

CITY OF UMATILLA FISCAL YEAR 2022-2023 BUDGET

FY 2023 BUDGET





FISCAL YEAR 2022-2023 BUDGET

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September 14, 2022

Mayor and City Council:

In accordance with State law and pursuant to the City Charter, I am pleased to present to you the Adopted Annual Operating Budget for Fiscal Year (FY) 2023.

During the fiscal year ending September 30, 2022 significant objectives were accomplished including:

Sewer

- Substantial completion of the Construction Phase of the sewer interconnect with Eustis. This project will be in final testing phase in the early part of December, and should go live before the end of the calendar year.

Airport

- The Hangar Infrastructure Development project is complete with all funding provided via a FDOT Grant. This project brings airside and landside access to the 27 acres on the west side of the airfield. Two new private hangars have been constructed and are now on long term ground leases.
- Construction on the Runway 1-19 Extension and Rehabilitation project is complete and lengthens the runway to 2,875'. The project also updated all runway and taxi lighting to LED.
- The Airport Master Plan is 100% complete.
- The design has been completed for a new General Aviation Terminal building located south of the fuel facility. Currently underway is Phase 1 which includes infrastructure providing all utilities, automobile parking and an aircraft parking apron. The new terminal is the anchor project for the 27-acre hangar development area.

Cadwell Park and Larkin Park

- The resurfacing of the basketball court has been completed. The installation of sidewalks and the addition of a new zip line at Cadwell Park are nearly complete.
- The resurfacing of the basketball court with new lighting is complete. The addition of an expression swing at Larkin Park is nearly complete.

Roads & Streets

- Repaving of streets indicated for this fiscal year have also been completed as well as the repaving of the swimming pool parking lot.

In FY 2023, improvements within the CRA boundaries that include road improvements and grants to businesses that want to enhance their properties have been included in the budget.

These plans will be included in the City's Five-Year Capital improvement Plan.

Fund Balance for the General Fund is projected to end the current FY 2022 with a balance of \$1,233,953 which is \$357,361 more than originally budgeted. The City was able to reduce the budgeted use of General Fund Reserves for FY 2022, which will provide funding for unknown emergencies in Fiscal Year 2023.

Property values in Lake County have increased this year with City of Umatilla taxable values increasing by 15.77% or nearly \$28.5 million. Of this total, \$7.3 million is attributable to new construction. The budget is being presented with a millage rate of 7.1089, unchanged from FY 2022, generating property tax revenue of \$1,102,324 for General Fund and \$308,595 for Community Redevelopment Agency (CRA).

The remainder of this message is intended to highlight some of the more substantial areas of the overall operating budget for fiscal year 2023.

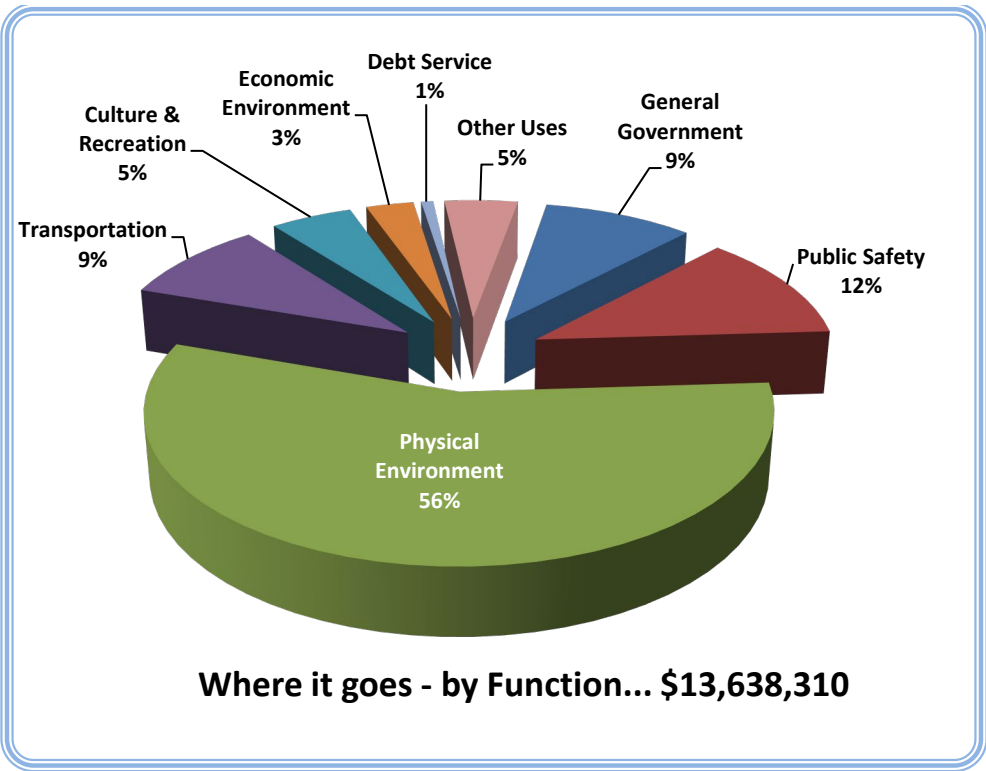
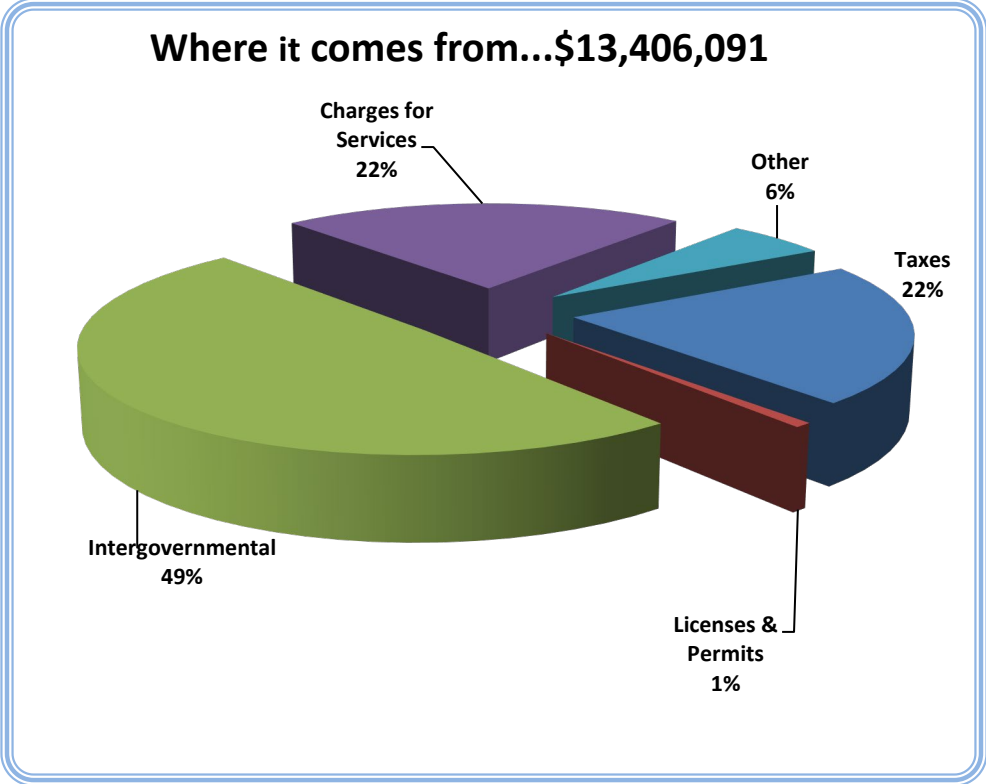
Budget Document

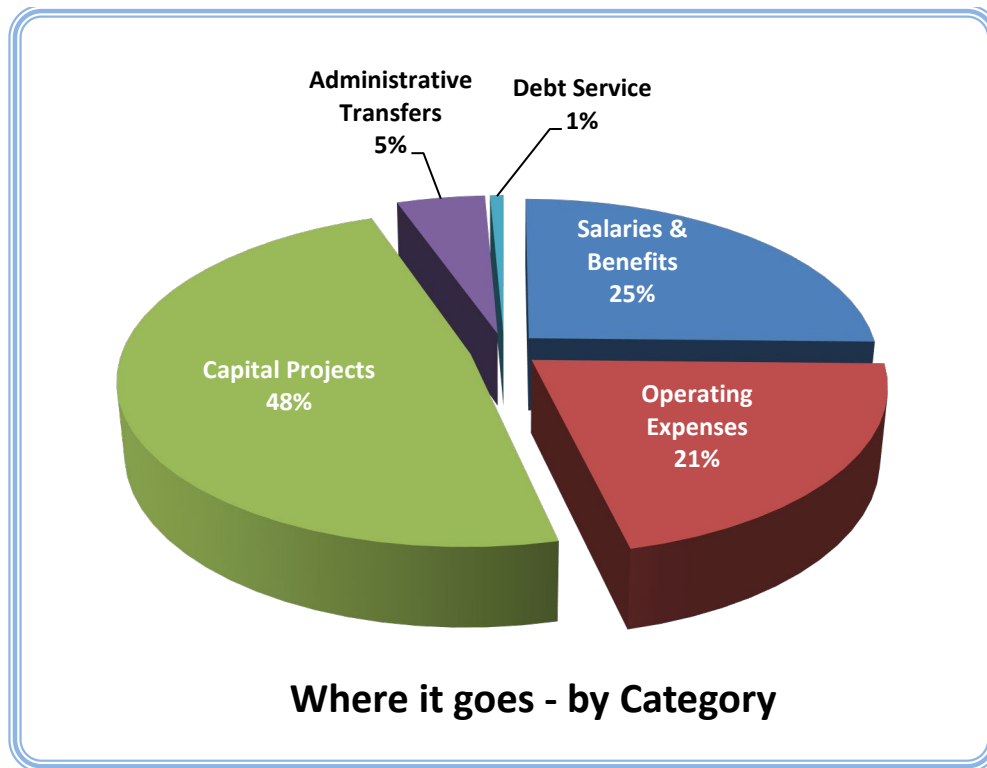
The budget is designed to provide the reader with a comprehensive and informative document that includes the policy directives of the Council. The budget is a plan that provides management with the necessary tools to analyze, diagnose, and evaluate how well appropriated funds are converted into the services desired by the citizens.

Budget Highlights

The proposed total expenditure budget for FY 2023 is \$13,638,310 compared to the FY 2022 adopted budget of \$13,017,252, which represents an overall increase of \$621,058. This increase includes funding to bring staff up to the new minimum wage as well as increases in insurance, maintenance and fuel costs.

