMENT AGENCY

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
FUND BALANCE, OCTOBER 1	290,107	306,249	274,506	64,394
ADD REVENUES:				
104-311-100 AD VALOREM TAXES	205,942	299,235	294,807	355,943
104-337-403 LCWA GRANT	-	200,000	-	-
104-361-200 COMMUNITY SIGN RENTAL	659	1,000	150	1,000
104-366-100 CRA MEDIAN SPONSORSHIP	6,960	4,800	3,600	4,800
TOTAL REVENUES	213,561	505,035	298,557	361,743
TOTAL AVAILABLE RESOURCES	503,668	811,284	573,063	426,137
DEDUCT EXPENDITURES:				
PERSONAL SERVICES:				
001-524-120 REGULAR SALARIES & WAGES	-	-	-	24,340
001-524-210 FICA TAXES	-	-	-	1,865
001-524-220 RETIREMENT CONTRIBUTION	-	-	-	2,635
001-524-230 LIFE & HEALTH INSURANCE	-	-	-	11,670
001-524-240 WORKERS COMPENSATION	-	-	-	1,000
PERSONAL SERVICES TOTAL	-	-	-	41,510
OPERATING EXPENDITURES:				
104-559-310 PROFESSIONAL SERVICES	9,310	10,000	-	10,000
104-559-311 ATTORNEY SERVICES	360	1,500	2,265	1,500
104-559-312 ENGINEERING SERVICES	4,639	-	-	5,000
104-559-320 AUDITING & ACCOUNTING	-	5,000	5,000	5,000
104-559-340 CONTRACTUAL SERVICES	27,000	42,020	37,075	42,020
104-559-400 TRAVEL AND PER DIEM	-	800	-	800
104-559-420 POSTAGE	-	50	15	50
104-559-450 INSURANCE - P&C	3,153	3,425	3,472	3,995
104-559-460 REPAIRS & MAINTENANCE	5,251	7,375	7,250	7,375
104-559-490 OTHER CURRENT CHARGES	-	100	75	100
104-559-491 LEGAL ADVERTISING	44	150	59	150
104-559-492 SPECIAL DISTRICT FEE	795	175	175	175
104-559-499 CRA PROGRAMS	9,628	100,000	10,000	50,000
104-559-520 OPERATING SUPPLIES	-	350	250	350
104-559-540 DUES & SUBSCRIPTIONS	-	725	745	745
104-559-550 TRAINING	-	395	-	395
104-559-560 URBAN FORESTRY	22,180	35,000	34,980	35,000
OPERATING EXPENDITURES TOTAL	82,360	207,065	101,361	162,655



COMMUNITY REDEVELOPMENT AGENCY

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
	ACTUAL	BUDGET	ESTIMATE	BUDGET
CAPITAL OUTLAY:				
104-559-610 LAND	-	250,000	180,000	-
104-559-630 INFRASTRUCTURE	146,802	281,500	227,308	175,000
CAPITAL OUTLAY TOTAL	146,802	531,500	407,308	175,000
TOTAL EXPENDITURES	229,162	738,565	508,669	379,165
FUND BALANCE, SEPTEMBER 30	274,506	72,719	64,394	46,972

CAPITAL OUTLAY DETAILS

104-559-630 Infrastructure	
Street resurfacing	150,000
Parking	25,000
	<u>\$ 175,000</u>



COMMUNITY REDEVELOPMENT AGENCY

MANPOWER ANALYSIS

<u>POSITION</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
ASSISTANT TO THE CITY MANAGER (SPLIT W/CODE)	-	0.5	0.5
TOTAL	-	0.5	0.5





City of
Umatilla
Florida

FINANCE AND ADMINISTRATION





FINANCE & ADMINISTRATION

GOALS:

To efficiently and effectively implement and administer the policies, programs and services approved by the City Council. To provide administrative, city clerk and fiscal programs to meet all legal, professional and management requirements.

	2020 ACTUAL	2021 BUDGET	2021 ESTIMATE	2022 BUDGET
PERSONAL SERVICES	\$ 502,755	\$ 570,900	\$ 620,605	\$ 706,100
OPERATING EXPENDITURES	138,159	160,865	160,556	205,065
CAPITAL OUTLAY	-	3,600	37,160	53,340
	<u>\$ 640,914</u>	<u>\$ 735,365</u>	<u>\$ 818,321</u>	<u>\$ 964,505</u>

OBJECTIVES:

- ☆ Proper allocation of City resources and manpower in conformance with City Council
- ☆ To provide complete and accurate financial data on a timely basis.
- ☆ To continue to produce a Comprehensive Annual Financial Report that meets the GFOA Award for Excellence guidelines.
- ☆ To continue produce a high quality Annual Budget document.
- ☆ Maintain the official records of the City Council in accordance with legal requirements.

RESULTS:

- ⇒ Effective execution of City Council policy.
- ⇒ Permanent documentation of all action taken by City Council.
- ⇒ Conduct elections in strict compliance with state statutes
- ⇒ To communicate effectively with the citizens of Umatilla regarding results of operations as well as planning for the future.
- ⇒ To safeguard the City's liquid assets while earning interest to provide additional operating capital.
- ⇒ Secure and protect the City's information systems, networks and data.



FINANCE & ADMINISTRATION

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>	
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>	
PERSONAL SERVICES:					
001-513-120	REGULAR SALARIES & WAGES	350,141	387,120	425,595	466,610
001-513-140	OVERTIME	1,358	5,000	3,490	5,000
001-513-210	FICA TAXES	25,738	29,615	31,345	38,050
001-513-220	RETIREMENT CONTRIBUTION	47,127	59,515	60,315	78,850
001-513-221	OTHER RET CONTRIBUTION	6,444	17,600	19,210	19,670
001-513-230	LIFE & HEALTH INSURANCE	71,216	71,150	79,890	96,720
001-513-240	WORKERS COMPENSATION	731	900	760	1,200
	PERSONAL SERVICES TOTAL	502,755	570,900	620,605	706,100
OPERATING EXPENDITURES:					
001-513-311	ATTORNEY SERVICES	2,395	2,000	4,100	5,000
001-513-320	ACCOUNTING & AUDITING	17,000	18,500	20,000	20,000
001-513-321	CONTRACT ACCOUNTING	-	450	-	-
001-513-340	CONTRACTUAL SERVICES	29,364	41,630	42,980	49,875
001-513-400	TRAVEL AND PER DIEM	1,622	9,100	3,800	10,600
001-513-410	COMMUNICATION SERVICES	6,339	5,725	6,723	6,725
001-513-420	POSTAGE	864	1,500	1,485	1,500
001-513-430	UTILITY SERVICES	13,321	14,450	14,890	14,450
001-513-440	RENTALS & LEASES	4,074	5,000	4,975	5,000
001-513-450	INSURANCE	5,155	5,600	5,677	6,530
001-513-460	REPAIRS & MAINTENANCE	27,804	27,000	27,760	54,560
001-513-461	R&M - BUILDINGS	437	500	490	500
001-513-462	R&M - EQUIPMENT	190	750	1,241	750
001-513-463	R&M - VEHICLE	-	500	125	500
001-513-470	PRINTING & BINDING	-	500	695	700
001-513-490	OTHER CURRENT CHARGES	1,001	545	510	545
001-513-491	LEGAL ADVERTISING	27	1,360	1,190	1,360
001-513-510	OFFICE SUPPLIES	17,775	16,800	15,900	16,800
001-513-520	OPERATING SUPPLIES	5,723	3,500	4,700	3,500
001-513-522	FUEL & OIL	64	150	65	150
001-513-540	DUES & SUBSCRIPTIONS	3,235	1,865	2,225	2,420
001-513-550	TRAINING	1,769	3,440	1,025	3,600
	OPERATING EXPENDITURES TOTAL	138,159	160,865	160,556	205,065
CAPITAL OUTLAY:					
001-513-680	INTANGIBLE ASSETS	-	3,600	37,160	53,340
	CAPITAL OUTLAY TOTAL	-	3,600	37,160	53,340
	TOTAL FINANCE & ADMINISTRATION	640,914	735,365	818,321	964,505



FINANCE & ADMINISTRATION

MANPOWER ANALYSIS

<u>POSITION</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
CITY MANAGER	1.0	1.0	1.0
CITY CLERK	1.0	1.0	1.0
FINANCE & ADMIN SERVICES DIRECTOR	1.0	1.0	1.0
STAFF ACCOUNTANT	-	1.0	1.0
ACCOUNTING CLERK II	1.0	-	-
ACCOUNTING CLERK II (split with Utilities)	0.5	0.5	0.5
ACCOUNTING CLERK I	1.0	1.0	1.0
EMPLOYEE SERVICES SPECIALIST	-	1.0	1.0
UTILITIES ACCOUNT CLERK	1.0	1.0	1.0
TOTAL	6.5	7.5	7.5





City of
Umatilla
Florida

LIBRARY





LIBRARY

GOALS:

Foster a lifelong love of reading, learning and commitment to literacy. Offer books using all formats, technology, and resources that ensure free, reliable access to information and ideas. To provide programs that promote creativity and love of reading through the continuation of the summer reading program as well as adult and teen programs. To provide training, guidance, and instruction to help library users navigate the information environment. To provide a place for our community to collaborate and explore ideas.

	2020 ACTUAL	2021 BUDGET	2021 ESTIMATE	2022 BUDGET
PERSONAL SERVICES	\$ 228,034	\$ 238,845	\$ 220,527	\$ 237,130
OPERATING EXPENDITURES	42,478	44,185	43,340	45,200
CAPITAL OUTLAY	27,335	13,500	17,825	13,500
	<u>\$ 297,847</u>	<u>\$ 296,530</u>	<u>\$ 281,692</u>	<u>\$ 295,830</u>

Objectives:

- ☆ Ensure that everyone has access to current technology, information, and ideas.
- ☆ Provide ample resources to meet community needs and interests.
- ☆ Cooperate and partner with other county organizations to improve and deliver library service.

RESULTS:

- ⇒ Encouraging and environment of innovation.
- ⇒ Promote community ownership of the library as a personal resource.
- ⇒ Improve user access to Library print and computer-based holdings in order to promote greater use of collections.



LIBRARY

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
PERSONAL SERVICES:				
001-571-120 REGULAR SALARIES & WAGES	149,465	153,530	157,350	160,930
001-571-210 FICA TAXES	10,894	11,745	11,615	12,310
001-571-220 RETIREMENT CONTRIBUTION	12,320	15,355	14,930	17,410
001-571-230 LIFE & HEALTH INSURANCE	54,670	57,465	36,010	45,730
001-571-240 WORKERS COMPENSATION	685	750	622	750
PERSONAL SERVICES TOTAL	228,034	238,845	220,527	237,130
OPERATING EXPENDITURES:				
001-571-340 CONTRACTUAL SERVICES	1,520	1,680	1,486	1,680
001-571-400 TRAVEL AND PER DIEM	6	200	50	200
001-571-410 COMMUNICATION SERVICES	21,802	21,910	21,652	21,910
001-571-430 UTILITY SERVICES	9,649	11,400	11,795	11,400
001-571-440 RENTALS & LEASES	1,669	1,060	1,205	1,200
001-571-450 INSURANCE	796	850	864	1,000
001-571-460 REPAIR & MAINTENANCE	377	1,585	1,350	2,000
001-571-461 R&M - BUILDINGS	1,118	1,500	852	1,000
001-571-462 R&M - EQUIPMENT	-	-	289	300
001-571-470 PRINTING	-	-	350	350
001-571-490 OTHER CURRENT CHARGES	-	-	47	-
001-571-510 OFFICE SUPPLIES	2,703	2,500	2,010	2,500
001-571-520 OPERATING SUPPLIES	2,682	1,500	1,390	1,500
001-571-540 DUES & SUBSCRIPTIONS	156	-	-	160
OPERATING EXPENDITURES TOTAL	42,478	44,185	43,340	45,200
CAPITAL OUTLAY:				
001-571-640 MACHINERY & EQUIPMENT	17,930	-	4,840	-
001-571-660 BOOK COLLECTION	9,405	13,500	12,985	13,500
CAPITAL OUTLAY TOTAL	27,335	13,500	17,825	13,500
TOTAL LIBRARY	297,847	296,530	281,692	295,830



LIBRARY

MANPOWER ANALYSIS

<u>POSITION</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Library Director	1.0	1.0	1.0
Librarians - Full Time	4.0	4.0	4.0
Librarians - Part Time	3.0	3.0	3.0
TOTAL	8.0	8.0	8.0

CAPITAL OUTLAY

001-571-660 - Library Materials	
Annual Allocation	\$ 6,500
Endowment Allocation	7,000





City of
Umatilla
Florida

POLICE DEPARTMENT





LAW ENFORCEMENT

GOALS:

Provide a high caliber police force capable of maintaining law and order through the enforcement of laws and city codes thus ensuring a safe environment for our citizens. To provide timely and professional response to calls for service.

	2020 ACTUAL	2021 BUDGET	2021 ESTIMATE	2022 BUDGET
PERSONAL SERVICES	\$ 782,741	\$ 832,895	\$ 708,725	\$ 848,555
OPERATING EXPENDITURES	98,390	111,605	138,045	140,100
CAPITAL OUTLAY	-	-	-	-
	<u>\$ 881,131</u>	<u>\$ 944,500</u>	<u>\$ 846,770</u>	<u>\$ 988,655</u>

OBJECTIVES:

- ☆ Provide officers with effective training in current procedures.
- ☆ Partner with other agencies to build relationships and enhance knowledge.
- ☆ Maintain records documenting delivery of police services and the reporting of crime.
- ☆ Arrest law violators to ensure compliance with local and state laws.

RESULTS:

- ⇒ Conduct initial investigations into reported crimes: documenting the results.
- ⇒ Provide effective Code Enforcement within the City.
- ⇒ Conduct highly visible preventative crime patrols.
- ⇒ Participation in local events to interact with the public in social settings.



LAW ENFORCEMENT

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
PERSONAL SERVICES:				
001-521-120 REGULAR SALARIES & WAGES	483,824	549,670	477,775	570,275
001-521-125 INCENTIVE	10,209	11,550	9,815	11,550
001-521-140 OVERTIME	4,878	8,000	8,000	8,000
001-521-150 SPECIAL PAY	789	-	805	-
001-521-210 FICA TAXES	36,824	43,545	36,915	45,125
001-521-220 RETIREMENT CONTRIBUTION	62,019	23,005	20,475	9,025
001-521-230 LIFE & HEALTH INSURANCE	166,847	178,125	139,190	185,580
001-521-240 WORKERS COMPENSATION	17,351	19,000	15,750	19,000
PERSONAL SERVICES TOTAL	782,741	832,895	708,725	848,555
OPERATING EXPENDITURES:				
001-521-310 PROFESSIONAL SERVICES	1,875	2,830	3,500	3,630
001-521-311 ATTORNEY SERVICES	240	2,000	1,500	2,000
001-521-340 CONTRACTUAL SERVICES	3,467	6,040	23,500	20,100
001-521-400 TRAVEL & PER DIEM	311	150	556	150
001-521-410 COMMUNICATION SERVICES	8,642	7,365	7,350	7,365
001-521-420 POSTAGE	335	300	349	350
001-521-430 UTILITY SERVICES	4,732	7,000	5,275	7,000
001-521-440 RENTALS & LEASES	4,294	4,335	4,280	16,235
001-521-450 INSURANCE	15,981	16,360	16,585	19,100
001-521-451 INSURANCE - PENSION BOARD	-	100	100	100
001-521-460 REPAIRS & MAINTENANCE	8,156	8,825	14,300	6,120
001-521-461 R&M - BUILDINGS	24	500	207	500
001-521-462 R&M - EQUIPMENT	3,771	5,435	5,320	5,435
001-521-463 R&M - VEHICLES	12,281	8,000	7,385	8,000
001-521-470 PRINTING & BINDING	76	500	296	500
001-521-480 PROMOTIONAL ACTIVITIES	896	-	-	-
001-521-490 OTHER CURRENT CHARGES	10	-	119	-
001-521-510 OFFICE SUPPLIES	3,209	2,025	15,386	2,025
001-521-520 OPERATING SUPPLIES	5,157	9,595	8,325	9,595
001-521-521 UNIFORMS	6,954	5,000	5,312	5,000
001-521-522 FUEL AND OIL	17,924	25,000	18,190	25,000
001-521-540 DUES & SUBSCRIPTIONS	55	245	210	1,895
OPERATING EXPENDITURES TOTAL	98,390	111,605	138,045	140,100
TOTAL LAW ENFORCEMENT	881,131	944,500	846,770	988,655



LAW ENFORCEMENT

MANPOWER ANALYSIS

<u>POSITION</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
POLICE CHIEF	1.0	1.0	1.0
POLICE OFFICERS	8.0	8.0	8.0
POLICE OFFICERS (PT)	2.0	2.0	2.0
CROSSING GUARDS (PT)	2.0	2.0	2.0
ADMINISTRATIVE ASSISTANT	1.0	1.0	1.0
TOTAL	14.0	14.0	14.0

CAPITAL OUTLAY

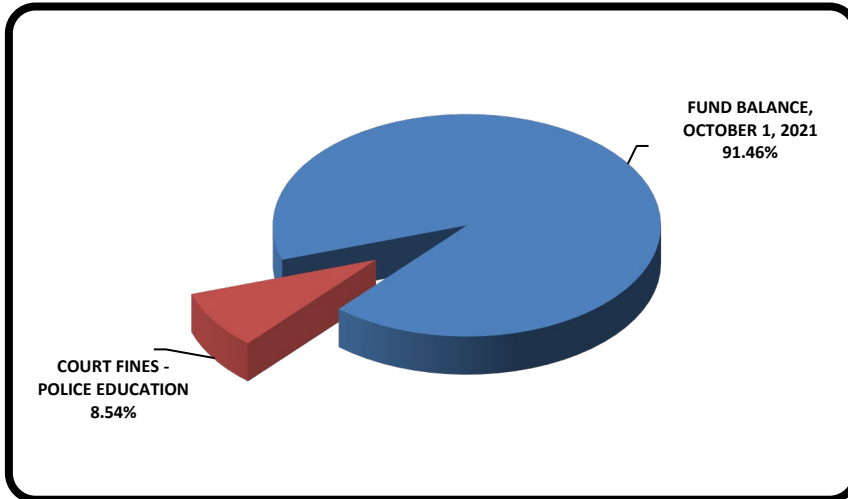
Infrastructure Surtax Fund

301-521-640 - Machinery and Equipment
Police Vehicles (2)
(applying for USDA 35% grant match)

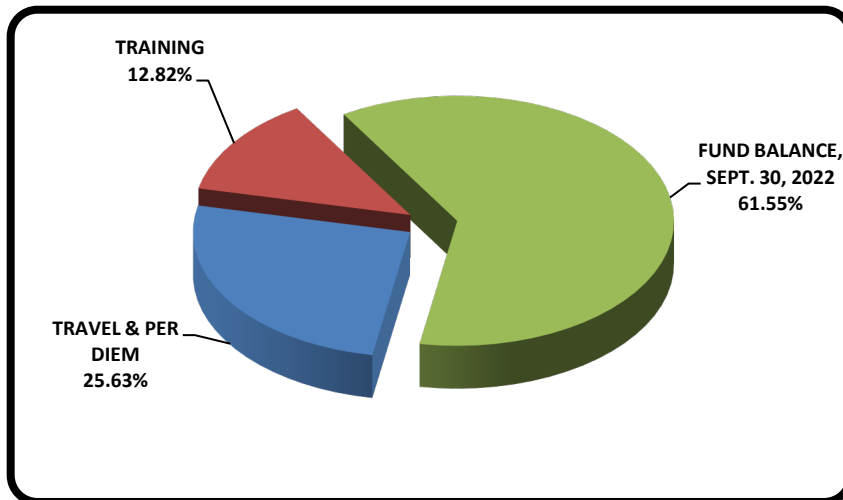
\$ 92,000



POLICE EDUCATION FUND



	<u>BUDGET</u>	<u>PERCENT REVENUES</u>
FUND BALANCE, OCTOBER 1, 2021	\$ 5,352	91.46%
COURT FINES - POLICE EDUCATION	500	8.54%
TOTAL AVAILABLE RESOURCES	<u>\$ 5,852</u>	<u>100.00%</u>



	<u>BUDGET</u>	<u>PERCENT EXPENSES</u>
TRAVEL & PER DIEM	\$ 1,500	25.63%
TRAINING	750	12.82%
FUND BALANCE, SEPT. 30, 2022	3,602	61.55%
TOTAL USE OF RESOURCES	<u>\$ 5,852</u>	<u>100.00%</u>



POLICE EDUCATION FUND

GOALS:

To provide job specific state mandated training, and provide for individual and organizational development while reducing potential liabilities.

	2020	2021	2021	2022
	ACTUAL	BUDGET	ESTIMATE	BUDGET
OPERATING EXPENDITURES	1,500	4,750	856	2,250
	\$ 1,500	\$ 4,750	\$ 856	\$ 2,250

OBJECTIVES:

☆ To complete the following core courses within the recommended time frames.

RESULTS:

⇒ To ensure that police personnel are similarly trained and educated, providing a base from which they will each be able to identify specific training related direction and needs, during the course of their career.

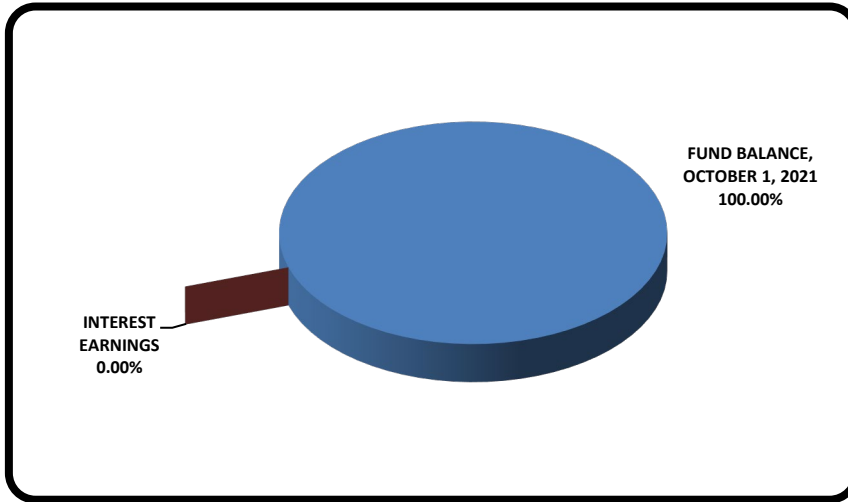


POLICE EDUCATION FUND

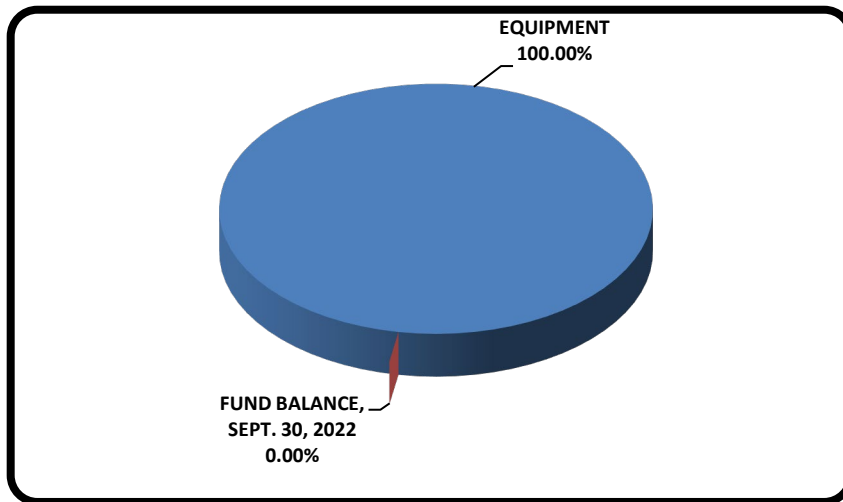
	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
FUND BALANCE, OCTOBER 1	7,151	6,991	6,003	5,352
ADD REVENUES:				
106-351-300 COURT FINES - POLICE ED	352	500	205	500
TOTAL REVENUES AVAILABLE	7,503	7,491	6,208	5,852
DEDUCT EXPENDITURES:				
106-521-400 TRAVEL AND PER DIEM	510	4,000	556	1,500
106-521-550 TRAINING	990	750	300	750
TOTAL EXPENDITURES	1,500	4,750	856	2,250
FUND BALANCE, SEPTEMBER 30	<u>6,003</u>	<u>2,741</u>	<u>5,352</u>	<u>3,602</u>



POLICE AUTOMATION FUND



	<u>BUDGET</u>	<u>PERCENT REVENUES</u>
FUND BALANCE, OCTOBER 1, 2021	\$ 1,340	100.00%
INTEREST EARNINGS	-	0.00%
TOTAL AVAILABLE RESOURCES	<u>\$ 1,340</u>	<u>100.00%</u>



	<u>BUDGET</u>	<u>PERCENT EXPENSES</u>
EQUIPMENT	\$ 1,340	100.00%
FUND BALANCE, SEPT. 30, 2022	-	0.00%
TOTAL USE OF RESOURCES	<u>\$ 1,340</u>	<u>100.00%</u>



POLICE AUTOMATION FUND

GOALS:

To provide funding for upgrades of electronic devices to enable improvements of crime fighting equipment and services. The funding for this was eliminated by the County in 2012 to use it for the new 800 MHz radio system. The remaining funds are being rolled over until depleted.

	2020 ACTUAL	2021 BUDGET	2021 ESTIMATE	2022 BUDGET
CAPITAL OUTLAY	3,865	3,955	-	1,340
	\$ 3,865	\$ 3,955	\$ -	\$ 1,340

OBJECTIVES:

☆ To fund the police mission in areas where there are no budgeted provisions.

RESULTS:

⇒ To enhance the working environment of the Criminal Investigation Unit with more efficient equipment without using tax dollars.

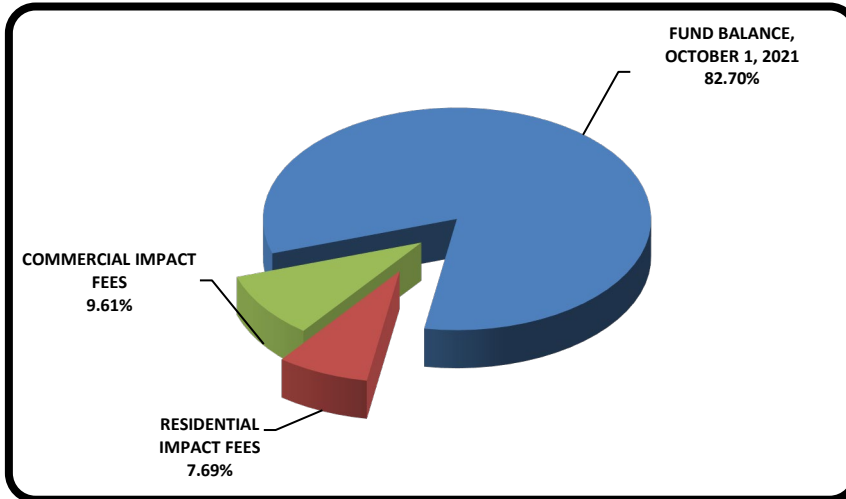


POLICE AUTOMATION FUND

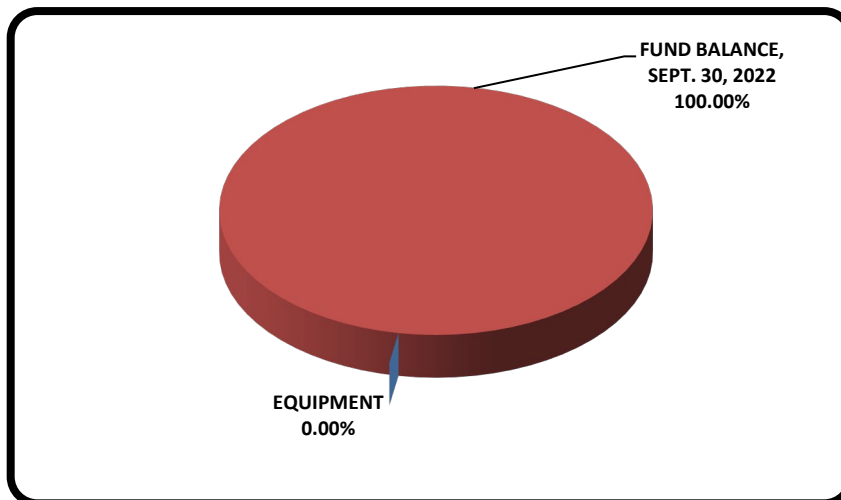
	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
FUND BALANCE, OCTOBER 1	5,205	3,955	1,340	1,340
ADD REVENUES:				
107-361-100 INTEREST EARNINGS	-	-	-	-
TOTAL REVENUES AVAILABLE	5,205	3,955	1,340	1,340
DEDUCT EXPENDITURES:				
107-521-640 EQUIPMENT	3,865	3,955	-	1,340
TOTAL EXPENDITURES	3,865	3,955	-	1,340
FUND BALANCE, SEPTEMBER 30	<u><u>1,340</u></u>	<u><u>-</u></u>	<u><u>1,340</u></u>	<u><u>-</u></u>



POLICE IMPACT FEE FUND



	<u>BUDGET</u>	<u>PERCENT REVENUES</u>
FUND BALANCE, OCTOBER 1, 2021	\$ 86,047	82.70%
RESIDENTIAL IMPACT FEES	8,000	7.69%
COMMERCIAL IMPACT FEES	10,000	9.61%
TOTAL AVAILABLE RESOURCES	<u>\$ 104,047</u>	<u>100.00%</u>



	<u>BUDGET</u>	<u>PERCENT EXPENSES</u>
EQUIPMENT	\$ -	0.00%
FUND BALANCE, SEPT. 30, 2022	<u>104,047</u>	<u>100.00%</u>
TOTAL USE OF RESOURCES	<u>\$ 104,047</u>	<u>100.00%</u>



POLICE IMPACT FEE FUND

GOALS:

To provide funding to ensure the police department is able to continue to meet the needs of all of its citizens as the City grows. Increased growth requires increased demand on the department, the impact fees are used when additional capital is needed to expand the existing resources of the department.