- The proposed ad valorem millage rate is 7.1089, which is the same as adopted last year. Total ad valorem tax revenues projected are \$1,410,919, which is \$199,956 more than last year's budget. The FY 2023 General Fund property tax revenues are estimated at \$1,102,324, not including the City portion of the CRA property tax of \$308,595.
- The CRA also receives property tax revenue collected for properties within the district by the County and other taxing bodies. These revenues are included as Ad Valorem Taxes for reporting purposes, but are in addition to the City millage collections. The total anticipated revenues from other agencies is budgeted at \$259,700. This amount may change based on the adopted millage rates of the other taxing authorities.
- Major funding for capital projects continues in FY 2023 with the City taking advantage of its REDI status for project funding.





Roadway and Sidewalk Infrastructure

Roadway improvements continue to be a high priority in FY 2023 with over \$150,000 budgeted to complete resurfacing projects.

Employee Salaries and Benefits

For FY 2023, the City health insurance costs increased 11% due to two large claims during last year. The City continues to incentivize employees to switch to the high deductible plan by contributing to the employee's health savings account which has helped minimize overall costs. The City will continue its non-tobacco use and annual physical incentive program in FY 2023. The amount paid by those that choose not to participate will be increasing again. Worker's compensation is expecting an increase of 9% for next year largely due to salary increases. The City has again applied to receive a 3% credit for workplace safety and a 5% credit for a drug free workplace. Pension contribution rates have increased by 1.08% for FRS-covered employees, while the City's Police Pension plan contributions were eliminated for one year due to the health of the plan.

Salary increases will be performance-based from 0.0% - 5.0% and will be determined by Department Head evaluations and approval by the City Manager. The contribution will not exceed the overall budgeted amount allocated in total.

Property and Casualty Insurance

Property and casualty insurance rates saw an overall increase of 7.5% mainly due to increases in the cost of cyber liability insurance.

Conclusion

The Adopted Budget for Fiscal Year 2023 provides a sound financial plan for the City and enables staff to maintain a high level of service to our residents. I would like to take this opportunity to thank the Council Members and Directors for all their hard work and dedication in preparing this budget.

Sincerely,



R. Scott Blankenship
City Manager



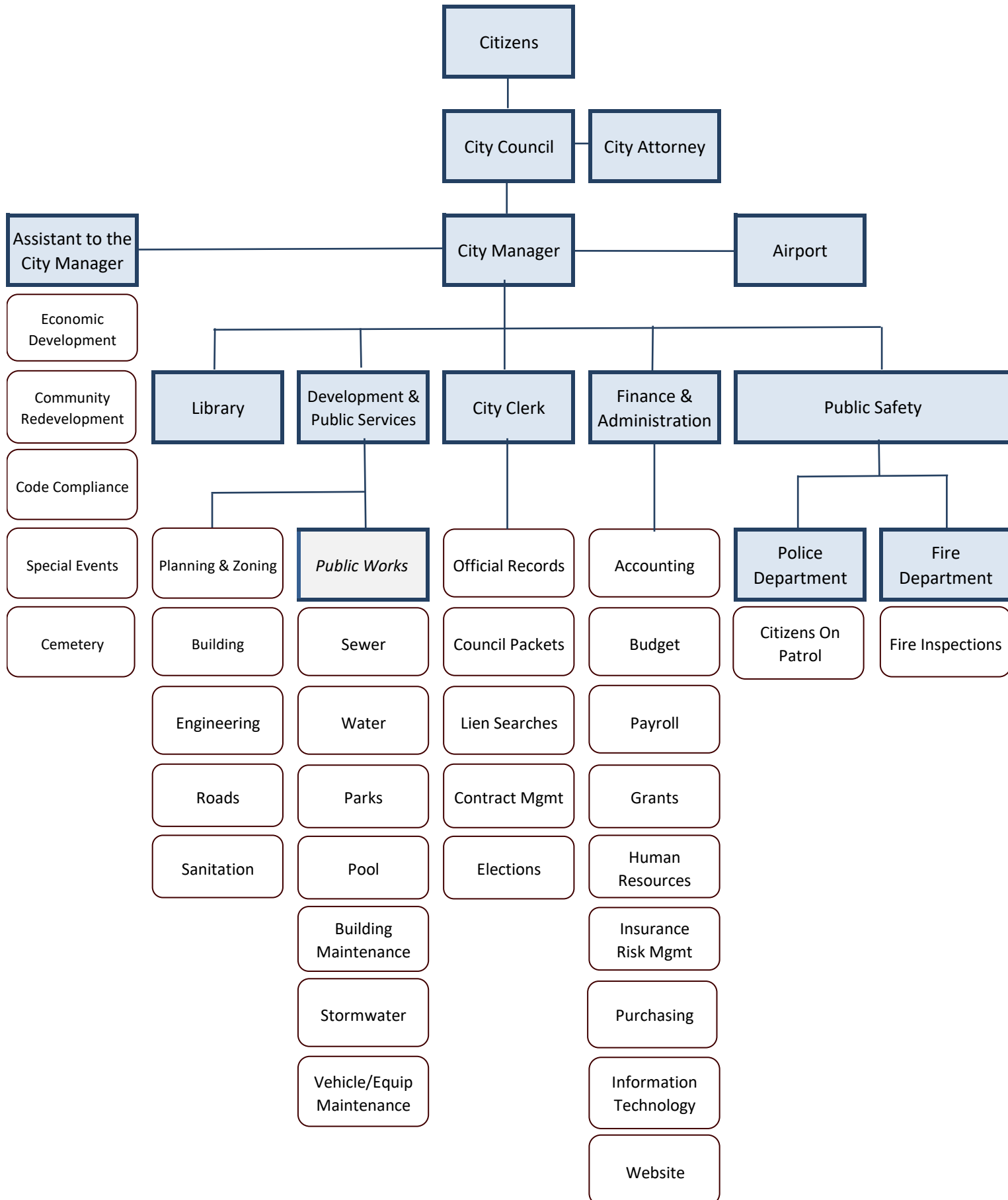
**CITY OF UMATILLA
BUDGET CALENDAR
FISCAL YEAR 2022-2023**

DATE	TASKS
06/01/22	Preliminary estimate of property tax value due from Property Appraiser
06/01/22	Departments begin budget preparation
06/13/22	Finance reviews budgets with departments
06/20/22	City Manager reviews budgets
06/30/22	Certification of Taxable Value by Property Appraiser
07/05/22	Budget workshop with City Council
07/05/22	Budget workshop with CRA Board
07/19/22	City Council sets Proposed Millage Rate and Non Ad Valorem Assessments
08/01/22	Deadline to submit Non Ad Valorem Assessment Rolls to Property Appraiser for inclusion on TRIM notice
08/01/22	Statutory deadline to notify Property Appraiser of proposed millage rate and the date, time and place of the first public budget hearing
08/16/22	Budget workshop with City Council
08/16/22	Deadline for Property Appraiser to mail TRIM notices
09/06/22	Public Hearing to adopt tentative budget and millage rates, set final public hearing date, time and place.
09/06/22	Adopt Final Non Ad Valorem Assessment Resolutions
09/14/22	Certify Non Ad Valorem Assessment Rolls to Tax Collector
09/20/22	CRA Meeting to adopt CRA budget (held prior to Final Public Hearing)
09/20/22	Final Public Hearing to adopt FY 2022 millage rates and budget
09/23/22	Deadline to send adopted Millage Resolution to Property Appraiser, Tax Collector and the Florida Department of Revenue (3 days after final hearing)