	2020 ACTUAL	2021 BUDGET	2021 ESTIMATE	2022 BUDGET
CAPITAL OUTLAY	-	-	-	-
	\$ -	\$ -	\$ -	\$ -

OBJECTIVES:

☆ To provide resources in order to maintain a consistent level of service for all citizens.

RESULTS:

⇒ To ensure the police functions are able to remain stable as the City grows without using tax dollars.



POLICE IMPACT FEE FUND

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
FUND BALANCE, OCTOBER 1	20,035	59,913	61,464	86,047
ADD REVENUES:				
114-324-110 RESIDENTIAL IMPACT FEES	23,312	5,000	10,912	8,000
114-324-120 COMMERCIAL IMPACT FEES	18,117	10,000	13,671	10,000
TOTAL REVENUES AVAILABLE	61,464	74,913	86,047	104,047
DEDUCT EXPENDITURES:				
114-521-640 EQUIPMENT	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-
FUND BALANCE, SEPTEMBER 30	<u>61,464</u>	<u>74,913</u>	<u>86,047</u>	<u>104,047</u>



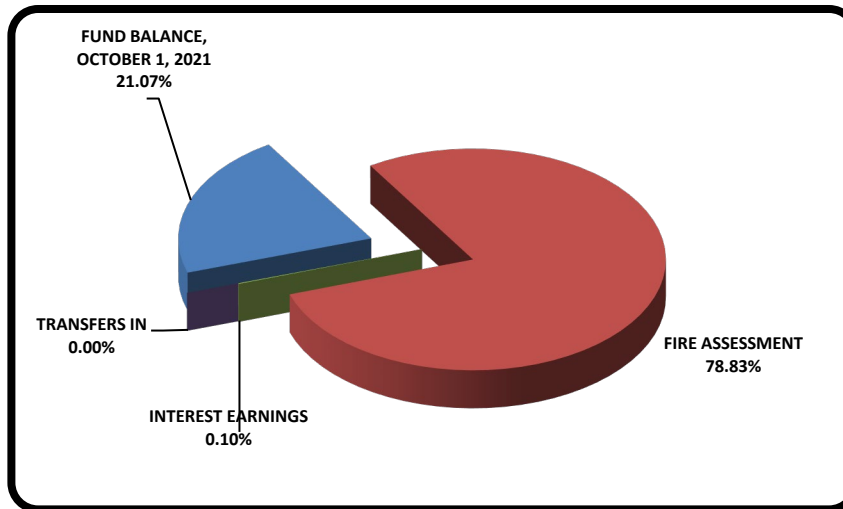
City of
Umatilla
Florida

FIRE DEPARTMENT

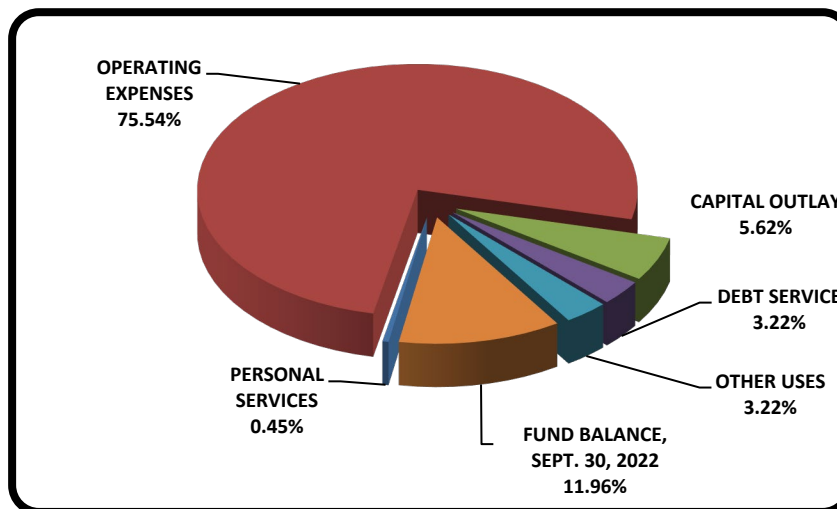




FIRE ASSESSMENT FUND



	<u>BUDGET</u>	<u>PERCENT REVENUES</u>
FUND BALANCE, OCTOBER 1, 2021	\$ 97,279	21.07%
FIRE ASSESSMENT	363,967	78.83%
INTEREST EARNINGS	450	0.10%
TRANSFERS IN	-	0.00%
TOTAL AVAILABLE RESOURCES	<u>\$ 461,696</u>	<u>100.00%</u>



	<u>BUDGET</u>	<u>PERCENT EXPENSES</u>
PERSONAL SERVICES	\$ 2,100	0.45%
OPERATING EXPENSES	352,229	75.54%
CAPITAL OUTLAY	26,200	5.62%
DEBT SERVICE	15,000	3.22%
OTHER USES	15,000	3.22%
FUND BALANCE, SEPT. 30, 2022	55,763	11.96%
TOTAL USE OF RESOURCES	<u>\$ 466,292</u>	<u>100.00%</u>



FIRE ASSESSMENT FUND

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
FUND BALANCE, OCTOBER 1	66,955	72,783	88,672	97,279
ADD REVENUES:				
110-325-200 FIRE ASSESSMENT	331,751	347,854	352,830	363,967
110-331-100 FEDERAL GRANTS	-	12,222	12,222	-
110-361-100 INTEREST EARNINGS	-	450	710	450
110-369-900 MISCELLANEOUS REVENUE	2,379	-	617	-
110-369-910 REFUND PRIOR YEAR EXPEND	-	-	627	-
110-381-001 TRANSFERS IN	23,128	-	-	-
TOTAL REVENUES AVAILABLE	424,213	433,309	455,678	461,696
DEDUCT EXPENDITURES:				
PERSONAL SERVICES	1,445	1,900	1,879	2,100
OPERATING EXPENSES	308,693	334,345	331,116	352,229
CAPITAL OUTLAY	-	51,200	-	26,200
DEBT SERVICES	10,403	10,404	10,404	10,404
OTHER USES	15,000	15,000	15,000	15,000
TOTAL EXPENDITURES	335,541	412,849	358,399	405,933
FUND BALANCE, SEPTEMBER 30	<u>88,672</u>	<u>20,460</u>	<u>97,279</u>	<u>55,763</u>



FIRE RESCUE DEPARTMENT

GOALS:

To provide comprehensive services for the protection of citizens from the damages of fire and medical emergencies and to provide prevention and education services that are responsive to the needs of the community.

	2020 ACTUAL	2021 BUDGET	2021 ESTIMATE	2022 BUDGET
PERSONAL SERVICES	\$ 1,445	\$ 1,900	\$ 1,879	\$ 2,100
OPERATING EXPENDITURES	308,693	334,345	331,116	352,229
CAPITAL OUTLAY	-	51,200	-	26,200
DEBT SERVICES	10,403	10,404	10,404	10,404
OTHER USES	15,000	15,000	15,000	15,000
	<u>\$ 335,541</u>	<u>\$ 412,849</u>	<u>\$ 358,399</u>	<u>\$ 405,933</u>

OBJECTIVES:

- ☆ Provide fire protection and prevention and related services commensurate with community expectations through effective administration.
- ☆ Increase positive contact with the businesses and keep up to date with any changes to the City so as to ensure the protection of our citizen's lives and property.
- ☆ Improve commercial pre-fire planning process and documentation.

RESULTS:

- ⇒ A trained volunteer staff capable of providing a wide range of information and services responsive to the community's needs.
- ⇒ Encourage quality improvement through a continuous self assessment process.
- ⇒ Increase positive contact with the businesses and keep up to date with any changes to the interior of buildings.



FIRE RESCUE DEPARTMENT

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
PERSONAL SERVICES:				
110-522-240 WORKERS COMPENSATION	1,445	1,900	1,879	2,100
PERSONAL SERVICES TOTAL	1,445	1,900	1,879	2,100
OPERATING EXPENDITURES:				
110-522-310 PROFESSIONAL SERVICES	27,836	24,600	23,200	26,650
110-522-311 ATTORNEY SERVICES	160	500	480	500
110-522-340 CONTRACTUAL SERVICES	9,288	9,100	8,580	8,100
110-522-341 VOLUNTEER FIREFIGHTERS	166,745	164,500	168,470	195,624
110-522-400 TRAVEL & PER DIEM	5	50	10	50
110-522-410 COMMUNICATION SERVICES	5,619	5,465	5,230	7,255
110-522-420 POSTAGE	-	100	70	100
110-522-430 UTILITY SERVICES	6,529	5,800	5,375	5,800
110-522-450 INSURANCE	16,561	16,990	17,222	20,000
110-522-460 REPAIRS & MAINTENANCE	942	2,790	2,430	15,850
110-522-461 R&M - BUILDINGS	815	30,000	30,300	-
110-522-462 R&M - EQUIPMENT	5,188	8,930	8,974	8,830
110-522-463 R&M - VEHICLES	23,821	15,200	15,701	16,200
110-522-490 OTHER CURRENT CHARGES	6,771	6,000	6,038	7,600
110-522-510 OFFICE SUPPLIES	2,715	-	400	-
110-522-520 OPERATING SUPPLIES	28,103	27,800	26,350	23,650
110-522-521 UNIFORMS	1,421	5,000	3,775	2,500
110-522-522 FUEL AND OIL	5,599	7,500	6,690	8,000
110-522-540 DUES & SUBSCRIPTIONS	575	2,020	1,521	520
110-522-550 TRAINING	-	2,000	300	5,000
OPERATING EXPENDITURES TOTAL	308,693	334,345	331,116	352,229
CAPITAL OUTLAY:				
110-522-640 MACHINERY & EQUIPMENT	-	51,200	-	26,200
CAPITAL OUTLAY TOTAL	-	51,200	-	26,200
DEBT SERVICES:				
110-522-710 PRINCIPAL	7,835	7,973	7,973	8,249
110-522-720 INTEREST	2,568	2,431	2,431	2,155
DEBT SERVICES TOTAL	10,403	10,404	10,404	10,404
110-522-910 ADMINISTRATIVE SERVICES	15,000	15,000	15,000	15,000
TOTAL FIRE RESCUE DEPARTMENT	335,541	412,849	358,399	405,933



FIRE RESCUE DEPARTMENT

MANPOWER ANALYSIS

<u>POSITION</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
CONTRACT FIRE CHIEF	1.00	1.00	1.00
VOLUNTEER FIREFIGHTERS (FTE)	1.50	1.75	2.00
FIRE INSPECTOR (FTE)	1.00	1.00	1.00
TOTAL	3.5	3.75	4.00

CAPITAL OUTLAY

110-522-640 - Machinery and Equipment

Back-up camera for E17 (rollover from FY 2020)

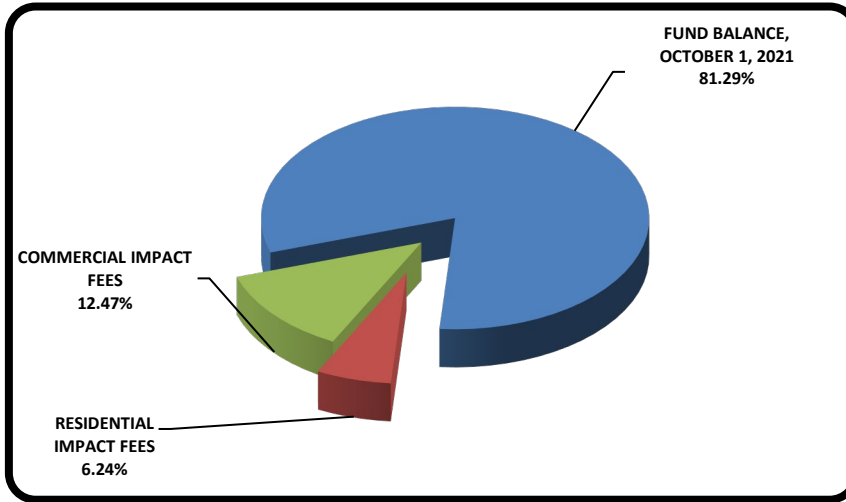
1,200

New shed for bunker gear storage per NFPA requirements

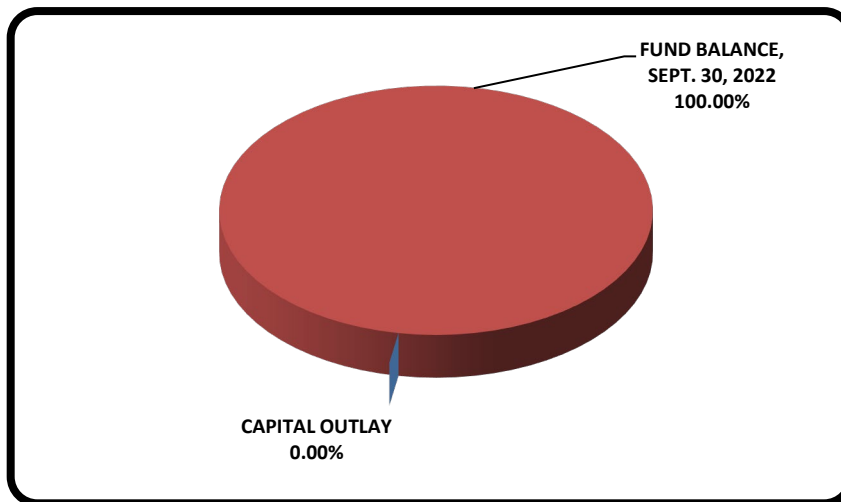
25,000



FIRE IMPACT FEE FUND



	<u>BUDGET</u>	<u>PERCENT REVENUES</u>
FUND BALANCE, OCTOBER 1, 2021	\$ 65,164	81.29%
RESIDENTIAL IMPACT FEES	5,000	6.24%
COMMERCIAL IMPACT FEES	10,000	12.47%
TOTAL AVAILABLE RESOURCES	<u>\$ 80,164</u>	<u>100.00%</u>



	<u>BUDGET</u>	<u>PERCENT EXPENSES</u>
CAPITAL OUTLAY	\$ -	0.00%
FUND BALANCE, SEPT. 30, 2022	<u>80,164</u>	<u>100.00%</u>
TOTAL USE OF RESOURCES	<u>\$ 80,164</u>	<u>100.00%</u>



FIRE IMPACT FEE FUND

GOALS:

To provide funding to ensure the fire department is able to continue to meet the needs of all of its citizens as the City grows. Increased growth requires increased demand on the department, the impact fees are used when additional capital is needed to expand the existing resources of the department.

	2020 ACTUAL	2021 BUDGET	2021 ESTIMATE	2022 BUDGET
CAPITAL OUTLAY	-	-	-	-
	\$ -	\$ -	\$ -	\$ -

OBJECTIVES:

☆ To provide resources in order to maintain a consistent level of service for all citizens.

RESULTS:

⇒ To ensure fire protection services are able to remain stable as the City grows without using tax dollars.



FIRE IMPACT FEE FUND

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
FUND BALANCE, OCTOBER 1	13,003	43,358	44,295	65,164
ADD REVENUES:				
112-324-110 RESIDENTIAL IMPACT FEES	13,724	5,000	6,716	5,000
112-324-120 COMMERCIAL IMPACT FEES	17,568	10,000	14,153	10,000
TOTAL REVENUES AVAILABLE	44,295	58,358	65,164	80,164
DEDUCT EXPENDITURES:				
112-522-640 EQUIPMENT	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-
FUND BALANCE, SEPTEMBER 30	<u>44,295</u>	<u>58,358</u>	<u>65,164</u>	<u>80,164</u>



City of
Umatilla
Florida

**DEVELOPMENT
AND
PUBLIC SERVICES**





COMMUNITY DEVELOPMENT - PLANNING & PERMITTING

GOALS:

To promote the physical and economic development/redevelopment of property within the City in a manner consistent with adopted plans, regulations and policies. To provide the planning, organization, direction and supervisory services necessary to implement the functions managed under the jurisdiction of the program.

	2020 ACTUAL	2021 BUDGET	2021 ESTIMATE	2022 BUDGET
PERSONAL SERVICES	\$ 90,166	\$ 92,660	\$ 92,980	\$ 128,925
OPERATING EXPENDITURES	44,862	33,520	40,713	65,920
	<u>\$ 135,028</u>	<u>\$ 126,180</u>	<u>\$ 133,693</u>	<u>\$ 194,845</u>

OBJECTIVES:

- ☆ Keep the City in compliance with state and county planning and development requirements.
- ☆ Process applications for development and redevelopment, voluntary annexations, comp plan amendments and variances in a timely manner.
- ☆ Protect and preserve the City's natural environment.
- ☆ Aid and advise citizens, organizations and City staff in engineering and other matters requiring engineering expertise.

RESULTS:

- ⇒ Maintain strict compliance with all applicable regulations.
- ⇒ Continued ability to provide a variety of services which stimulate the development and redevelopment of property in the City.
- ⇒ Promote the City as a desirable place to live and work.
- ⇒ Manage budget and resources for their maximum potential.



COMMUNITY DEVELOPMENT - PLANNING & PERMITTING

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>	
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>	
PERSONAL SERVICES:					
001-515-120	REGULAR SALARIES & WAGES	57,202	58,610	58,230	82,200
001-515-140	OVERTIME	4,445	1,000	1,075	1,500
001-515-210	FICA TAXES	4,455	4,485	4,485	6,405
001-515-220	RETIREMENT CONTRIBUTION	5,232	5,860	5,860	9,060
001-515-221	OTHER RET CONTRIBUTION	-	-	-	1,170
001-515-230	LIFE & HEALTH INSURANCE	18,622	22,475	23,120	27,390
001-515-240	WORKERS COMPENSATION	210	230	210	1,200
	PERSONAL SERVICES TOTAL	90,166	92,660	92,980	128,925
OPERATING EXPENDITURES:					
001-515-311	ATTORNEY SERVICES	16,468	9,000	16,840	16,000
001-515-313	COMMUNITY PLANNING	17,420	15,000	18,260	25,000
001-515-340	CONTRACTUAL SERVICES	1,551	2,000	-	1,500
001-515-400	TRAVEL & PER DIEM	28	400	815	1,000
001-515-420	POSTAGE	165	150	125	150
001-515-450	INSURANCE	875	1,000	1,014	1,150
001-515-460	REPAIR & MAINTENANCE	-	-	490	13,950
001-515-490	OTHER CURRENT CHARGES	-	100	90	100
001-515-491	LEGAL ADVERTISING	3,830	3,000	1,075	3,000
001-515-510	OFFICE SUPPLIES	3,990	2,000	1,235	1,800
001-515-520	OPERATING SUPPLIES	-	-	144	200
001-515-540	DUES & SUBSCRIPTIONS	-	420	-	420
001-515-550	TRAINING	535	450	625	1,650
	OPERATING EXPENDITURES TOTAL	44,862	33,520	40,713	65,920
	TOTAL PLANNING & COMMUNITY DEVELOP	135,028	126,180	133,693	194,845



COMMUNITY DEVELOPMENT - PLANNING & PERMITTING

MANPOWER ANALYSIS

<u>POSITION</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
PERMIT CLERK	1.0	1.0	1.0
PLANNING & ZONING CLERK	1.0	1.0	1.0
DEV & PUBLIC SVCS DIRECTOR (split with Utilities)	-	-	0.5
TOTAL	2.0	2.0	2.5



COMMUNITY DEVELOPMENT - BUILDING

GOALS:

To organize the services necessary to implement the functions managed under the jurisdiction of the Building Division. To ensure that all construction within the City conforms to all applicable state and local codes and improve the image, reputation and attractiveness of the City to its current and potential residents.

	2020 ACTUAL	2021 BUDGET	2021 ESTIMATE	2022 BUDGET
PERSONAL SERVICES	\$ 47,144	\$ 62,325	\$ 61,523	\$ 62,925
OPERATING EXPENDITURES	96,102	5,750	4,498	5,900
CAPITAL OUTLAY	-	-	-	-
	<u>\$ 143,246</u>	<u>\$ 68,075</u>	<u>\$ 66,021</u>	<u>\$ 68,825</u>

OBJECTIVES:

- ☆ Conduct the Building Inspection Department in a professional and efficient manner which benefits the community.
- ☆ Review all building plans to ensure compliance with all applicable codes.
- ☆ Issue permits in the City where required by applicable codes.
- ☆ Provide comprehensive inspections and ensure proper construction practices are followed.

RESULTS:

- ⇒ A professional and expeditious operation of the Building Department.
- ⇒ Construction plans that maintain compliance with applicable codes.
- ⇒ Promotion of health, safety and welfare through the permitting process.
- ⇒ To provide inspections to ensure safe and proper installations.



COMMUNITY DEVELOPMENT - BUILDING

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
PERSONAL SERVICES:				
001-529-120 REGULAR SALARIES & WAGES	40,640	52,000	51,260	52,000
001-529-210 FICA TAXES	3,003	3,980	4,030	3,980
001-529-220 PENSION CONTRIBUTION	3,501	5,200	5,135	5,625
001-529-240 WORKERS COMPENSATION	-	1,145	1,098	1,320
PERSONAL SERVICES TOTAL	47,144	62,325	61,523	62,925
OPERATING EXPENDITURES:				
001-529-340 CONTRACT BLDG INSPECTIONS	92,465	-	-	-
001-529-410 COMMUNICATIONS	720	455	1,270	455
001-529-450 INSURANCE	-	1,000	1,014	1,150
001-529-460 REPAIR & MAINT-VEHICLES	-	400	-	400
001-529-510 OFFICE SUPPLIES	1,179	500	-	500
001-529-520 OPERATING SUPPLIES	571	1,000	575	1,000
001-529-522 FUEL & OIL	23	800	495	800
001-529-540 DUES & SUBSCRIPTIONS	1,144	1,145	1,144	1,145
001-529-550 TRAINING	-	450	-	450
OPERATING EXPENDITURES TOTAL	96,102	5,750	4,498	5,900
TOTAL BUILDING DEPARTMENT	143,246	68,075	66,021	68,825



COMMUNITY DEVELOPMENT - BUILDING

MANPOWER ANALYSIS

<u>POSITION</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
BUILDING INSPECTOR - PT	0.5	0.5	0.5
TOTAL	0.5	0.5	0.5



PUBLIC WORKS - CEMETERY

GOALS:

To provide quality service to the public in making final resting place arrangements along with the highest standards of maintenance possible for existing and future cemetery facilities and preservation of all burial and historical records.

	2020 ACTUAL	2021 BUDGET	2021 ESTIMATE	2022 BUDGET
PERSONAL SERVICES	\$ 35,945	\$ 41,415	\$ 7,670	\$ 42,175
OPERATING EXPENDITURES	5,419	8,875	7,947	9,350
	<u>\$ 41,364</u>	<u>\$ 50,290</u>	<u>\$ 15,617</u>	<u>\$ 51,525</u>

OBJECTIVES:

- ☆ Provide attractive and safe grounds which individuals and families can visit.
- ☆ Maintain official records of the cemetery in accordance with legal requirements.

RESULTS:

- ⇒ Grounds that are suitable for paying respects to loved ones.
- ⇒ Continued records retention/retrieval system for accessibility of data for staff and public inquiries.



PUBLIC WORKS - CEMETERY

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
PERSONAL SERVICES:				
001-539-120 REGULAR SALARIES & WAGES	17,515	24,215	4,035	24,370
001-539-120 OVERTIME	341	500	-	500
001-539-210 FICA TAXES	1,263	1,890	315	1,900
001-539-220 RETIREMENT CONTRIBUTION	1,552	2,470	440	2,690
001-539-230 LIFE & HEALTH INSURANCE	14,269	11,240	1,875	11,560
001-539-240 WORKERS COMPENSATION	1,005	1,100	1,005	1,155
PERSONAL SERVICES TOTAL	35,945	41,415	7,670	42,175
OPERATING EXPENDITURES:				
001-539-311 ATTORNEY SERVICES	1,060	-	-	-
001-539-340 CONTRACTUAL SERVICES	598	-	1,834	2,000
001-539-430 UTILITY SERVICES	978	1,100	1,090	1,100
001-539-450 INSURANCE	414	450	456	525
001-539-460 REPAIRS & MAINTENANCE	923	5,200	2,500	3,000
001-539-462 R&M - EQUIPMENT	-	200	75	200
001-539-463 R&M - VEHICLES	58	250	261	250
001-539-520 OPERATING SUPPLIES	230	200	1,001	1,000
001-539-521 UNIFORMS	329	475	240	475
001-539-522 FUEL AND OIL	764	1,000	490	800
001-539-550 TRAINING	65	-	-	-
OPERATING EXPENDITURES TOTAL	5,419	8,875	7,947	9,350
TOTAL CEMETERY	41,364	50,290	15,617	51,525



PUBLIC WORKS - CEMETERY

MANPOWER ANALYSIS

<u>POSITION</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
MAINTENANCE SPECIALIST	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
TOTAL	1.0	1.0	1.0



PUBLIC WORKS - ROADS & STREETS

GOALS:

To maintain the City's streets, sidewalks, stormwater systems and rights of way efficiently within the allotted financial and labor resources. To provide management and administration for all Public Works operations including Water & Wastewater, Sanitation, Cemetery, Parks & Recreation, Stormwater and public facilities.

	2020 ACTUAL	2021 BUDGET	2021 ESTIMATE	2022 BUDGET
PERSONAL SERVICES	\$ 250,197	\$ 313,560	\$ 266,370	\$ 297,040
OPERATING EXPENDITURES	214,224	231,570	220,298	239,670
CAPITAL OUTLAY	-	-	-	-
	<u>\$ 464,421</u>	<u>\$ 545,130</u>	<u>\$ 486,668</u>	<u>\$ 536,710</u>

OBJECTIVES:

- ☆ Use innovative ideas and processes that will improve maintenance programs, plans and direction which ensure that City resources and personnel are trained and educated at their most efficient and productive level.
- ☆ Regular maintenance and repairs of the City's streets and sidewalks.
- ☆ Operate and maintain city infrastructure efficiently and in compliance with all laws, rules and regulations.

RESULTS:

- ⇒ Better maintained roads, streets and rights of way.
- ⇒ Efficient and productive use of City personnel, equipment and materials to accomplish immediate goals and long range planning of these resources.
- ⇒ Ensure City streets are safe and sufficient for motorists.
- ⇒ City property that is safe and attractive.