CITY OF UMATILLA

Organizational Chart





CITY OF UMATILLA

FISCAL YEAR 2022-2023

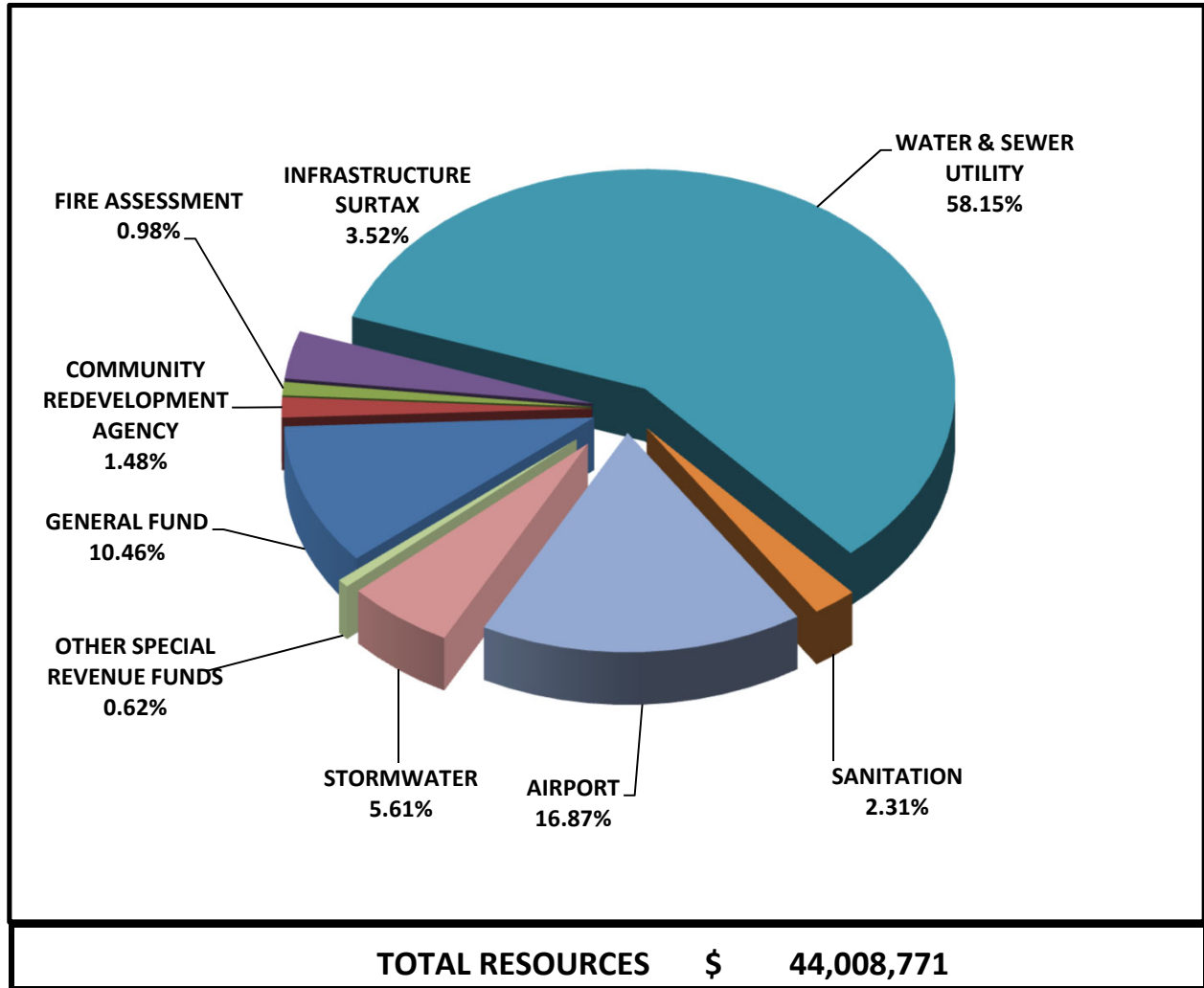
BUDGET SUMMARY

	GENERAL FUND	SPECIAL REVENUE FUNDS	CAPITAL PROJECTS FUND	ENTERPRISE FUNDS	TOTAL
CASH BALANCES BROUGHT FORWARD	\$1,233,953	\$345,625	\$964,944	\$28,058,158	\$30,602,680
ESTIMATED REVENUES:					
Ad Valorem Taxes - Millage 7.1089	1,102,324	568,295	-	-	1,670,619
Sales and Use Taxes	77,532	-	350,848	-	428,380
Franchise Fees	286,000	-	-	-	286,000
Utility Service Taxes	392,000	-	-	-	392,000
Communications Services Tax	126,347	-	-	-	126,347
Licenses and Permits	100,000	-	-	-	100,000
Intergovernmental	520,162	-	232,200	5,860,840	6,613,202
Charges for Services	14,000	432,493	-	2,580,541	3,027,034
Fines and Forfeitures	5,650	500	-	-	6,150
Miscellaneous	41,500	7,325	-	3,700	52,525
Other Financing Sources	703,834	-	-	-	703,834
	<u>3,369,349</u>	<u>1,008,613</u>	<u>583,048</u>	<u>8,445,081</u>	<u>13,406,091</u>
Total Estimated Revenues and Cash Balances Brought Forward	<u>4,603,302</u>	<u>1,354,238</u>	<u>\$1,547,992</u>	<u>\$36,503,239</u>	<u>44,008,771</u>
ESTIMATED EXPENDITURES/EXPENSES:					
General Government	1,265,092	-	-	-	1,265,092
Public Safety	1,225,485	409,226	-	-	1,634,711
Physical Environment	64,206	-	-	7,605,711	7,669,917
Transportation	604,687	-	397,000	258,987	1,260,674
Culture & Recreation	688,737	-	-	-	688,737
Economic Environment	-	400,675	-	-	400,675
Debt Service	-	10,079	65,456	25,524	101,059
Other Uses	2,445	15,000	-	600,000	617,445
	<u>3,850,652</u>	<u>834,980</u>	<u>462,456</u>	<u>8,490,222</u>	<u>13,638,310</u>
Total Expenditures / Expenses	<u>3,850,652</u>	<u>834,980</u>	<u>462,456</u>	<u>8,490,222</u>	<u>13,638,310</u>
Reserves	<u>752,650</u>	<u>519,258</u>	<u>1,085,536</u>	<u>28,013,017</u>	<u>30,370,461</u>
Total Appropriated Expenditures/ Expenses and Reserves	<u>\$4,603,302</u>	<u>\$1,354,238</u>	<u>\$1,547,992</u>	<u>\$36,503,239</u>	<u>\$44,008,771</u>



CITY OF UMATILLA

**TOTAL BUDGET RESOURCES
FISCAL YEAR 2022-2023**

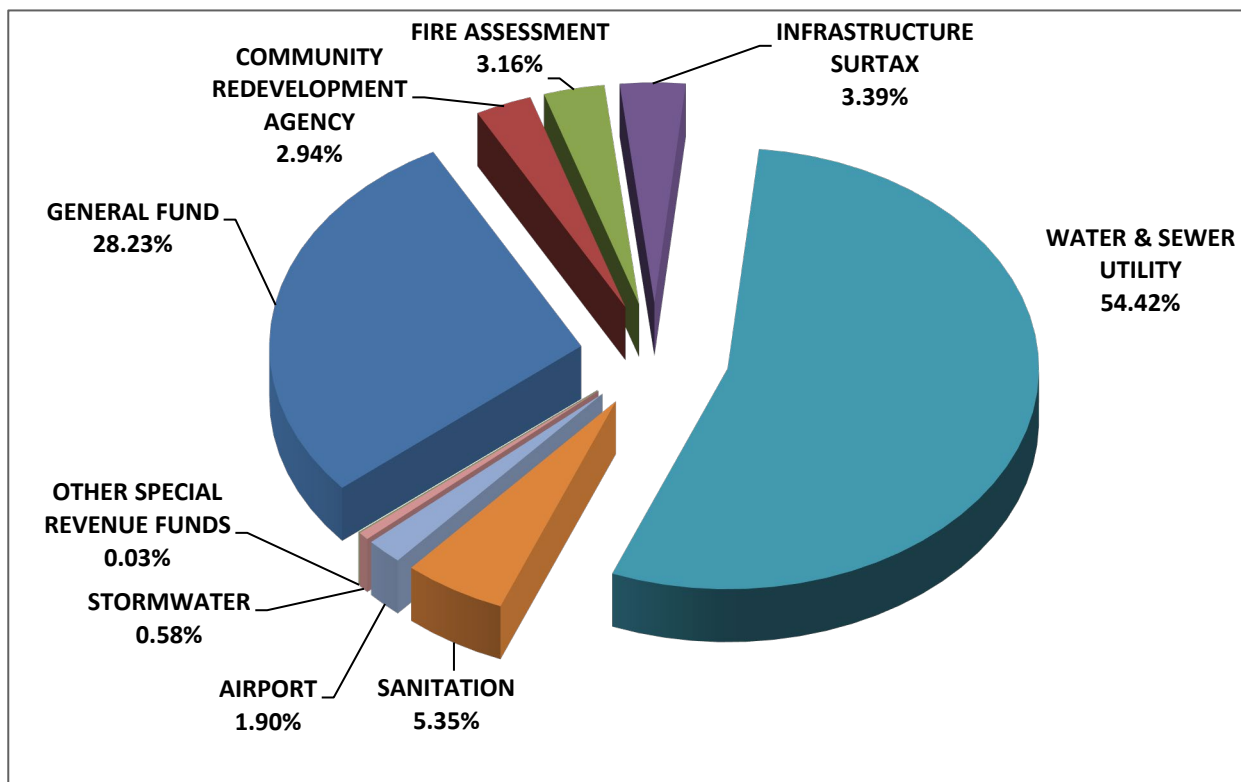


	TOTALS	PERCENT OF BUDGET
GENERAL FUND	\$ 4,603,302	10.46%
COMMUNITY REDEVELOPMENT AGENCY	652,438	1.48%
FIRE ASSESSMENT	430,735	0.98%
INFRASTRUCTURE SURTAX	1,547,992	3.52%
WATER & SEWER UTILITY	25,592,236	58.15%
SANITATION	1,017,079	2.31%
AIRPORT	7,424,440	16.87%
STORMWATER	2,469,484	5.61%
OTHER SPECIAL REVENUE FUNDS	271,065	0.62%
TOTAL RESOURCES	\$ 44,008,771	100.00%



CITY OF UMATILLA

TOTAL BUDGET APPROPRIATIONS FISCAL YEAR 2022-2023



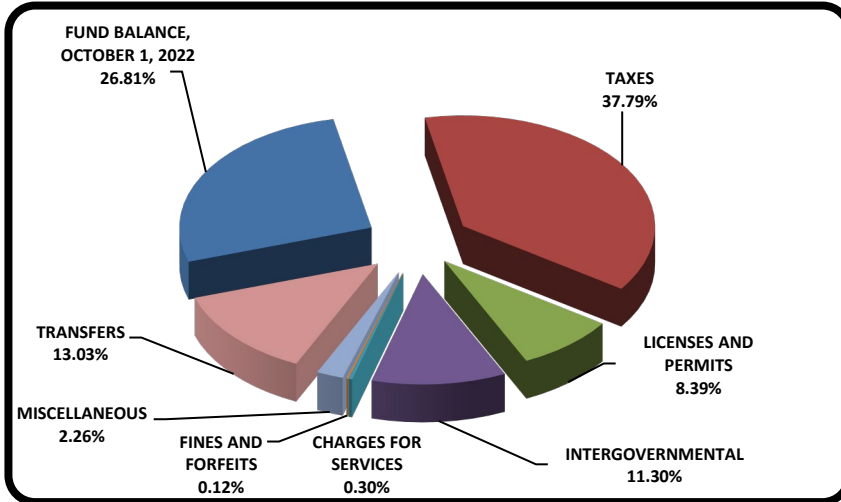
TOTAL APPROPRIATIONS \$ 13,638,310

	TOTALS	PERCENT OF BUDGET
GENERAL FUND	\$ 3,850,652	28.23%
COMMUNITY REDEVELOPMENT AGENCY	400,675	2.94%
FIRE ASSESSMENT	430,715	3.16%
INFRASTRUCTURE SURTAX	462,456	3.39%
WATER & SEWER UTILITY	7,421,413	54.42%
SANITATION	730,125	5.35%
AIRPORT	258,987	1.90%
STORMWATER	79,697	0.58%
OTHER SPECIAL REVENUE FUNDS	3,590	0.03%
TOTAL EXPENDITURES	\$ 13,638,310	100.00%

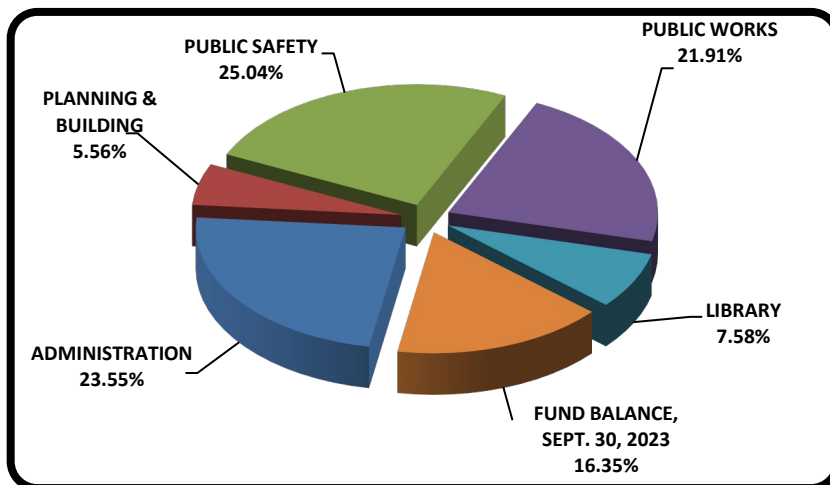




GENERAL FUND



	BUDGET	PERCENT REVENUES
FUND BALANCE, OCTOBER 1, 2022	\$ 1,233,953	26.81%
TAXES	1,739,703	37.79%
LICENSES AND PERMITS	386,000	8.39%
INTERGOVERNMENTAL	520,162	11.30%
CHARGES FOR SERVICES	14,000	0.30%
FINES AND FORFEITS	5,650	0.12%
MISCELLANEOUS	103,834	2.26%
TRANSFERS	600,000	13.03%
TOTAL AVAILABLE RESOURCES	\$ 4,603,302	100.00%



	BUDGET	PERCENT EXPENSES
ADMINISTRATION	\$ 1,084,225	23.55%
PLANNING & BUILDING	256,146	5.56%
PUBLIC SAFETY	1,152,651	25.04%
PUBLIC WORKS	1,008,664	21.91%
LIBRARY	348,966	7.58%
FUND BALANCE, SEPT. 30, 2023	752,650	16.35%
TOTAL USE OF RESOURCES	\$ 4,603,302	100.00%



CITY OF UMATILLA

GENERAL FUND BUDGET SUMMARY

	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
FUND BALANCE, OCTOBER 1	\$ 1,101,027	\$ 1,126,490	\$ 1,462,047	\$ 1,233,953
ADD REVENUES:				
TAXES:				
001-311-100 Ad Valorem Taxes	891,773	1,011,942	980,107	1,102,324
001-311-200 Ad Valorem Tax Delinq.	40,768	41,500	1,090	41,500
001-312-100 \$.06 Local Option Gas Tax	75,244	74,382	77,060	77,532
001-314-100 Excise - Electric	360,304	310,000	319,739	330,000
001-314-300 Excise - Water	54,100	52,000	51,345	52,000
001-314-400 Excise - Gas	9,747	10,000	10,410	10,000
001-315-100 Communications Svcs Tax	124,815	127,898	123,450	126,347
001-316-100 Local Business Tax	7,040	6,000	1,226	-
TOTAL	1,563,791	1,633,722	1,564,427	1,739,703
LICENSES AND PERMITS:				
001-322-200 City Permits	130,413	120,000	135,860	100,000
001-323-100 Franchise Fees-Electric	273,098	245,000	241,344	245,000
001-323-400 Franchise Fees-Gas	31,494	5,000	6,348	5,000
001-323-700 Franchise Fees-Garbage	9,836	37,000	37,580	36,000
TOTAL	444,841	407,000	421,132	386,000
INTERGOVERNMENTAL REVENUES:				
001-331-200 Federal Justice Grants	8,804	-	26,890	-
001-331-210 ARPA	-	-	55,242	-
001-334-201 State Pension Contribution	38,895	-	-	-
001-335-120 State Revenue Sharing	180,986	172,721	169,399	173,429
001-335-140 Mobile Home Licenses	3,999	4,000	3,643	3,500
001-335-150 Alcoholic Bev Licenses	1,517	1,500	1,468	1,400
001-335-180 1/2 Cent Sales Tax	284,344	255,530	212,470	246,635
001-335-490 Reb On Muni. Gas Tax	3,065	3,500	3,156	3,000
001-337-710 County Grants-Library	62,198	62,198	61,136	62,198
001-337-720 Library Grant	4,789	-	-	-
001-338-300 \$.01 County Gas Tax	30,973	30,000	36,753	30,000
TOTAL	619,570	529,449	570,157	520,162



CITY OF UMATILLA

GENERAL FUND BUDGET SUMMARY

	2021	2022	2022	2023
	ACTUAL	BUDGET	ESTIMATE	BUDGET
Revenues Continued				
CHARGES FOR SERVICES:				
001-341-300 Zoning Fees	10,409	10,000	7,040	7,000
001-342-100 Police Services	1,203	1,500	9,089	1,000
001-347-240 Swimming Pool		1,200	2,220	1,000
001-347-500 Community Building Rent	2,690	10,000	5,710	5,000
TOTAL	14,302	22,700	24,059	14,000
FINES AND FORFEITS:				
001-351-100 Court Fines	3,577	5,000	2,160	2,500
001-352-100 Library Fines	2,002	3,000	2,700	2,000
001-354-210 False Alarm Fees - Police	-	100	-	-
001-354-220 False Alarm Fees - Fire	-	100	-	-
001-354-300 Code Violations	2,109	3,000	840	1,000
001-354-400 Abandoned Property Reg	450	500	150	150
TOTAL	8,138	11,700	5,850	5,650
MISCELLANEOUS REVENUES:				
001-361-100 Interest Earned	10,570	15,000	9,590	10,000
001-361-310 Interest-Property Taxes	2,541	2,500	2,536	2,500
001-362-100 Cell Tower Rental	22,005	22,000	22,775	22,000
001-364-100 Cemetery Lots	13,500	8,000	12,800	8,000
001-364-200 Cemetery Mgmt Fee	3,525	2,500	3,225	2,500
001-364-300 Auction Proceeds	-	-	4,785	-
001-366-400 Library Endowment	-	7,000	7,000	7,000
001-369-900 Reimbursed Expenses	4,943	-	11,074	-
001-369-901 Library e-Rate Revenue	7,200	14,400	14,400	14,400
001-369-910 Refund Prior Year Expend.	2,753	-	113	-
001-369-920 Other Misc. Revenues	11,726	15,000	9,276	12,000
001-381-110 Fire Transfer	15,000	15,000	15,000	15,000
001-381-402 Sanitation Transfer	250,000	250,000	250,000	250,000
001-381-410 Water & Sewer Transfer	350,000	350,000	350,000	350,000
001-381-411 FDOT Traffic Signal Maint	10,434	10,179	10,434	10,434
TOTAL	704,197	711,579	723,008	703,834
TOTAL REVENUES	3,354,839	3,316,150	3,308,633	3,369,349
TOTAL AVAILABLE RESOURCES	4,455,866	4,442,640	4,770,680	4,603,302



CITY OF UMATILLA

GENERAL FUND BUDGET SUMMARY

	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
DEDUCT EXPENDITURES:				
CITY COUNCIL	69,604	83,578	79,505	89,123
CODE COMPLIANCE	61,315	50,110	74,660	32,489
GENERAL GOVERNMENT	12,260	19,945	71,061	19,945
FINANCE & ADMINISTRATION	745,833	964,505	967,378	975,157
DEVELOPMENT & PUBLIC SERVICES	141,640	194,845	190,773	183,312
BUILDING	63,737	68,825	67,320	72,834
LIBRARY	288,949	295,830	280,789	348,966
CEMETERY	6,667	51,525	32,063	64,206
ROADS & STREETS	469,563	536,710	490,704	604,687
PARKS & RECREATION	292,088	311,520	318,221	339,771
POLICE	842,163	988,655	964,253	1,120,162
TOTAL EXPENDITURES	<u>2,993,819</u>	<u>3,566,048</u>	<u>3,536,727</u>	<u>3,850,652</u>
FUND BALANCE, SEPTEMBER 30	<u>\$ 1,462,047</u>	<u>\$ 876,592</u>	<u>\$ 1,233,953</u>	<u>\$ 752,650</u>



CITY COUNCIL

GOALS:

Build and develop partnerships with Lake County municipal, county government and educational agencies for shared benefits and returns to our citizens. Maintain open relations with community business groups, media and residents. Seek economic development opportunities to provide commercial growth within our City. Identify opportunities to beautify the City and its gateways. Improve the City's infrastructure and facilities. Actively participate in events within our community. Be good stewards of our taxpayer's dollars.

	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET
PERSONAL SERVICES	\$ 27,691	\$ 27,288	\$ 26,862	\$ 27,178
OPERATING EXPENDITURES	41,913	56,290	52,643	61,945
	<u>\$ 69,604</u>	<u>\$ 83,578</u>	<u>\$ 79,505</u>	<u>\$ 89,123</u>

OBJECTIVES:

- ★ Preserve the character and improve the quality of life in "Nature's Hometown".
- ★ Provide a safe community for our citizens.
- ★ Deliver desirable levels of municipal services.
- ★ Continue to seek grant funding to improve City infrastructure.

RESULTS:

- ⇒ Continue responsiveness to citizens needs.
- ⇒ Maintain a presence to promote and improve the image of the City.
- ⇒ Maintain a viable and balanced tax base in the City.



CITY COUNCIL

	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
PERSONAL SERVICES:				
001-511-110 REGULAR SALARIES & WAGES	25,600	25,200	24,800	25,200
001-511-210 FICA TAXES	1,958	1,928	1,897	1,928
001-511-240 WORKERS COMPENSATION	133	160	165	50
PERSONAL SERVICES TOTAL	<u>27,691</u>	<u>27,288</u>	<u>26,862</u>	<u>27,178</u>
OPERATING EXPENDITURES:				
001-511-311 ATTORNEY SERVICES	24,993	32,000	31,690	32,000
001-511-400 TRAVEL AND PER DIEM	1,706	7,335	2,500	7,335
001-511-420 POSTAGE	17	50	30	50
001-511-450 INSURANCE	1,637	1,885	2,368	7,510
001-511-460 REPAIR & MAINTENANCE	-	-	1,450	-
001-511-480 PROMOTIONAL ACTIVITIES	-	-	100	-
001-511-490 OTHER CURRENT CHARGES	1,152	600	852	600
001-511-491 ADVERTISING	2,590	3,000	2,950	3,000
001-511-510 OFFICE SUPPLIES	183	1,000	280	1,000
001-511-520 OPERATING SUPPLIES	7,931	6,000	7,173	6,000
001-511-540 DUES AND SUBSCRIPTIONS	754	720	750	750
001-511-550 TRAINING	950	3,700	2,500	3,700
OPERATING EXPENDITURES TOTAL	<u>41,913</u>	<u>56,290</u>	<u>52,643</u>	<u>61,945</u>
TOTAL CITY COUNCIL	<u>69,604</u>	<u>83,578</u>	<u>79,505</u>	<u>89,123</u>



CITY COUNCIL

MANPOWER ANALYSIS

<u>POSITION</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
MAYOR	1.0	1.0	1.0
COUNCIL MEMBERS	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>
TOTAL	5.0	5.0	5.0



CODE COMPLIANCE

GOALS:

To provide enforcement of City Codes and efficiently and effectively implement and administer the policies, programs and services approved by the City Council.

	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET
PERSONAL SERVICES	\$ 56,298	\$ 41,510	\$ 63,185	\$ 21,001
OPERATING EXPENDITURES	5,017	8,600	11,475	11,488
CAPITAL OUTLAY	-	-	-	-
	<u>\$ 61,315</u>	<u>\$ 50,110</u>	<u>\$ 74,660</u>	<u>\$ 32,489</u>

OBJECTIVES:

- ☆ Proper allocation of City resources and manpower in conformance with City Council policy.
- ☆ Monitor and encourage compliance with City Code.
- ☆ Continue to communicate with citizens and employees.

RESULTS:

- ⇒ Effective execution of City Council policy.
- ⇒ Visible organization and enforcement.
- ⇒ Informed citizenry.