PUBLIC WORKS - ROADS & STREETS

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
PERSONAL SERVICES:				
001-541-120 REGULAR SALARIES & WAGES	149,393	176,185	165,170	173,850
001-541-140 OVERTIME	1,381	2,500	1,600	2,500
001-541-210 FICA TAXES	10,899	13,670	12,570	13,490
001-541-220 RETIREMENT CONTRIBUTION	13,174	17,495	17,860	19,080
001-541-221 OTHER RET CONTRIBUTION	2,075	935	1,550	-
001-541-230 LIFE & HEALTH INSURANCE	59,577	87,775	55,185	73,120
001-541-240 WORKERS COMPENSATION	13,698	15,000	12,435	15,000
PERSONAL SERVICES TOTAL	250,197	313,560	266,370	297,040
OPERATING EXPENDITURES:				
001-541-310 PROFESSIONAL SERVICES	50	-	664	-
001-541-311 ATTORNEY SERVICES	240	500	927	1,000
001-541-312 ENGINEERING	-	-	1,065	-
001-541-340 CONTRACTUAL SERVICES	185	10,970	9,800	10,970
001-541-400 TRAVEL AND PER DIEM	703	480	593	480
001-541-410 COMMUNICATION SERVICES	999	2,390	1,600	2,390
001-541-420 POSTAGE	-	50	15	50
001-541-430 UTILITY SERVICES	79,099	74,800	70,280	74,800
001-541-440 RENTALS & LEASES	75	650	500	650
001-541-450 INSURANCE	4,927	5,350	5,423	6,500
001-541-460 REPAIRS & MAINTENANCE	5,797	50,610	15,330	53,710
001-541-461 R&M - BUILDINGS	2,961	-	-	-
001-541-462 R&M - EQUIPMENT	20,752	13,650	32,307	13,650
001-541-463 R&M - VEHICLES	5,573	5,150	14,454	5,150
001-541-490 OTHER CURRENT CHARGES	118	-	82	-
001-541-510 OFFICE SUPPLIES	1,178	1,650	2,075	5,000
001-541-520 OPERATING SUPPLIES	21,719	12,000	17,770	12,000
001-541-521 UNIFORMS	2,444	2,750	2,215	2,750
001-541-522 FUEL AND OIL	15,289	18,000	15,300	18,000
001-541-530 ROAD MATERIALS	9,281	5,000	3,980	5,000
001-541-540 DUES & SUBSCRIPTIONS	168	200	168	200
001-541-550 TRAINING	466	2,370	800	2,370
001-541-560 URBAN FORESTRY	42,200	25,000	24,950	25,000
OPERATING EXPENDITURES TOTAL	214,224	231,570	220,298	239,670
 TOTAL ROADS & STREETS	 464,421	 545,130	 486,668	 536,710



PUBLIC WORKS - ROADS & STREETS

MANPOWER ANALYSIS

<u>POSITION</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
PUBLIC WORKS MAINTENANCE WORKER	6.0	6.0	6.0
PUBLIC WORKS DIRECTOR (split with Utilities)	0.5	-	-
DEV & PUBLIC SVCS DIRECTOR (split with Utilities)	-	0.5	-
TOTAL	6.5	6.5	6.0



PUBLIC WORKS - PARKS & RECREATION

GOALS:

To promote the public welfare by providing opportunities for wholesome and affordable recreation, and offer the citizens active/passive leisure activities that are essential to their well-being.

	2020 ACTUAL	2021 BUDGET	2021 ESTIMATE	2022 BUDGET
PERSONAL SERVICES	\$ 272,819	\$ 217,305	\$ 211,870	\$ 214,480
OPERATING EXPENDITURES	82,965	83,440	92,749	97,040
CAPITAL OUTLAY	-	-	-	-
	<u>\$ 355,784</u>	<u>\$ 300,745</u>	<u>\$ 304,619</u>	<u>\$ 311,520</u>

OBJECTIVES:

- ☆ Provide an environment that encourages educational, recreational and cultural opportunities through cost efficient programming and facilities.

RESULTS:

- ⇒ To provide programs, resources and facilities which are relevant, attractive and affordably accessible to the public.
- ⇒ To update all existing facilities in the parks.



PUBLIC WORKS - PARKS & RECREATION

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
PERSONAL SERVICES:				
001-572-120 REGULAR SALARIES & WAGES	173,811	126,210	122,100	124,580
001-572-140 OVERTIME	302	1,500	620	1,500
001-572-210 FICA TAXES	12,425	9,770	9,160	9,645
001-572-220 RETIREMENT CONTRIBUTION	15,663	14,050	14,100	14,675
001-572-230 LIFE & HEALTH INSURANCE	68,518	63,475	63,980	61,880
001-572-240 WORKERS COMPENSATION	2,100	2,300	1,910	2,200
PERSONAL SERVICES TOTAL	272,819	217,305	211,870	214,480
OPERATING EXPENDITURES:				
001-572-311 ATTORNEY SERVICES	960	-	400	500
001-572-340 CONTRACTUAL SERVICES	8,660	7,060	9,050	7,060
001-572-400 TRAVEL AND PER DIEM	237	135	110	135
001-572-410 COMMUNICATION SERVICES	2,787	2,015	1,985	2,015
001-572-420 POSTAGE	-	50	-	-
001-572-430 UTILITY SERVICES	27,366	22,900	26,500	22,900
001-572-440 RENTALS & LEASES	-	500	350	500
001-572-450 INSURANCE	3,222	3,500	3,222	3,750
001-572-460 REPAIRS & MAINTENANCE	7,749	9,830	8,585	11,430
001-572-461 R&M - BUILDINGS	3,512	-	5,980	6,000
001-572-462 R&M - EQUIPMENT	9,314	2,700	6,910	8,000
001-572-463 R&M - VEHICLES	824	3,100	980	3,100
001-572-490 OTHER CURRENT CHARGES	350	350	350	350
001-572-491 ADVERTISING	82	400	82	400
001-572-510 OFFICE SUPPLIES	433	100	418	100
001-572-520 OPERATING SUPPLIES	15,258	28,300	25,460	28,300
001-572-521 UNIFORMS	619	1,000	975	1,000
001-572-522 FUEL AND OIL	696	800	695	800
001-572-540 DUES & SUBSCRIPTIONS	199	200	-	200
001-572-550 TRAINING	697	500	697	500
OPERATING EXPENDITURES TOTAL	82,965	83,440	92,749	97,040
TOTAL PARKS & RECREATION	355,784	300,745	304,619	311,520



PUBLIC WORKS - PARKS & RECREATION

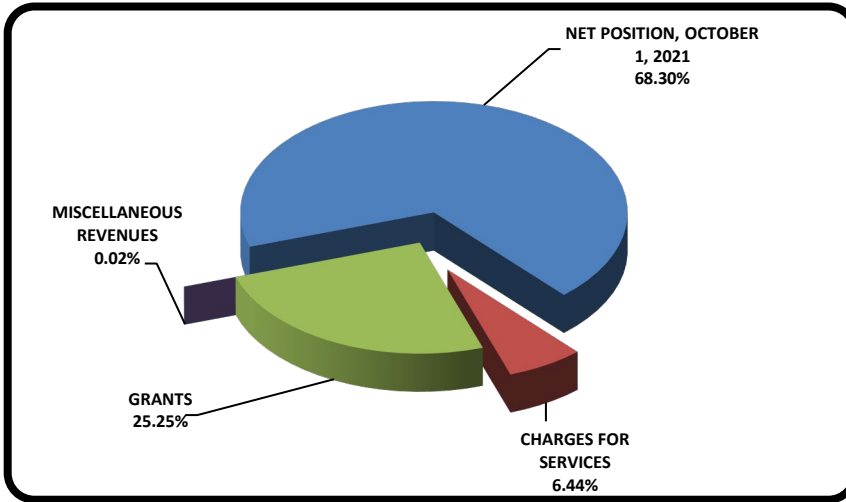
MANPOWER ANALYSIS

<u>POSITION</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
PUBLIC WORKS DIRECTOR (split with Utilities)	-	0.5	0.5
ASSISTANT PW DIRECTOR (split with Utilities)	0.5	-	-
PARKS SUPERINTENDENT	0.5	-	-
PARKS MAINTENANCE WORKERS	2.0	2.0	2.0
SWIM INSTRUCTOR (PT) (SEASONAL)	1.0	1.0	1.0
LIFEGUARDS (PT) (SEASONAL)	1.0	1.0	1.0
TOTAL	5.0	4.5	4.5

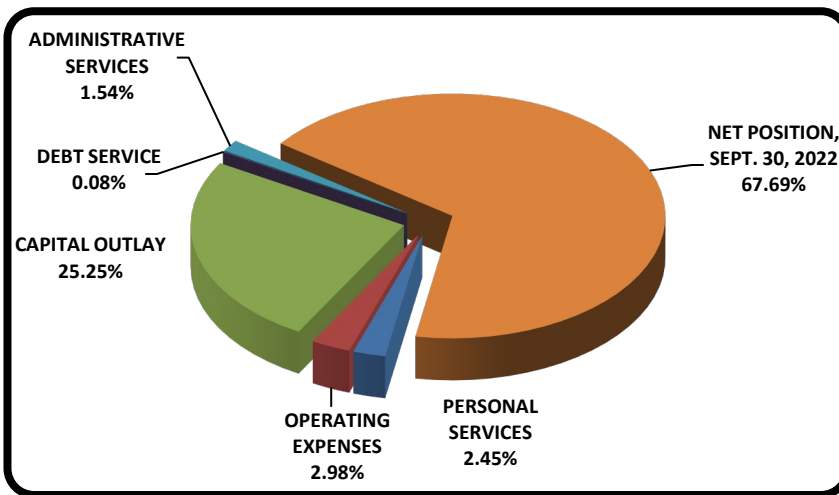




WATER & SEWER FUND



	BUDGET	PERCENT REVENUES
NET POSITION, OCTOBER 1, 2021	\$ 15,487,032	68.30%
CHARGES FOR SERVICES	1,459,500	6.44%
GRANTS	5,725,000	25.25%
MISCELLANEOUS REVENUES	3,500	0.02%
TOTAL AVAILABLE RESOURCES	\$ 22,675,032	100.00%



	BUDGET	PERCENT EXPENSES
PERSONAL SERVICES	\$ 556,280	2.45%
OPERATING EXPENSES	676,640	2.98%
CAPITAL OUTLAY	5,725,000	25.25%
DEBT SERVICE	17,556	0.08%
ADMINISTRATIVE SERVICES	350,000	1.54%
NET POSITION, SEPT. 30, 2022	15,349,556	67.69%
TOTAL USE OF RESOURCES	\$ 22,675,032	100.00%



PUBLIC WORKS - WATER & SEWER FUND

GOALS:

To provide the planning, organization, coordination and supervisory services which are necessary to implement and control the functional programs which are the responsibility of the Water & Sewer Department of Public Works.

	2020 ACTUAL	2021 BUDGET	2021 ESTIMATE	2022 BUDGET
PERSONAL SERVICES	\$ 475,657	\$ 564,420	\$ 446,120	\$ 556,280
OPERATING EXPENDITURES	1,076,093	669,130	542,463	676,640
CAPITAL OUTLAY	793,627	6,000,000	995,030	5,725,000
DEBT SERVICE	-	16,518	16,518	17,556
TRANSFERS	350,000	350,000	350,000	350,000
	<u>\$ 2,695,377</u>	<u>\$ 7,600,068</u>	<u>\$ 2,350,131</u>	<u>\$ 7,325,476</u>

OBJECTIVES:

- ☆ Provide proper maintenance of the water and sewer systems.
- ☆ Inspect, test, certify and document backflow devices annually in accordance with F.A.C.
- ☆ Design and plan grant and legislative funded major capital projects for existing water and sewer infrastructure improvements and repairs, secure funding and manage implementation of projects.
- ☆ Continue to install water and wastewater infrastructure in the commercial and industrial areas of the City as well as develop expansion planning.

RESULTS:

- ⇒ Ensure the health, safety and welfare of the public.
- ⇒ Ensure continuation of water and sewer utility services to the public.
- ⇒ Ensure water quality through the installation and maintenance of backflow prevention devices.



PUBLIC WORKS - WATER & SEWER FUND

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
NET POSITION, OCTOBER 1	15,368,194	15,841,483	15,319,589	15,487,032
ADD REVENUES FROM OPERATIONS:				
CHARGES FOR SERVICES:				
401-343-310 WATER SALES	794,043	680,000	705,325	700,000
401-343-320 WATER CONNECTIONS	10,400	8,000	8,900	9,500
401-343-330 NEW METER SALES	10,969	10,000	10,100	10,000
401-343-360 RECONNECT CHARGES	5,350	6,000	5,410	6,000
401-343-370 PENALTIES	31,452	25,000	23,390	24,000
401-343-500 SEWER CHARGES	737,795	700,000	706,460	710,000
TOTAL	1,590,009	1,429,000	1,459,585	1,459,500
MISCELLANEOUS REVENUES:				
401-361-100 INTEREST EARNED	87	500	300	500
401-369-900 NSF CHARGES	1,750	500	500	500
401-369-910 MISCELLANEOUS REVENUES	9,085	2,500	2,684	2,500
	10,922	3,500	3,484	3,500
TOTAL OPERATING REVENUES	1,600,931	1,432,500	1,463,069	1,463,000
WATER OPERATING EXPENSES	1,141,035	728,410	561,097	712,830
SEWER OPERATING EXPENSES	421,564	505,140	435,486	520,090
TOTAL OPERATING EXPENSES	1,562,599	1,233,550	996,583	1,232,920
NET OPERATING INCOME	38,332	198,950	466,486	230,080
NON-OPERATING REVENUE (EXPENSES):				
WATER DEBT SERVICE	-	-	(16,518)	(17,556)
IMPACT FEE REVENUE	72,104	-	67,475	-
GRANTS	194,291	-	-	-
INTEREST EXPENSE	(3,332)	-	-	-
LOSS ON DISPOSAL OF FIXED ASSETS	-	-	-	-
ADMINISTRATIVE TRANSFERS	(350,000)	(350,000)	(350,000)	(350,000)
CHANGE IN UNRESTRICTED NET POSITION	(48,605)	(151,050)	167,443	(137,476)
NET POSITION, SEPTEMBER 30	15,319,589	15,690,433	15,487,032	15,349,556



PUBLIC WORKS - WATER & SEWER FUND

RECAP OF GRANTS AND LEGISLATIVE APPROPRIATION ACTIVITY - WATER & SEWER

	2020	2021	2021	2022
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
GRANT REVENUES RECEIVED/BUDGETED				
401-334-360 LEG APPROPRIATION-SEWER	-	500,000	-	500,000
401-334-362 GRANT	194,291	-	-	
401-334-363 SJRWMD GRANT	-	1,500,000	-	1,500,000
401-334-364 FDEP SRF	-	4,000,000	775,000	3,725,000
	194,291	6,000,000	775,000	5,725,000
GRANT EXPENDITURES/BUDGETED				
401-533-630 WATER INFRASTRUCTURE	-	-	-	-
401-535-630 SEWER INFRASTRUCTURE	-	6,000,000	775,000	5,725,000
	-	6,000,000	775,000	5,725,000
NET GRANT ACTIVITY	194,291	-	-	-
TOTAL WATER & SEWER ACTIVITY				
TOTAL RESOURCES - WATER	820,762	704,000	729,735	725,500
TOTAL RESOURCES - SEWER	737,795	6,700,000	1,481,460	710,000
TOTAL RESOURCES - OTHER	15,676,963	15,869,983	15,413,938	15,514,532
TOTAL RESOURCES	17,235,520	23,273,983	17,625,133	16,950,032
TOTAL EXPENDITURES - WATER	1,144,367	728,410	577,615	730,386
TOTAL EXPENDITURES - SEWER	421,564	6,505,140	1,210,486	520,090
TOTAL ADMINISTRATION	350,000	350,000	350,000	350,000
TOTAL USES	1,915,931	7,583,550	2,138,101	1,600,476
NET ACTIVITY	15,319,589	15,690,433	15,487,032	15,349,556