CODE COMPLIANCE

	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>	
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>	
PERSONAL SERVICES:					
001-524-120	REGULAR SALARIES & WAGES	32,794	24,340	36,725	12,285
001-524-210	FICA TAXES	2,233	1,865	2,600	942
001-524-220	RETIREMENT CONTRIBUTION	3,157	2,635	3,675	1,463
001-524-230	LIFE & HEALTH INSURANCE	16,539	11,670	18,450	5,916
001-524-240	WORKERS COMPENSATION	1,575	1,000	1,735	395
PERSONAL SERVICES TOTAL		56,298	41,510	63,185	21,001
OPERATING EXPENDITURES:					
001-524-311	ATTORNEY SERVICES	2,320	3,500	3,110	3,500
001-524-410	COMMUNICATION SERVICES	-	485	4,556	4,550
001-524-420	POSTAGE	76	400	125	200
001-524-450	INSURANCE	1,140	1,310	1,361	1,233
001-524-460	REPAIR & MAINTENANCE	-	-	620	-
001-524-462	R&M - EQUIPMENT	50	150	50	150
001-524-463	R&M - VEHICLES	63	500	125	250
001-524-490	OTHER CURRENT CHARGES	29	450	59	150
001-524-491	ADVERTISING	25	50	25	50
001-524-510	OFFICE SUPPLIES	143	550	415	250
001-524-520	OPERATING SUPPLIES	517	500	215	300
001-524-521	UNIFORMS	175	200	199	200
001-524-522	FUEL AND OIL	379	450	565	600
001-524-540	DUES & SUBSCRIPTIONS	100	55	50	55
OPERATING EXPENDITURES TOTAL		5,017	8,600	11,475	11,488
TOTAL CODE ENFORCEMENT		61,315	50,110	74,660	32,489



CODE COMPLIANCE

MANPOWER ANALYSIS

<u>POSITION</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
ASSISTANT TO THE CITY MANAGER (SPLIT W/CRA)	0.5	0.5	0.25
TOTAL	0.5	0.5	0.25



GENERAL GOVERNMENT SERVICES

GOALS:

To provide for non-department-specific general fund programs.

	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET
OPERATING EXPENDITURES	9,295	-	70,681	17,500
OTHER USES	2,965	19,945	380	2,445
	<u>\$ 12,260</u>	<u>\$ 19,945</u>	<u>\$ 71,061</u>	<u>\$ 19,945</u>

OBJECTIVES:

- ☆ To provide funding for civic function support, aids to other governmental agencies.
- ☆ To provide funding for election services.

RESULTS:

- ⇒ Funding needs of the Community.



GENERAL GOVERNMENT SERVICES

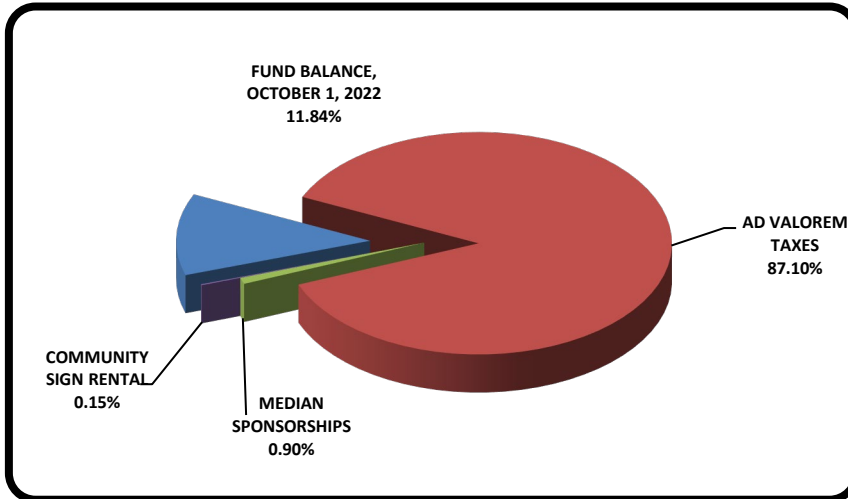
	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>
	ACTUAL	BUDGET	ESTIMATE	BUDGET
OPERATING EXPENDITURES:				
001-519-340 CONTRACTUAL SERVICES	295	300	295	300
001-519-342 ELECTION SERVICES	-	300	144	300
001-519-520 OPERATING SUPPLIES	-	-	19,000	-
001-519-820 AIDS TO PRIVATE ORGANIZATIONS	-	-	36,242	-
001-519-821 CIVIC FUNCTION SUPPORT	9,000	16,900	15,000	16,900
001-519-990 OTHER USES	2,965	2,445	380	2,445
TOTAL GENERAL GOVERNMENT SERVICES	12,260	19,945	71,061	19,945

SELECTED LINE ITEM DETAIL

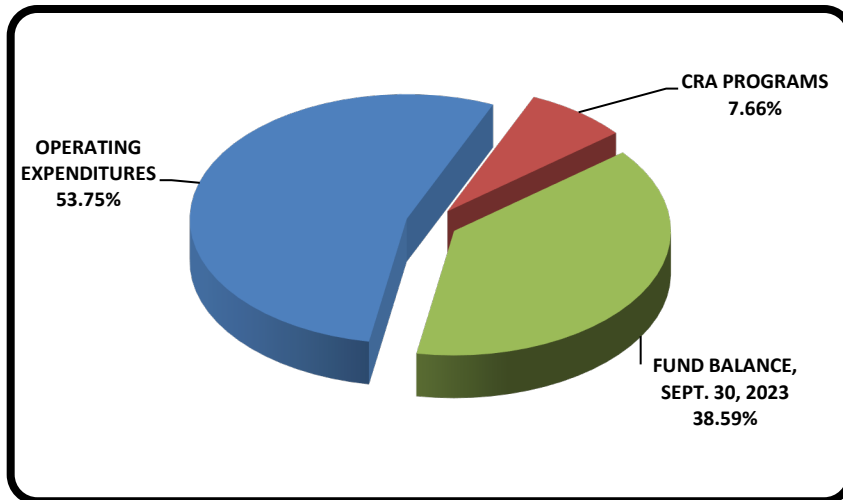
	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>
	ACTUAL	BUDGET	ESTIMATE	BUDGET
001-519-821 CIVIC FUNCTION SUPPORT				
EVENT SPONSORSHIP	2,000	5,400	5,000	5,400
HISTORICAL SOCIETY	3,000	4,000	4,000	4,000
CHAMBER COMMUNITY PARTNER	3,000	3,000	3,000	3,000
CHRISTMAS PARADE	-	1,500	-	1,500
WILDLIFE FESTIVAL	-	1,500	1,500	1,500
PROJECT GRADUATION	-	500	500	500
HIGH SCHOOL SCHOLARSHIP	500	500	500	500
BREAKFAST FOR EDUCATORS	500	500	500	500
	9,000	16,900	15,000	16,900



COMMUNITY REDEVELOPMENT AGENCY



	<u>BUDGET</u>	<u>PERCENT REVENUES</u>
FUND BALANCE, OCTOBER 1, 2022	\$ 77,268	11.84%
AD VALOREM TAXES	568,295	87.10%
MEDIAN SPONSORSHIPS	5,875	0.90%
COMMUNITY SIGN RENTAL	1,000	0.15%
TOTAL AVAILABLE RESOURCES	<u>\$ 652,438</u>	<u>100.00%</u>



	<u>BUDGET</u>	<u>PERCENT EXPENSES</u>
OPERATING EXPENDITURES	\$ 350,675	53.75%
CRA PROGRAMS	50,000	7.66%
FUND BALANCE, SEPT. 30, 2023	251,763	38.59%
TOTAL USE OF RESOURCES	<u>\$ 652,438</u>	<u>100.00%</u>



COMMUNITY REDEVELOPMENT AGENCY

GOALS:

Redevelopment Incentive Program, Commercial Improvement Matching Grant Program, Streetscape Program, and Public Property Program.

	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET
PERSONAL SERVICES	\$ -	\$ -	\$ -	\$ 62,990
OPERATING EXPENDITURES	95,158	163,455	154,889	162,685
CAPITAL OUTLAY	392,191	175,000	195,868	175,000
	<u>\$ 487,349</u>	<u>\$ 338,455</u>	<u>\$ 350,757</u>	<u>\$ 400,675</u>

OBJECTIVES:

- ☆ Redevelopment Incentive Program - to encourage the development of commercial buildings and sites within the CRA District.
- ☆ Commercial Improvement Matching Grant Program - to provide an incentive to owners or tenants for rehabilitation of commercial property in the form of a matching grant.
- ☆ Streetscape Program - to promote community events, outdoor activities, quality of life and economic prosperity by improving pedestrian access within the CRA. Improve Safety and traffic conditions within the CRA by calming and slowing traffic. Assist local businesses by improving parking conditions and drawing attention to the City's commercial areas.
- ☆ Public Property Program - City to acquire property, maintain and/or improve within the CRA for other programs.

RESULTS:

- ⇒ Creation of an improved business environment for citizens within the community.



COMMUNITY REDEVELOPMENT AGENCY

	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
FUND BALANCE, OCTOBER 1	275,126	306,249	85,754	77,268
ADD REVENUES:				
104-311-100 AD VALOREM TAXES	294,807	355,943	371,849	568,295
104-361-200 COMMUNITY SIGN RENTAL	50	1,000	505	1,000
104-366-100 CRA MEDIAN SPONSORSHIP	3,120	4,800	5,875	5,875
TOTAL REVENUES	297,977	361,743	378,229	575,170
TOTAL AVAILABLE RESOURCES	573,103	667,992	463,983	652,438
DEDUCT EXPENDITURES:				
PERSONAL SERVICES:				
104-559-120 REGULAR SALARIES & WAGES	-	24,340	22,300	36,855
104-559-210 FICA TAXES	-	1,865	1,502	2,822
104-559-220 RETIREMENT CONTRIBUTION	-	2,635	2,448	4,390
104-559-230 LIFE & HEALTH INSURANCE	-	11,670	8,695	17,748
104-559-240 WORKERS COMPENSATION	-	1,000	1,013	1,175
PERSONAL SERVICES TOTAL	-	41,510	35,958	62,990
OPERATING EXPENDITURES:				
104-559-310 PROFESSIONAL SERVICES	15,500	10,800	800	10,000
104-559-311 ATTORNEY SERVICES	2,576	1,500	2,265	1,500
104-559-312 ENGINEERING SERVICES	-	5,000	-	5,000
104-559-320 AUDITING & ACCOUNTING	5,000	5,000	5,000	5,000
104-559-340 CONTRACTUAL SERVICES	27,000	42,020	37,075	42,020
104-559-400 TRAVEL AND PER DIEM	-	800	-	800
104-559-420 POSTAGE	-	50	15	50
104-559-450 INSURANCE - P&C	3,472	3,995	4,902	4,025
104-559-460 REPAIRS & MAINTENANCE	18,373	7,375	28,485	7,375
104-559-490 OTHER CURRENT CHARGES	-	100	138	100
104-559-491 LEGAL ADVERTISING	27	150	59	150
104-559-492 SPECIAL DISTRICT FEE	175	175	175	175
104-559-499 CRA PROGRAMS	-	50,000	40,000	50,000
104-559-520 OPERATING SUPPLIES	-	350	250	350
104-559-540 DUES & SUBSCRIPTIONS	745	745	745	745
104-559-550 TRAINING	890	395	-	395
104-559-560 URBAN FORESTRY	21,400	35,000	34,980	35,000
OPERATING EXPENDITURES TOTAL	95,158	163,455	154,889	162,685



COMMUNITY REDEVELOPMENT AGENCY

	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>
	ACTUAL	BUDGET	ESTIMATE	BUDGET
CAPITAL OUTLAY:				
104-559-610 LAND	178,353	-	-	-
104-559-630 INFRASTRUCTURE	213,838	175,000	195,868	175,000
CAPITAL OUTLAY TOTAL	392,191	175,000	195,868	175,000
TOTAL EXPENDITURES	487,349	379,965	386,715	400,675
FUND BALANCE, SEPTEMBER 30	85,754	288,027	77,268	251,763

CAPITAL OUTLAY DETAILS

104-559-630 Infrastructure	
Street resurfacing	150,000
Parking	25,000
	<u>\$ 175,000</u>



COMMUNITY REDEVELOPMENT AGENCY

MANPOWER ANALYSIS

<u>POSITION</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
ASSISTANT TO THE CITY MANAGER (SPLIT W/CODE)	<u>0.5</u>	<u>0.5</u>	<u>0.75</u>
TOTAL	0.5	0.5	0.75





FINANCE & ADMINISTRATION

GOALS:

To efficiently and effectively implement and administer the policies, programs and services approved by the City Council. To provide administrative, city clerk and fiscal programs to meet all legal, professional and management requirements.

	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET
PERSONAL SERVICES	\$ 597,506	\$ 706,100	\$ 689,460	\$ 751,275
OPERATING EXPENDITURES	148,327	205,065	224,578	223,882
CAPITAL OUTLAY	-	53,340	53,340	-
	<u>\$ 745,833</u>	<u>\$ 964,505</u>	<u>\$ 967,378</u>	<u>\$ 975,157</u>

OBJECTIVES:

- ☆ Proper allocation of City resources and manpower in conformance with City Council
- ☆ To provide complete and accurate financial data on a timely basis.
- ☆ To continue to produce a Comprehensive Annual Financial Report that meets the GFOA Award for Excellence guidelines.
- ☆ To continue produce a high quality Annual Budget document.
- ☆ Maintain the official records of the City Council in accordance with legal requirements.

RESULTS:

- ⇒ Effective execution of City Council policy.
- ⇒ Permanent documentation of all action taken by City Council.
- ⇒ Conduct elections in strict compliance with state statutes
- ⇒ To communicate effectively with the citizens of Umatilla regarding results of operations as well as planning for the future.
- ⇒ To safeguard the City's liquid assets while earning interest to provide additional operating capital.
- ⇒ Secure and protect the City's information systems, networks and data.



FINANCE & ADMINISTRATION

	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>	
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>	
PERSONAL SERVICES:					
001-513-120	REGULAR SALARIES & WAGES	430,155	476,610	486,790	501,790
001-513-140	OVERTIME	1,474	5,000	2,450	5,000
001-513-210	FICA TAXES	31,531	38,050	39,930	40,870
001-513-220	RETIREMENT CONTRIBUTION	58,864	78,850	75,550	92,440
001-513-221	OTHER RET CONTRIBUTION	6,444	19,670	20,640	20,950
001-513-230	LIFE & HEALTH INSURANCE	68,279	86,720	62,830	89,205
001-513-240	WORKERS COMPENSATION	759	1,200	1,270	1,020
	PERSONAL SERVICES TOTAL	597,506	706,100	689,460	751,275
OPERATING EXPENDITURES:					
001-513-311	ATTORNEY SERVICES	4,866	5,000	7,050	5,000
001-513-320	ACCOUNTING & AUDITING	12,000	20,000	20,000	20,000
001-513-340	CONTRACTUAL SERVICES	36,999	49,875	47,980	70,750
001-513-400	TRAVEL AND PER DIEM	3,597	10,600	9,780	10,600
001-513-410	COMMUNICATION SERVICES	8,766	6,725	6,723	6,725
001-513-420	POSTAGE	1,127	1,500	1,485	1,500
001-513-430	UTILITY SERVICES	14,223	14,450	14,890	14,450
001-513-440	RENTALS & LEASES	2,051	5,000	4,975	5,000
001-513-450	INSURANCE	5,677	6,530	8,121	2,342
001-513-460	REPAIRS & MAINTENANCE	29,067	54,560	73,259	54,560
001-513-461	R&M - BUILDINGS	25	500	893	1,000
001-513-462	R&M - EQUIPMENT	1,241	750	695	750
001-513-463	R&M - VEHICLE	-	500	180	500
001-513-470	PRINTING & BINDING	920	700	785	700
001-513-490	OTHER CURRENT CHARGES	728	545	592	545
001-513-491	LEGAL ADVERTISING	102	1,360	1,815	1,360
001-513-510	OFFICE SUPPLIES	19,359	16,800	15,900	17,220
001-513-520	OPERATING SUPPLIES	2,081	3,500	2,975	3,500
001-513-522	FUEL & OIL	34	150	350	300
001-513-540	DUES & SUBSCRIPTIONS	2,725	2,420	2,320	2,560
001-513-550	TRAINING	2,739	3,600	3,810	4,520
	OPERATING EXPENDITURES TOTAL	148,327	205,065	224,578	223,882
CAPITAL OUTLAY:					
001-513-680	INTANGIBLE ASSETS	-	53,340	53,340	-
	CAPITAL OUTLAY TOTAL	-	53,340	53,340	-
	TOTAL FINANCE & ADMINISTRATION	745,833	964,505	967,378	975,157



FINANCE & ADMINISTRATION

MANPOWER ANALYSIS

<u>POSITION</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
CITY MANAGER	1.0	1.0	1.0
CITY CLERK	1.0	1.0	1.0
FINANCE & ADMIN SERVICES DIRECTOR	1.0	1.0	1.0
STAFF ACCOUNTANT	1.0	1.0	1.0
ACCOUNTING CLERK II (split with Utilities)	0.5	0.5	0.5
ACCOUNTING CLERK I	1.0	1.0	1.0
EMPLOYEE SERVICES SPECIALIST	1.0	1.0	1.0
UTILITIES ACCOUNT CLERK	1.0	1.0	1.0
TOTAL	7.5	7.5	7.5





LIBRARY

GOALS:

Foster a lifelong love of reading, learning and commitment to literacy. Offer books using all formats, technology, and resources that ensure free, reliable access to information and ideas. To provide programs that promote creativity and love of reading through the continuation of the summer reading program as well as adult and teen programs. To provide training, guidance, and instruction to help library users navigate the information environment. To provide a place for our community to collaborate and explore ideas.

	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET
PERSONAL SERVICES	\$ 229,732	\$ 237,130	\$ 220,488	\$ 270,950
OPERATING EXPENDITURES	41,946	45,200	47,316	64,516
CAPITAL OUTLAY	17,271	13,500	12,985	13,500
	<u>\$ 288,949</u>	<u>\$ 295,830</u>	<u>\$ 280,789</u>	<u>\$ 348,966</u>

Objectives:

- ☆ Ensure that everyone has access to current technology, information, and ideas.
- ☆ Provide ample resources to meet community needs and interests.
- ☆ Cooperate and partner with other county organizations to improve and deliver library service.

RESULTS:

- ⇒ Encouraging and environment of innovation.
- ⇒ Promote community ownership of the library as a personal resource.
- ⇒ Improve user access to Library print and computer-based holdings in order to promote greater use of collections.



LIBRARY

	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
PERSONAL SERVICES:				
001-571-120 REGULAR SALARIES & WAGES	162,555	160,930	157,350	200,910
001-571-210 FICA TAXES	11,983	12,310	11,615	15,370
001-571-220 RETIREMENT CONTRIBUTION	14,430	17,410	14,930	23,930
001-571-230 LIFE & HEALTH INSURANCE	40,142	45,730	36,010	30,335
001-571-240 WORKERS COMPENSATION	622	750	583	405
PERSONAL SERVICES TOTAL	229,732	237,130	220,488	270,950
OPERATING EXPENDITURES:				
001-571-340 CONTRACTUAL SERVICES	2,166	1,680	1,486	1,875
001-571-400 TRAVEL AND PER DIEM	-	200	314	600
001-571-410 COMMUNICATION SERVICES	21,590	21,910	21,652	21,910
001-571-430 UTILITY SERVICES	12,236	11,400	11,795	11,400
001-571-440 RENTALS & LEASES	1,089	1,200	1,124	1,200
001-571-450 INSURANCE	862	1,000	1,102	16,496
001-571-460 REPAIR & MAINTENANCE	136	2,000	1,350	2,000
001-571-461 R&M - BUILDINGS	737	1,000	850	1,000
001-571-462 R&M - EQUIPMENT	289	300	250	300
001-571-470 PRINTING	241	350	1,180	1,350
001-571-490 OTHER CURRENT CHARGES	47	-	-	-
001-571-510 OFFICE SUPPLIES	1,997	2,500	3,250	3,500
001-571-520 OPERATING SUPPLIES	556	1,500	2,650	2,500
001-571-540 DUES & SUBSCRIPTIONS	-	160	203	275
001-571-550 TRAINING	-	-	110	110
OPERATING EXPENDITURES TOTAL	41,946	45,200	47,316	64,516
CAPITAL OUTLAY:				
001-571-640 MACHINERY & EQUIPMENT	4,839	-	-	-
001-571-660 BOOK COLLECTION	12,432	13,500	12,985	13,500
CAPITAL OUTLAY TOTAL	17,271	13,500	12,985	13,500
TOTAL LIBRARY	288,949	295,830	280,789	348,966



LIBRARY

MANPOWER ANALYSIS

<u>POSITION</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Library Director	1.0	1.0	1.0
Librarians - Full Time	4.0	4.0	4.0
Librarians - Part Time	2.0	2.0	2.0
TOTAL	7.0	7.0	7.0

CAPITAL OUTLAY

001-571-660 - Library Materials	
Annual Allocation	\$ 6,500
Endowment Allocation	7,000





LAW ENFORCEMENT

GOALS:

Provide a high caliber police force capable of maintaining law and order through the enforcement of laws and city codes thus ensuring a safe environment for our citizens. To provide timely and professional response to calls for service.

	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET
PERSONAL SERVICES	\$ 693,525	\$ 848,555	\$ 812,557	\$ 973,625
OPERATING EXPENDITURES	134,778	140,100	151,696	146,537
CAPITAL OUTLAY	13,860	-	-	-
	<u>\$ 842,163</u>	<u>\$ 988,655</u>	<u>\$ 964,253</u>	<u>\$ 1,120,162</u>

OBJECTIVES:

- ☆ Provide officers with effective training in current procedures.
- ☆ Partner with other agencies to build relationships and enhance knowledge.
- ☆ Maintain records documenting delivery of police services and the reporting of crime.
- ☆ Arrest law violators to ensure compliance with local and state laws.