PUBLIC WORKS - WATER & SEWER FUND

WATER DIVISION

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
	ACTUAL	BUDGET	ESTIMATE	BUDGET
PERSONAL SERVICES:				
401-533-120 REGULAR SALARIES & WAGES	231,608	239,750	192,450	243,270
401-533-140 OVERTIME	7,480	5,000	8,260	5,000
401-533-210 FICA TAXES	17,749	18,720	15,445	18,995
401-533-220 RETIREMENT CONTRIBUTION	40,701	24,100	22,365	26,865
401-533-221 OTHER RET CONTRIBUTION	1,351	1,870	1,980	2,340
401-533-230 LIFE & HEALTH INSURANCE	54,088	95,090	38,585	89,240
401-533-240 WORKERS COMPENSATION	8,219	9,000	7,460	8,580
PERSONAL SERVICES TOTAL	361,196	393,530	286,545	394,290
OPERATING EXPENSES:				
401-533-311 ATTORNEY SERVICES	2,360	500	1,785	2,000
401-533-312 ENGINEERING FEES	2,775	65,000	345	65,000
401-533-320 ACCOUNTING & AUDITING	13,000	8,000	8,000	8,000
401-533-340 CONTRACTUAL SERVICES	24,211	57,000	25,280	17,500
401-533-400 TRAVEL AND PER DIEM	-	960	-	960
401-533-410 COMMUNICATION SERVICES	9,297	8,080	9,500	10,250
401-533-420 POSTAGE	4,483	4,950	4,790	4,950
401-533-430 UTILITY SERVICES	30,506	26,630	27,980	26,630
401-533-440 RENTALS & LEASES	-	500	-	500
401-533-450 INSURANCE	36,829	40,000	47,573	54,710
401-533-460 REPAIRS & MAINTENANCE	10,249	34,000	38,685	41,980
401-533-462 R&M - EQUIPMENT	33,062	20,000	27,905	20,000
401-533-463 R&M - VEHICLES	2,267	6,000	4,655	6,000
401-533-470 PRINTING	570	5,500	2,310	2,300
401-533-490 OTHER CURRENT CHARGES	-	2,000	645	2,000
401-533-491 ADVERTISING	-	600	1,535	600
401-533-510 OFFICE SUPPLIES	563	1,000	330	1,000
401-533-520 OPERATING SUPPLIES	48,038	37,000	51,800	37,000
401-533-521 UNIFORMS	1,847	1,850	1,790	1,850
401-533-522 FUEL AND OIL	5,953	11,000	10,790	11,000
401-533-540 DUES & SUBSCRIPTIONS	429	670	635	670
401-533-550 TRAINING	140	3,640	219	3,640
401-533-590 DEPRECIATION	556,900	-	-	-
TOTAL OPERATING EXPENSES	783,479	334,880	266,552	318,540



PUBLIC WORKS - WATER & SEWER FUND

WATER DIVISION

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
	ACTUAL	BUDGET	ESTIMATE	BUDGET
CAPITAL OUTLAY:				
401-533-630 INFRASTRUCTURE	68,314	-	212,030	-
401-533-640 MACHINERY & EQUIPMENT	8,072	-	8,000	-
TOTAL CAPITAL OUTLAY	76,386	-	220,030	-
DEBT SERVICE:				
401-533-710 PRINCIPAL	12,266	12,731	12,731	13,214
401-533-720 INTEREST	1,417	3,787	3,787	3,304
TOTAL DEBT SERVICE	13,683	16,518	16,518	16,518
401-533-910 ADMINISTRATIVE SERVICES	175,000	175,000	175,000	175,000
TOTAL WATER DIVISION	1,409,744	919,928	964,645	904,348



PUBLIC WORKS - WATER & SEWER FUND

SEWER DIVISION

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
PERSONAL SERVICES:				
401-535-120 REGULAR SALARIES & WAGES	57,972	99,030	99,950	100,480
401-535-140 OVERTIME	4,650	5,000	3,010	5,000
401-535-210 FICA TAXES	4,406	7,960	7,755	8,070
401-535-220 RETIREMENT CONTRIBUTION	14,799	10,405	10,325	11,415
401-535-230 LIFE & HEALTH INSURANCE	30,173	45,800	36,300	34,455
401-535-240 WORKERS COMPENSATION	2,461	2,695	2,235	2,570
PERSONAL SERVICES TOTAL	114,461	170,890	159,575	161,990
OPERATING EXPENSES:				
401-535-310 PROFESSIONAL SERVICES	-	60,000	14,467	60,000
401-535-311 ATTORNEY SERVICES	2,920	2,500	2,260	2,500
401-535-312 ENGINEERING FEES	3,509	50,000	-	50,000
401-535-320 ACCOUNTING & AUDITING	7,000	8,000	8,000	8,000
401-535-340 CONTRACTUAL SERVICES	28,303	26,000	37,975	26,000
401-535-400 TRAVEL AND PER DIEM	12	270	25	270
401-535-410 COMMUNICATION SERVICES	11,143	4,640	9,865	10,895
401-535-420 POSTAGE	1,688	4,300	3,820	4,300
401-535-430 UTILITY SERVICES	49,371	48,650	47,500	48,650
401-535-440 RENTALS & LEASES	400	4,000	1,400	4,000
401-535-450 INSURANCE	34,192	29,885	37,319	42,920
401-535-460 REPAIRS & MAINTENANCE	26,179	18,685	12,980	21,745
401-535-462 R&M - EQUIPMENT	84,713	38,890	49,975	38,890
401-535-463 R&M - VEHICLES	7,711	5,100	11,185	5,100
401-535-470 PRINTING	-	500	1,810	2,000
401-535-490 OTHER CURRENT CHARGES	-	100	25	100
401-535-510 OFFICE SUPPLIES	122	1,000	750	1,000
401-535-520 OPERATING SUPPLIES	27,539	21,500	29,320	21,500
401-535-521 UNIFORMS	531	1,400	1,250	1,400
401-535-522 FUEL AND OIL	7,046	5,750	5,675	5,750
401-535-540 DUES & SUBSCRIPTIONS	-	290	75	290
401-535-550 TRAINING	235	2,790	235	2,790
TOTAL OPERATING EXPENSES	292,614	334,250	275,911	358,100



PUBLIC WORKS - WATER & SEWER FUND

SEWER DIVISION

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
CAPITAL OUTLAY:				
401-535-630 INFRASTRUCTURE	702,752	6,000,000	775,000	5,725,000
401-535-640 MACHINERY & EQUIPMENT	14,489	-	-	-
TOTAL CAPITAL OUTLAY	717,241	6,000,000	775,000	5,725,000
DEBT SERVICE:				
401-535-710 PRINCIPAL	-	3,902	3,902	834
401-535-720 INTEREST	1,915	27	27	204
401-535-730 OTHER DEBT SERVICE COSTS	-	104	104	-
TOTAL DEBT SERVICE	1,915	4,033	4,033	1,038
401-535-910 ADMINISTRATIVE SERVICES	175,000	175,000	175,000	175,000
TOTAL SEWER DIVISION	1,299,316	6,680,140	1,385,486	6,421,128



PUBLIC WORKS - WATER & SEWER FUND

MANPOWER ANALYSIS

<u>POSITION</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
UTILITIES SUPERVISOR	1.00	1.00	1.00
WATER SUPERVISOR	1.00	1.00	1.00
PLANT OPERATOR - WATER	1.00	1.00	1.00
UTILITIES MAINTENANCE WORKER	2.00	2.00	2.00
SEWER OPERATOR	1.00	1.00	1.00
DEV & PUBLIC SVCS DIR (split with Dev & San)	-	0.25	0.25
PUBLIC WORKS DIRECTOR (split with Parks)	0.25	0.50	0.50
ASSISTANT PW DIRECTOR (split with Parks)	0.50	-	-
ACCOUNTING CLERK II (split with Finance)	0.50	0.50	0.50
TOTAL	7.25	7.25	7.25

Capital Outlay

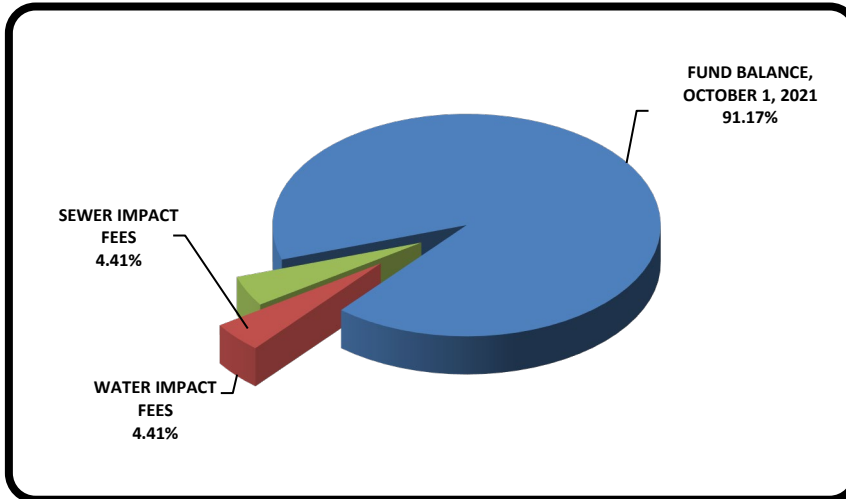
Sewer

401-535-630 Infrastructure

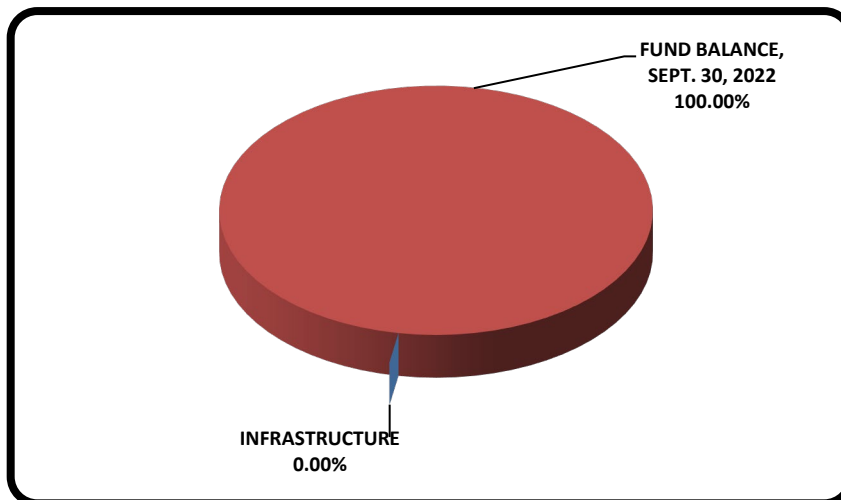
Wastewater Interconnection Project (estimated rollover) \$ 5,725,000



WATER & SEWER IMPACT FEE FUND



	<u>BUDGET</u>	<u>PERCENT REVENUES</u>
FUND BALANCE, OCTOBER 1, 2021	\$ 619,859	91.17%
WATER IMPACT FEES	30,000	4.41%
SEWER IMPACT FEES	30,000	4.41%
TOTAL AVAILABLE RESOURCES	<u>\$ 679,859</u>	<u>100.00%</u>



	<u>BUDGET</u>	<u>PERCENT EXPENSES</u>
INFRASTRUCTURE	\$ -	0.00%
FUND BALANCE, SEPT. 30, 2022	679,859	100.00%
TOTAL USE OF RESOURCES	<u>\$ 679,859</u>	<u>100.00%</u>



WATER & SEWER IMPACT FEE FUND

GOALS:

To provide funding to ensure the utilities department is able to continue to meet the needs of all of its citizens as the City grows. Increased growth requires increased demand on the department, the impact fees are used when additional capital is needed to expand the existing resources of the department.

	2020 ACTUAL	2021 BUDGET	2021 ESTIMATE	2022 BUDGET
CAPITAL OUTLAY	-	-	-	-
	\$ -	\$ -	\$ -	\$ -

OBJECTIVES:

☆ To provide resources in order to maintain a consistent level of service for all citizens.

RESULTS:

⇒ To ensure there is sufficient water and sewer infrastructure in place for new growth in order to not use existing customer user fees for expansion.