RESULTS:

- ⇒ Conduct initial investigations into reported crimes: documenting the results.
- ⇒ Provide effective Code Enforcement within the City.
- ⇒ Conduct highly visible preventative crime patrols.
- ⇒ Participation in local events to interact with the public in social settings.



LAW ENFORCEMENT

	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
PERSONAL SERVICES:				
001-521-120 REGULAR SALARIES & WAGES	458,223	570,275	527,775	641,150
001-521-125 INCENTIVE	9,586	11,550	9,815	11,550
001-521-140 OVERTIME	10,249	8,000	8,000	10,000
001-521-150 SPECIAL PAY	1,155	-	805	-
001-521-210 FICA TAXES	34,703	45,125	36,915	50,550
001-521-220 RETIREMENT CONTRIBUTION	11,586	9,025	40,475	38,755
001-521-230 LIFE & HEALTH INSURANCE	152,275	185,580	169,190	194,690
001-521-240 WORKERS COMPENSATION	15,748	19,000	19,582	26,930
PERSONAL SERVICES TOTAL	693,525	848,555	812,557	973,625
OPERATING EXPENDITURES:				
001-521-310 PROFESSIONAL SERVICES	713	3,630	3,500	3,630
001-521-311 ATTORNEY SERVICES	280	2,000	3,000	2,000
001-521-340 CONTRACTUAL SERVICES	10,084	20,100	18,258	20,100
001-521-400 TRAVEL & PER DIEM	571	150	450	150
001-521-410 COMMUNICATION SERVICES	8,452	7,365	7,350	7,365
001-521-420 POSTAGE	277	350	325	350
001-521-430 UTILITY SERVICES	4,688	7,000	5,275	7,000
001-521-440 RENTALS & LEASES	4,318	16,235	16,295	16,235
001-521-450 INSURANCE	16,584	19,100	19,835	17,537
001-521-451 INSURANCE - PENSION BOARD	-	100	100	100
001-521-460 REPAIRS & MAINTENANCE	32,640	6,120	5,830	6,120
001-521-461 R&M - BUILDINGS	207	500	750	500
001-521-462 R&M - EQUIPMENT	5,776	5,435	5,320	5,435
001-521-463 R&M - VEHICLES	5,502	8,000	8,215	8,000
001-521-470 PRINTING & BINDING	384	500	296	500
001-521-510 OFFICE SUPPLIES	12,696	2,025	6,265	2,025
001-521-520 OPERATING SUPPLIES	6,469	9,595	10,875	9,595
001-521-521 UNIFORMS	4,884	5,000	4,925	5,000
001-521-522 FUEL AND OIL	19,684	25,000	33,100	33,000
001-521-540 DUES & SUBSCRIPTIONS	269	1,895	1,395	1,895
001-521-550 TRAINING	300	-	337	-
OPERATING EXPENDITURES TOTAL	134,778	140,100	151,696	146,537
CAPITAL OUTLAY:				
001-521-640 MACHINERY & EQUIPMENT	13,860	-	-	-
CAPITAL OUTLAY TOTAL	13,860	-	-	-
TOTAL LAW ENFORCEMENT	842,163	988,655	964,253	1,120,162



LAW ENFORCEMENT

MANPOWER ANALYSIS

<u>POSITION</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
POLICE CHIEF	1.0	1.0	1.0
POLICE OFFICERS	8.0	8.0	8.0
POLICE OFFICERS (PT)	2.0	2.0	2.0
CROSSING GUARDS (PT)	2.0	2.0	2.0
ADMINISTRATIVE ASSISTANT	1.0	1.0	1.0
TOTAL	14.0	14.0	14.0

CAPITAL OUTLAY

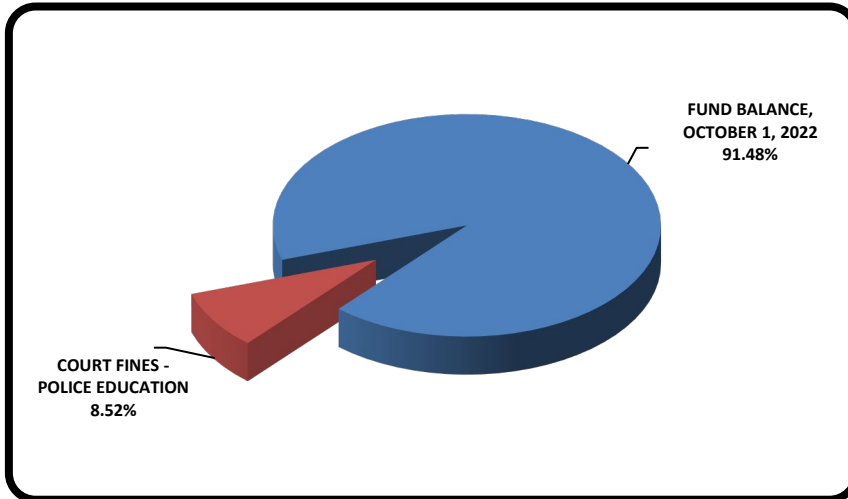
Infrastructure Surtax Fund

301-521-640 - Machinery and Equipment
Police Vehicles (2)
(applying for USDA 35% grant match)

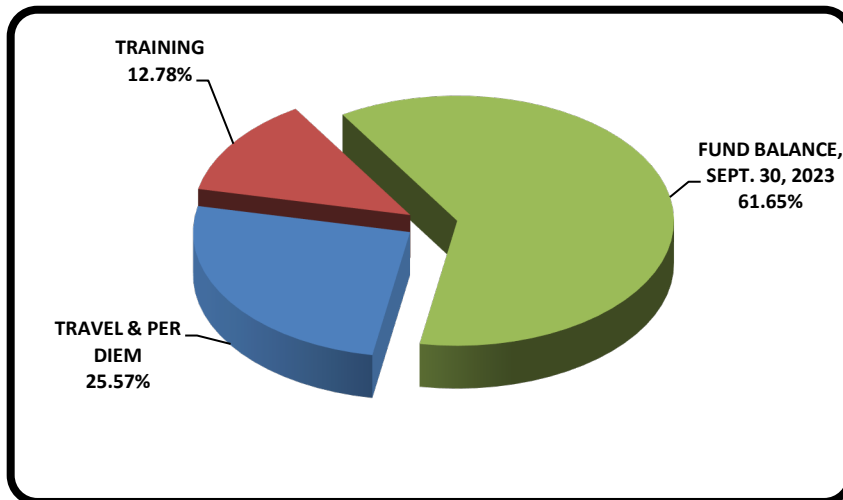
\$ 92,000



POLICE EDUCATION FUND



	<u>BUDGET</u>	<u>PERCENT REVENUES</u>
FUND BALANCE, OCTOBER 1, 2022	\$ 5,367	91.48%
COURT FINES - POLICE EDUCATION	500	8.52%
TOTAL AVAILABLE RESOURCES	<u>\$ 5,867</u>	<u>100.00%</u>



	<u>BUDGET</u>	<u>PERCENT EXPENSES</u>
TRAVEL & PER DIEM	\$ 1,500	25.57%
TRAINING	750	12.78%
FUND BALANCE, SEPT. 30, 2023	3,617	61.65%
TOTAL USE OF RESOURCES	<u>\$ 5,867</u>	<u>100.00%</u>



POLICE EDUCATION FUND

GOALS:

To provide job specific state mandated training, and provide for individual and organizational development while reducing potential liabilities.

	2021	2022	2022	2023
	ACTUAL	BUDGET	ESTIMATE	BUDGET
OPERATING EXPENDITURES	914	2,250	300	2,250
	\$ 914	\$ 2,250	\$ 300	\$ 2,250

OBJECTIVES:

☆ To complete the following core courses within the recommended time frames.

RESULTS:

⇒ To ensure that police personnel are similarly trained and educated, providing a base from which they will each be able to identify specific training related direction and needs, during the course of their career.

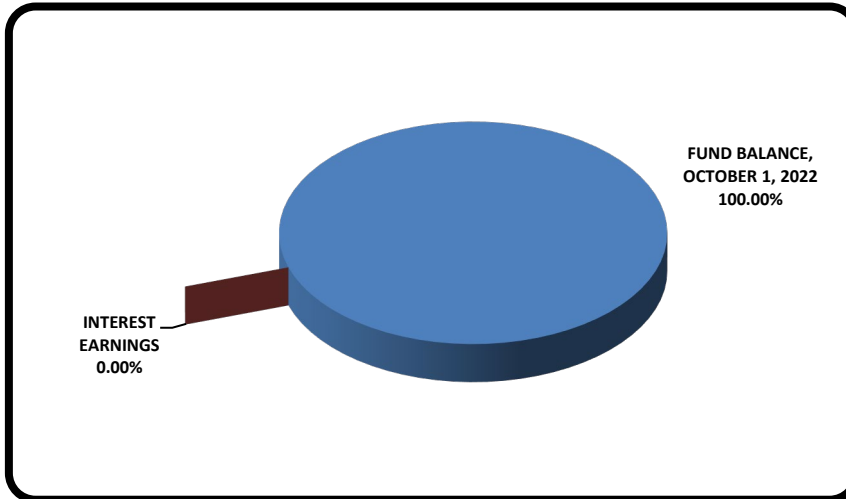


POLICE EDUCATION FUND

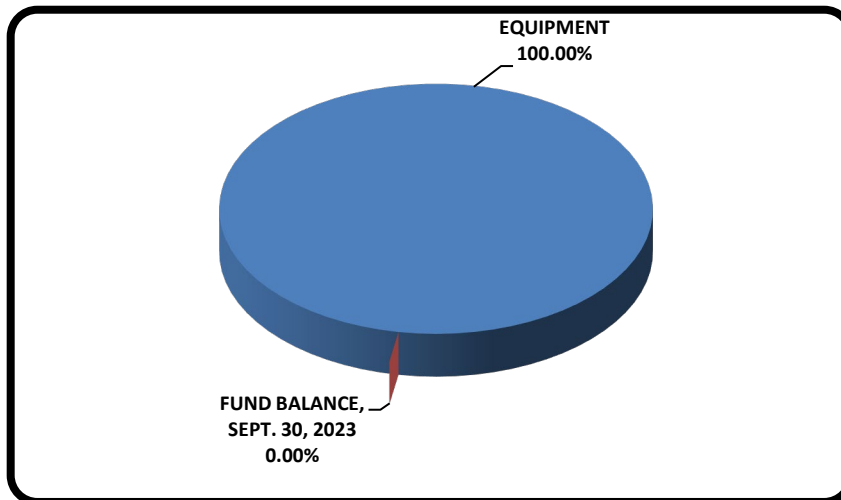
	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
FUND BALANCE, OCTOBER 1	6,003	6,991	5,410	5,367
ADD REVENUES:				
106-351-300 COURT FINES - POLICE ED	321	500	257	500
TOTAL REVENUES AVAILABLE	6,324	7,491	5,667	5,867
DEDUCT EXPENDITURES:				
106-521-400 TRAVEL AND PER DIEM	514	1,500	300	1,500
106-521-550 TRAINING	400	750	-	750
TOTAL EXPENDITURES	914	2,250	300	2,250
FUND BALANCE, SEPTEMBER 30	<u>5,410</u>	<u>5,241</u>	<u>5,367</u>	<u>3,617</u>



POLICE AUTOMATION FUND



	<u>BUDGET</u>	<u>PERCENT REVENUES</u>
FUND BALANCE, OCTOBER 1, 2022	\$ 1,340	100.00%
INTEREST EARNINGS	-	0.00%
TOTAL AVAILABLE RESOURCES	<u>\$ 1,340</u>	<u>100.00%</u>



	<u>BUDGET</u>	<u>PERCENT EXPENSES</u>
EQUIPMENT	\$ 1,340	100.00%
FUND BALANCE, SEPT. 30, 2023	-	0.00%
TOTAL USE OF RESOURCES	<u>\$ 1,340</u>	<u>100.00%</u>



POLICE AUTOMATION FUND

GOALS:

To provide funding for upgrades of electronic devices to enable improvements of crime fighting equipment and services. The funding for this was eliminated by the County in 2012 to use it for the new 800 MHz radio system. The remaining funds are being rolled over until depleted.