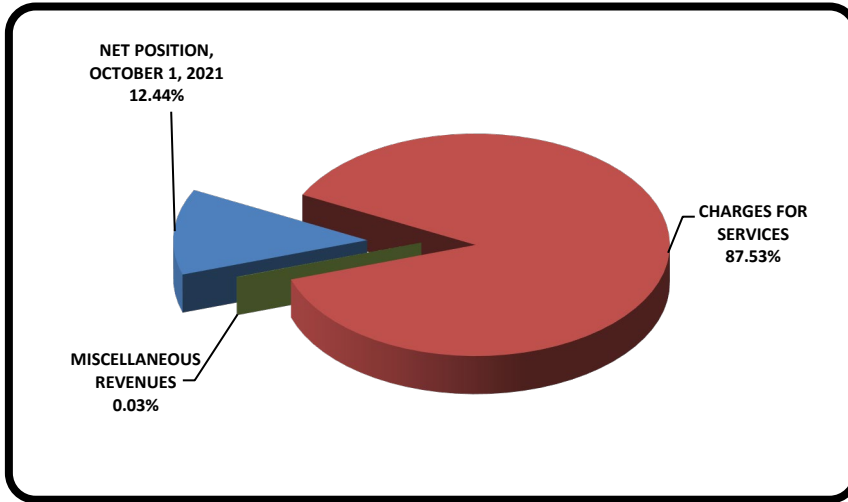


WATER & SEWER IMPACT FEE FUND

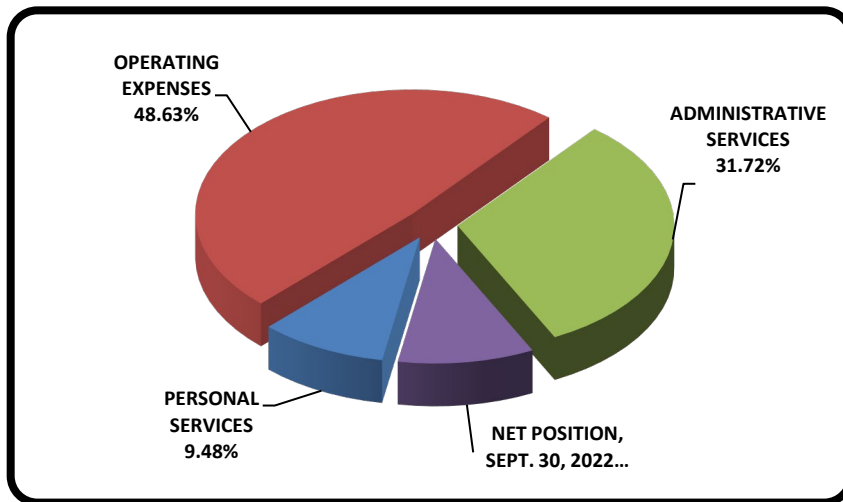
	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
FUND BALANCE, OCTOBER 1	466,690	443,394	521,894	619,859
ADD REVENUES:				
411-343-350 WATER IMPACT FEES	42,388	30,000	46,090	30,000
411-343-530 SEWER IMPACT FEES	12,816	30,000	51,875	30,000
TOTAL REVENUES AVAILABLE	521,894	503,394	619,859	679,859
DEDUCT EXPENDITURES:				
411-535-630 SEWER INFRASTRUCTURE	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-
FUND BALANCE, SEPTEMBER 30	<u><u>521,894</u></u>	<u><u>503,394</u></u>	<u><u>619,859</u></u>	<u><u>679,859</u></u>



SANITATION FUND



	<u>BUDGET</u>	<u>PERCENT REVENUES</u>
NET POSITION, OCTOBER 1, 2021	\$ 98,045	12.44%
CHARGES FOR SERVICES	689,800	87.53%
MISCELLANEOUS REVENUES	200	0.03%
TOTAL AVAILABLE RESOURCES	<u>\$ 788,045</u>	<u>100.00%</u>



	<u>BUDGET</u>	<u>PERCENT EXPENSES</u>
PERSONAL SERVICES	\$ 74,735	9.48%
OPERATING EXPENSES	383,195	48.63%
ADMINISTRATIVE SERVICES	250,000	31.72%
NET POSITION, SEPT. 30, 2022...	80,115	10.17%
TOTAL USE OF RESOURCES	<u>\$ 788,045</u>	<u>100.00%</u>



PUBLIC WORKS - SANITATION FUND

GOALS:

To provide reliable quality garbage and recycling service to the residents of the City at a reasonable price.

	2020 ACTUAL	2021 BUDGET	2021 ESTIMATE	2022 BUDGET
PERSONAL SERVICES	\$ 86,822	\$ 83,450	\$ 43,625	\$ 74,735
OPERATING EXPENDITURES	360,761	343,195	370,412	383,195
TRANSFERS	250,000	250,000	250,000	250,000
	<u>\$ 697,583</u>	<u>\$ 676,645</u>	<u>\$ 664,037</u>	<u>\$ 707,930</u>

OBJECTIVES:

☆ Improve service while reducing costs.

RESULTS:

⇒ Customer satisfaction and a clean city.



PUBLIC WORKS - SANITATION FUND

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
	ACTUAL	BUDGET	ESTIMATE	BUDGET
NET POSITION, OCTOBER 1	30,250	66,930	38,882	98,045
ADD REVENUES:				
402-343-400 GARBAGE REVENUE	706,215	689,800	723,200	689,800
402-361-000 INTEREST EARNED	-	200	-	200
TOTAL REVENUES AVAILABLE	706,215	756,930	762,082	788,045
DEDUCT EXPENSES:				
PERSONAL SERVICES:				
402-534-120 REGULAR SALARIES & WAGES	55,911	50,140	29,150	47,770
402-534-140 OVERTIME	277	400	230	400
402-534-210 FICA TAXES	4,233	3,865	2,185	3,685
402-534-220 RETIREMENT CONTRIBUTION	3,392	5,935	3,630	5,170
402-534-221 OTHER RET CONTRIBUTION	173	-	-	1,170
402-534-230 LIFE & HEALTH INSURANCE	22,197	22,410	7,850	15,840
402-534-240 WORKERS COMPENSATION	639	700	580	700
PERSONAL SERVICES TOTAL	86,822	83,450	43,625	74,735
OPERATING EXPENSES:				
402-534-311 ATTORNEY SERVICES	-	500	-	500
402-534-344 GARBAGE HAULING FEES	358,209	325,000	363,300	365,000
402-534-410 COMMUNICATION SERVICES	24	120	120	120
402-534-420 FREIGHT & POSTAGE	1,650	7,750	3,450	7,750
402-534-460 REPAIR & MAINTENANCE	-	2,000	-	2,000
402-534-463 R&M - VEHICLES	241	4,500	740	4,500
402-534-470 PRINTING	-	1,900	1,790	1,900
402-534-520 OPERATING SUPPLIES	465	1,000	840	1,000
402-534-521 UNIFORMS	172	175	172	175
402-534-522 FUEL AND OIL	-	250	-	250
TOTAL OPERATING EXPENSES:	360,761	343,195	370,412	383,195
402-534-910 ADMINISTRATIVE SERVICES	250,000	250,000	250,000	250,000
TOTAL EXPENSES	697,583	676,645	664,037	707,930
NET POSITION, SEPTEMBER 30	38,882	80,285	98,045	80,115



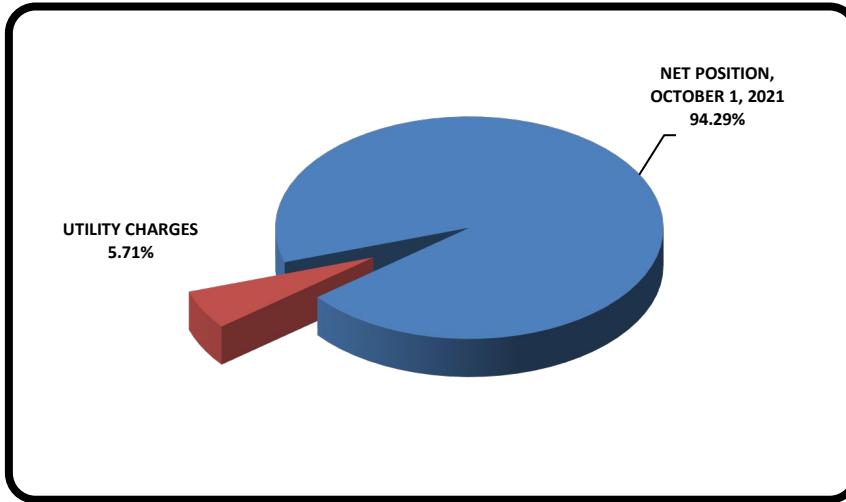
PUBLIC WORKS - SANITATION

MANPOWER ANALYSIS

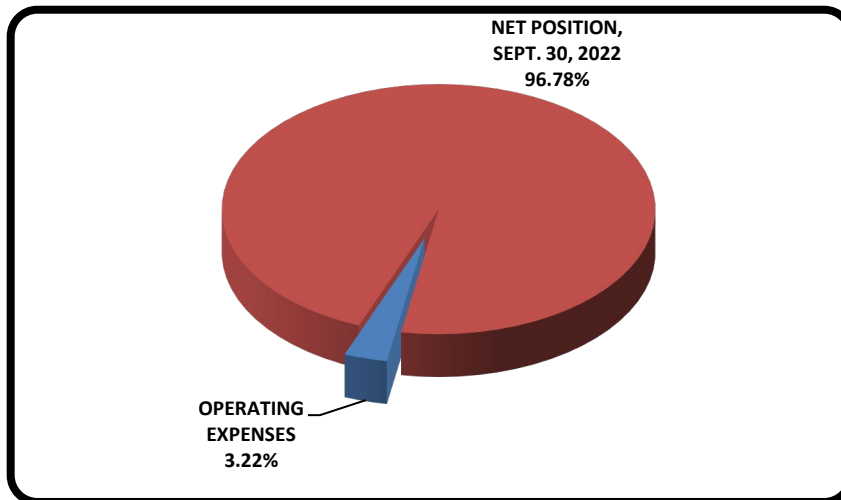
<u>POSITION</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
DEV & PS DIRECTOR (split with Dev & Water)	-	0.25	0.25
PW DIRECTOR (split with Roads & Water)	0.25	-	-
MAINTENANCE TECHNICIAN	1.00	1.00	1.00
TOTAL	1.25	1.25	1.25



PUBLIC WORKS - STORMWATER FUND



	<u>BUDGET</u>	<u>PERCENT REVENUES</u>
NET POSITION, OCTOBER 1, 2021	\$ 2,107,080	94.29%
UTILITY CHARGES	<u>127,500</u>	5.71%
TOTAL AVAILABLE RESOURCES	<u><u>\$ 2,234,580</u></u>	<u><u>100.00%</u></u>



	<u>BUDGET</u>	<u>PERCENT EXPENSES</u>
OPERATING EXPENSES	71,905	3.22%
NET POSITION, SEPT. 30, 2022	<u>2,162,675</u>	96.78%
TOTAL USE OF RESOURCES	<u><u>\$ 2,234,580</u></u>	<u><u>100.00%</u></u>



PUBLIC WORKS - STORMWATER FUND

GOALS: To provide for the health, safety and welfare of residents by regular maintenance programs to insure the proper functioning of drainage systems and facilities.

Obtain grant and loan funding to improve drainage systems located in low or impaired areas of the City.

	2020 ACTUAL	2021 BUDGET	2021 ESTIMATE	2022 BUDGET
OPERATING EXPENDITURES	127,606	43,060	19,169	33,005
CAPITAL OUTLAY	-	150,000	184,430	-
DEBT SERVICE	6,019	38,900	38,356	38,900
	<u>\$ 133,625</u>	<u>\$ 231,960</u>	<u>\$ 241,955</u>	<u>\$ 71,905</u>

OBJECTIVES:

- ☆ Continue with inspection, monitoring, and cleaning procedures of all City catch basins, open channels, storm drains and other stormwater conveyance facilities to meet Federal regulations as established by the NPDES Stormwater Permit Program.
- ☆ Regular maintenance, cleaning procedures and repairs of the City's stormwater system.
- ☆ Inspect underground facilities for leaks and repairs as needed.
- ☆ Utilize private contractors to maintain retention ponds.
- ☆ Continue the development of a city wide drainage infrastructure map.

RESULTS:

- ⇒ Cleaner and safer storm drains, catch basins, and open channels will reduce the amount of pollutants entering the City's drainage system and retention ponds.
- ⇒ Allow maximum efficiency and quality of stormwater run-off.
- ⇒ Attractive and functional retention ponds at the least possible cost.
- ⇒ Provide an inventory of city-wide public and private drainage systems to ensure future flood protection.



PUBLIC WORKS - STORMWATER FUND

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
NET POSITION, OCTOBER 1	2,065,969	2,101,949	2,052,849	2,107,080
ADD REVENUES:				
404-337-403 LCWA GRANT	-	150,000	184,430	-
404-343-700 STORMWATER UTILITY CHGS	120,505	105,000	111,756	127,500
404-361-100 INTEREST EARNED	-	100	-	-
TOTAL REVENUES AVAILABLE	120,505	255,100	296,186	127,500
DEDUCT EXPENDITURES:				
404-538-314 ENGINEERING FEES	4,300	18,390	-	15,000
404-538-340 CONTRACTUAL SERVICES	21,000	21,500	15,500	15,500
404-538-400 TRAVEL & PER DIEM	-	980	-	980
404-538-420 POSTAGE	-	50	-	50
404-538-460 REPAIR & MAINTENANCE	3,480	-	50	-
404-538-490 OTHER CURRENT CHARGES	1,652	-	-	-
404-538-491 ADVERTISING	506	665	-	-
404-538-540 DUES & SUBSCRIPTIONS	500	500	400	500
404-538-550 TRAINING	400	975	219	975
404-538-590 DEPRECIATION	95,768	-	-	-
404-538-610 LAND	-	-	3,000	-
404-538-630 INFRASTRUCTURE	-	150,000	184,430	-
404-538-710 PRINCIPAL - SRF LOAN	-	31,000	30,873	31,000
404-538-720 INTEREST - SRF LOAN	6,019	7,900	7,483	7,900
TOTAL EXPENDITURES	133,625	231,960	241,955	71,905
NET POSITION, SEPTEMBER 30	2,052,849	2,125,089	2,107,080	2,162,675





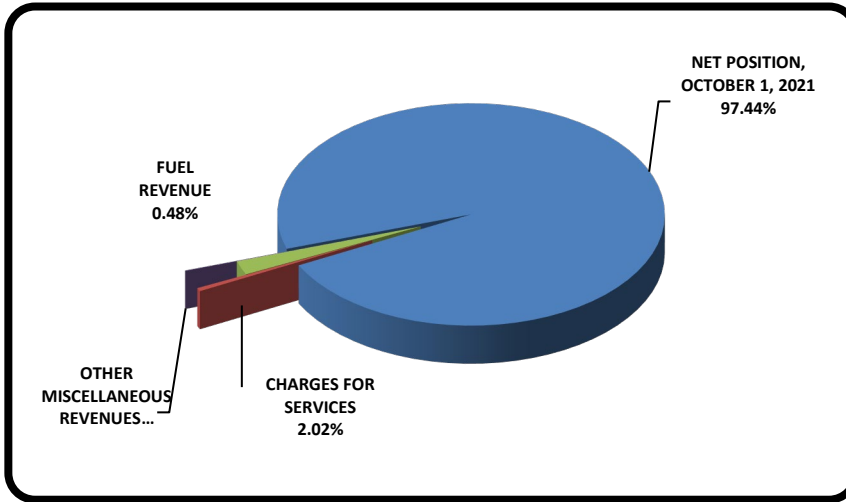
City of
Umatilla
Florida

AIRPORT

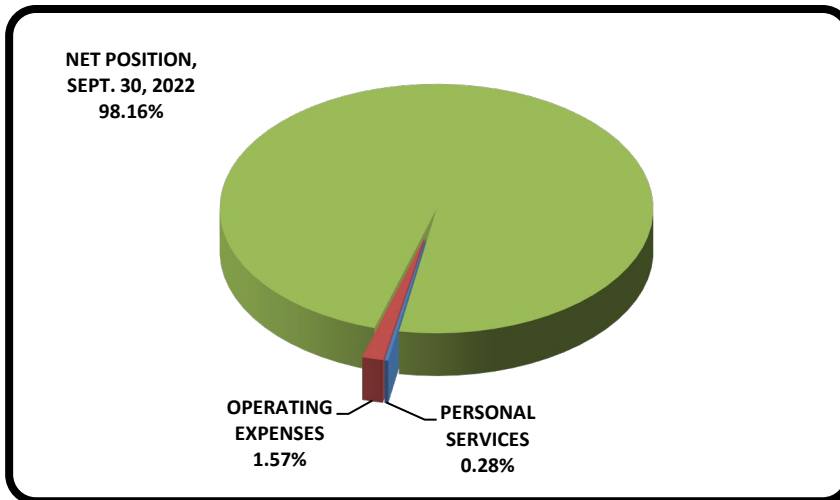




AIRPORT FUND



	<u>BUDGET</u>	<u>PERCENT REVENUES</u>
NET POSITION, OCTOBER 1, 2021	\$ 6,027,043	95.34%
FUEL REVENUE	30,000	0.47%
CHARGES FOR SERVICES	124,950	1.98%
OTHER MISCELLANEOUS REVENUES	<u>3,650</u>	<u>0.06%</u>
TOTAL AVAILABLE RESOURCES	<u>\$ 6,321,483</u>	<u>100.00%</u>



	<u>BUDGET</u>	<u>PERCENT EXPENSES</u>
PERSONAL SERVICES	\$ 17,140	0.27%
OPERATING EXPENSES	96,820	1.53%
NET POSITION, SEPT. 30, 2022	<u>6,071,683</u>	<u>96.05%</u>
TOTAL USE OF RESOURCES	<u>\$ 6,321,483</u>	<u>100.00%</u>



AIRPORT FUND

GOALS: To develop a first class local airport serving Umatilla and surrounding area.

	2020 ACTUAL	2021 BUDGET	2021 ESTIMATE	2022 BUDGET
PERSONAL SERVICES	\$ 12,999	\$ 15,085	\$ 16,840	\$ 17,140
OPERATING EXPENDITURES	506,045	89,375	71,089	96,820
CAPITAL OUTLAY	814,655	282,980	1,356,981	135,840
	<u>\$ 1,333,699</u>	<u>\$ 387,440</u>	<u>\$ 1,444,910</u>	<u>\$ 249,800</u>

OBJECTIVES:

- ☆ Continue to obtain grants to assist in developing airport infrastructure.
- ☆ Keep airport hangars leased at maximum capacity.
- ☆ Maintain airport property and provide services and fuel.

RESULTS:

- ⇒ Continue to be an impressive small local airport facility.



AIRPORT FUND

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
	ACTUAL	BUDGET	ESTIMATE	BUDGET
NET POSITION, OCTOBER 1	5,485,642	5,076,145	5,963,039	6,027,043
ADD REVENUES:				
403-344-100 OFF SITE ACCESS FEES	2,250	2,000	2,250	2,250
403-344-101 FUEL REVENUES	27,735	35,000	25,000	30,000
403-344-200 TIE DOWN FEES	600	900	710	700
403-344-300 APARTMENT RENTAL	12,291	12,000	12,000	12,000
403-344-400 HANGAR RENTAL	91,067	85,000	106,100	110,000
403-344-450 LAND LEASE	-	-	1,380	-
403-369-900 OTHER MISC REVENUES	1,210	3,650	4,493	3,650
TOTAL REVENUES AVAILABLE	135,153	138,550	151,933	158,600
DEDUCT EXPENSES:				
403-542-100 PERSONAL SERVICES	12,999	15,085	16,840	17,140
403-542-300 OPERATING EXPENSES	506,045	89,375	71,089	96,820
TOTAL EXPENSES	519,044	104,460	87,929	113,960
NET OPERATING INCOME	(383,891)	34,090	64,004	44,640
NON-OPERATING INCOME:				
403-389-200 FAA GRANT	82,341	181,771	62,822	-
403-389-301 FDOT GRANT	778,947	1,461,040	1,294,159	135,840
	861,288	1,642,811	1,356,981	135,840
NON-OPERATING EXPENSES:				
403-542-600 CAPITAL PROJECTS	-	282,980	1,356,981	135,840
NET POSITION, SEPTEMBER 30	5,963,039	6,470,066	6,027,043	6,071,683



AIRPORT FUND

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
PERSONAL SERVICES:				
403-542-120 REGULAR SALARIES & WAGES	10,636	12,480	13,990	14,130
403-524-210 FICA TAXES	800	955	1,105	1,080
403-542-220 RETIREMENT CONTRIBUTION	1,243	1,250	1,405	1,530
403-542-240 WORKERS COMPENSATION	320	400	340	400
PERSONAL SERVICES TOTAL	12,999	15,085	16,840	17,140
OPERATING EXPENSES:				
403-542-311 ATTORNEY SERVICES	6,885	5,000	5,825	6,000
403-542-340 CONTRACTUAL SERVICES	2,425	2,300	1,820	2,300
403-542-400 TRAVEL & PER DIEM	-	600	-	600
403-542-410 COMMUNICATION SERVICES	3,062	2,475	2,415	3,000
403-542-421 POSTAGE	32	50	50	50
403-542-431 UTILITY SERVICES	22,785	20,000	18,560	20,000
403-542-450 INSURANCE	16,571	18,000	20,596	23,690
403-542-460 REPAIRS & MAINTENANCE	3,586	18,715	5,575	18,945
403-542-461 R&M - BUILDINGS	1,041	11,500	1,190	11,500
403-542-462 R&M - EQUIPMENT	131,330	2,100	11,260	2,100
403-542-463 R&M - VEHICLES	549	1,250	865	1,250
403-542-480 PROMOTIONAL ACTIVITIES	-	700	-	700
403-542-490 OTHER CURRENT CHARGES	1,028	750	1,028	750
403-542-510 OFFICE SUPPLIES	-	200	-	200
403-542-520 OPERATING SUPPLIES	1,479	2,600	275	2,600
403-542-522 FUEL AND OIL	995	2,000	995	2,000
403-542-540 DUES AND SUBSCRIPTIONS	675	635	635	635
403-542-550 TRAINING	-	500	-	500
403-542-590 DEPRECIATION	313,602	-	-	-
TOTAL OPERATING EXPENSES	506,045	89,375	71,089	96,820
CAPITAL OUTLAY:				
403-542-610 LAND	141,482	-	-	-
403-542-620 BUILDINGS	399,068	-	1,154,806	135,840
403-542-630 INFRASTRUCTURE	189,505	282,980	122,275	-
403-542-680 INTANGIBLE ASSET	84,600	-	79,900	-
TOTAL CAPITAL OUTLAY	814,655	282,980	1,356,981	135,840
TOTAL EXPENSES	1,333,699	387,440	1,444,910	249,800



AIRPORT FUND

MANPOWER ANALYSIS

<u>POSITION</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
AIRPORT TECH	0.5	0.5	0.5
TOTAL	0.5	0.5	0.5





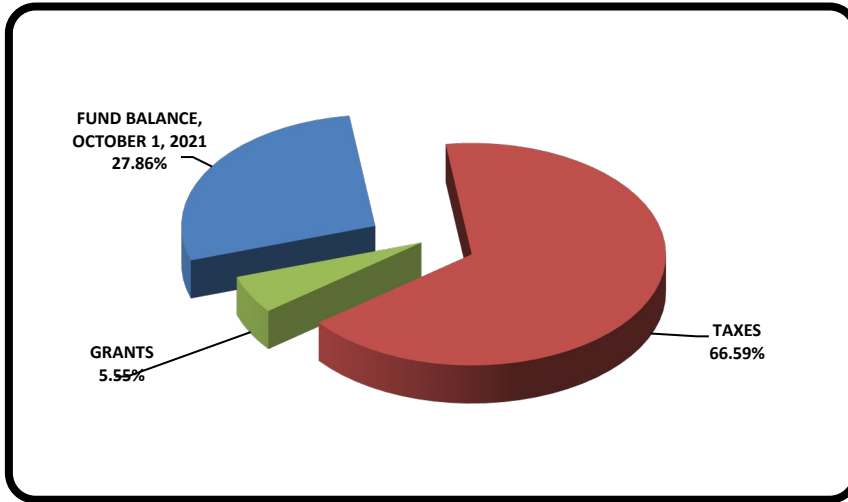
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CAPITAL PROJECTS

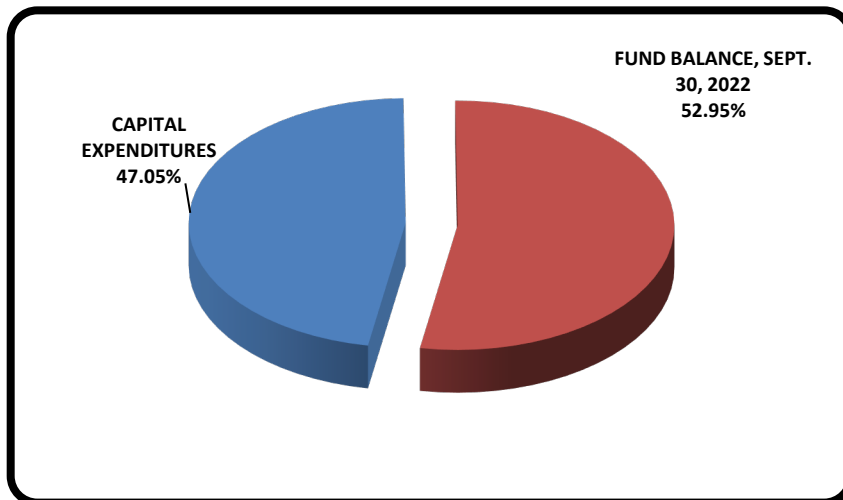




CAPITAL PROJECTS FUND



	<u>BUDGET</u>	<u>PERCENT REVENUES</u>
FUND BALANCE, OCTOBER 1, 2021	\$ 161,502	27.86%
TAXES	386,047	66.59%
GRANTS	32,200	5.55%
TOTAL AVAILABLE RESOURCES	<u>\$ 579,749</u>	<u>100.00%</u>



	<u>BUDGET</u>	<u>PERCENT EXPENSES</u>
CAPITAL EXPENDITURES	242,000	41.74%
FUND BALANCE, SEPT. 30, 2022	272,344	46.98%
TOTAL USE OF RESOURCES	<u>\$ 579,749</u>	<u>100.00%</u>



CAPITAL PROJECTS FUND

GOALS:

Optimum utilization of Infrastructure Surtax funding in compliance with specific purposes as required and in accordance with Interlocal Agreement.

	2020 ACTUAL	2021 BUDGET	2021 ESTIMATE	2022 BUDGET
CAPITAL OUTLAY	294,799	485,510	907,579	242,000
DEBT SERVICE	65,308	65,087	65,356	65,405
	<u>\$ 360,107</u>	<u>\$ 550,597</u>	<u>\$ 972,935</u>	<u>\$ 307,405</u>

OBJECTIVES:

- ☆ Purchase major capital equipment as needed, primarily through utilization of multi-year capital lease programs.
- ☆ Provide for major Capital Projects as may be undertaken.

RESULTS:

- ⇒ Major equipment purchases are financed over 3-5 year programs with debt service paid from Infrastructure Surtax Revenues.



CAPITAL PROJECTS FUND

	<u>2020</u> <u>ACTUAL</u>	<u>2021</u> <u>BUDGET</u>	<u>2021</u> <u>ESTIMATE</u>	<u>2022</u> <u>BUDGET</u>
FUND BALANCE, OCTOBER 1	288,254	255,762	755,663	161,502
ADD REVENUES:				
301-312-600 INFRASTRUCTURE SURTAX	379,600	317,451	347,155	386,047
301-331-200 FEDERAL GRANTS	7,300	-	31,619	32,200
301-331-210 FEDERAL-CARES ACT	440,616	-	-	-
301-361-100 INTEREST EARNED	-	100	-	-
TOTAL REVENUES AVAILABLE	1,115,770	573,313	1,134,437	579,749
DEDUCT EXPENDITURES:				
301-XXX-600 CAPITAL PROJECTS	294,799	485,510	907,579	242,000
301-519-700 DEBT SERVICE	65,308	65,087	65,356	65,405
TOTAL EXPENDITURES	360,107	550,597	972,935	307,405
FUND BALANCE, SEPTEMBER 30	755,663	22,716	161,502	272,344



CAPITAL PROJECTS FUND

	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>	
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>	
CAPITAL PROJECTS:					
<i>FINANCE & ADMINISTRATION</i>					
301-513-620	BUILDINGS	39,332	-	41,884	-
301-513-640	MACHINERY & EQUIPMENT	2,798	-	440,616	-
<i>POLICE</i>					
301-521-640	MACHINERY & EQUIPMENT	93,573	85,510	90,339	92,000
<i>FIRE</i>					
301-522-640	MACHINERY & EQUIPMENT	6,197	-	-	-
<i>ROADS & STREETS</i>					
301-541-630	INFRASTRUCTURE	116,012	-	-	-
301-541-640	MACHINERY & EQUIPMENT	7,914	-	-	-
<i>PARKS</i>					
301-572-620	BUILDINGS	1,200	-	5,820	-
301-572-630	INFRASTRUCTURE	24,253	400,000	327,000	150,000
301-572-640	MACHINERY & EQUIPMENT	3,520	-	1,920	-
TOTAL		294,799	485,510	907,579	242,000
DEBT SERVICE:					
301-519-710	PD RADIO LEASE PRINCIPAL	6,953	7,076	7,076	7,320
301-519-714	CHASE LOAN - PRINCIPAL	42,970	44,033	44,302	45,676
301-519-720	PD RADIO LEASE INTEREST	2,279	2,157	2,157	1,913
301-519-724	CHASE LOAN - INTEREST	13,106	11,821	11,821	10,496
TOTAL		65,308	65,087	65,356	65,405
TOTAL COST		360,107	550,597	972,935	307,405

CAPITAL OUTLAY DETAILS

301-521-640	2 Police Cars (35% funding from USDA grant)	92,000
301-572-630	Upgrades to swimming pool restrooms	150,000
		<u>242,000</u>