	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET
CAPITAL OUTLAY	-	1,340	-	1,340
	\$ -	\$ 1,340	\$ -	\$ 1,340

OBJECTIVES:

☆ To fund the police mission in areas where there are no budgeted provisions.

RESULTS:

⇒ To enhance the working environment of the Criminal Investigation Unit with more efficient equipment without using tax dollars.

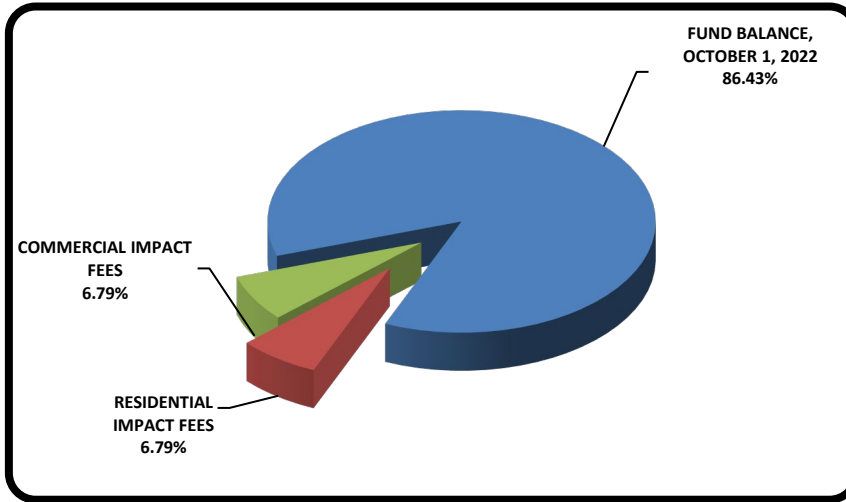


POLICE AUTOMATION FUND

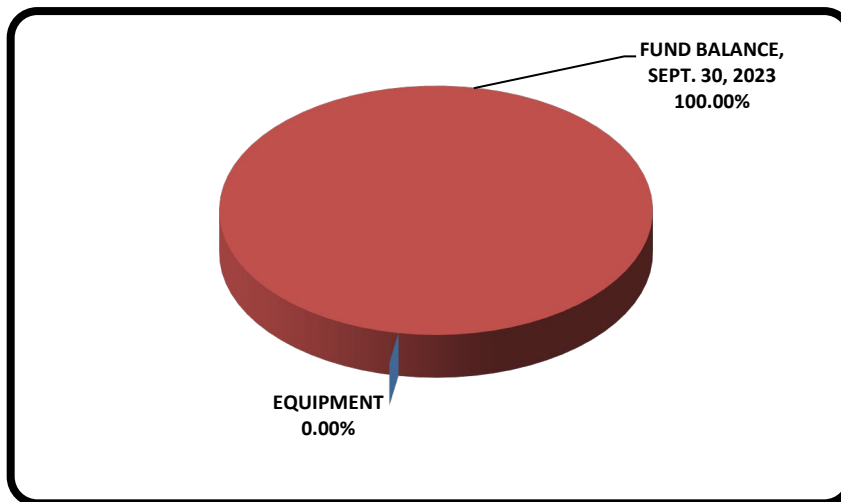
	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
FUND BALANCE, OCTOBER 1	1,340	3,955	1,340	1,340
ADD REVENUES:				
107-361-100 INTEREST EARNINGS	-	-	-	-
TOTAL REVENUES AVAILABLE	1,340	3,955	1,340	1,340
DEDUCT EXPENDITURES:				
107-521-640 EQUIPMENT	-	1,340	-	1,340
TOTAL EXPENDITURES	-	1,340	-	1,340
FUND BALANCE, SEPTEMBER 30	<u>1,340</u>	<u>2,615</u>	<u>1,340</u>	<u>-</u>



POLICE IMPACT FEE FUND



	<u>BUDGET</u>	<u>PERCENT REVENUES</u>
FUND BALANCE, OCTOBER 1, 2022	\$ 127,342	86.43%
RESIDENTIAL IMPACT FEES	10,000	6.79%
COMMERCIAL IMPACT FEES	10,000	6.79%
TOTAL AVAILABLE RESOURCES	<u>\$ 147,342</u>	<u>100.00%</u>



	<u>BUDGET</u>	<u>PERCENT EXPENSES</u>
EQUIPMENT	\$ -	0.00%
FUND BALANCE, SEPT. 30, 2023	<u>147,342</u>	<u>100.00%</u>
TOTAL USE OF RESOURCES	<u>\$ 147,342</u>	<u>100.00%</u>



POLICE IMPACT FEE FUND

GOALS:

To provide funding to ensure the police department is able to continue to meet the needs of all of its citizens as the City grows. Increased growth requires increased demand on the department, the impact fees are used when additional capital is needed to expand the existing resources of the department.

	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET
CAPITAL OUTLAY	-	-	-	-
	\$ -	\$ -	\$ -	\$ -

OBJECTIVES:

☆ To provide resources in order to maintain a consistent level of service for all citizens.

RESULTS:

⇒ To ensure the police functions are able to remain stable as the City grows without using tax dollars.

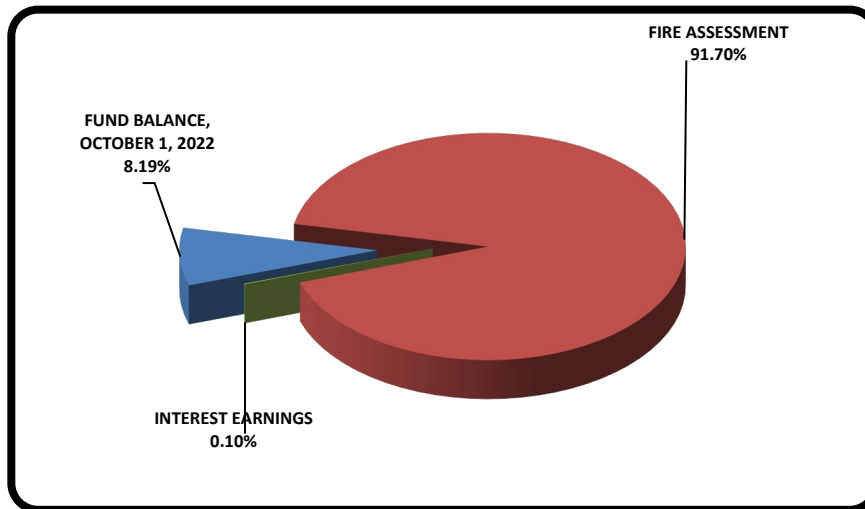


POLICE IMPACT FEE FUND

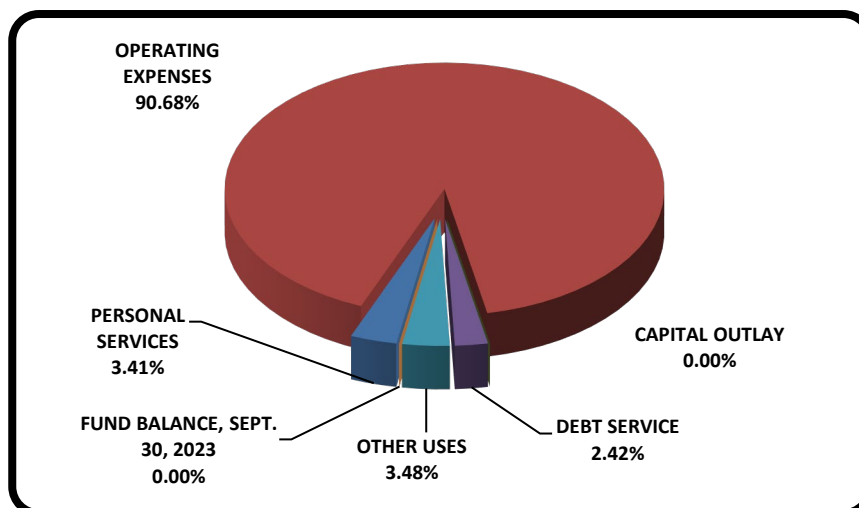
	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
FUND BALANCE, OCTOBER 1	61,464	59,913	87,535	127,342
ADD REVENUES:				
114-324-110 RESIDENTIAL IMPACT FEES	12,400	8,000	11,904	10,000
114-324-120 COMMERCIAL IMPACT FEES	13,671	10,000	27,903	10,000
TOTAL REVENUES AVAILABLE	87,535	77,913	127,342	147,342
DEDUCT EXPENDITURES:				
114-521-640 EQUIPMENT	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-
FUND BALANCE, SEPTEMBER 30	<u>87,535</u>	<u>77,913</u>	<u>127,342</u>	<u>147,342</u>



FIRE ASSESSMENT FUND



	<u>BUDGET</u>	<u>PERCENT REVENUES</u>
FUND BALANCE, OCTOBER 1, 2022	\$ 35,292	8.19%
FIRE ASSESSMENT	394,993	91.70%
INTEREST EARNINGS	450	0.10%
TOTAL AVAILABLE RESOURCES	<u>\$ 430,735</u>	<u>100.00%</u>



	<u>BUDGET</u>	<u>PERCENT EXPENSES</u>
PERSONAL SERVICES	\$ 14,705	3.41%
OPERATING EXPENSES	390,607	90.68%
CAPITAL OUTLAY	-	0.00%
DEBT SERVICE	10,403	2.42%
OTHER USES	15,000	3.48%
FUND BALANCE, SEPT. 30, 2023	20	0.00%
TOTAL USE OF RESOURCES	<u>\$ 430,735</u>	<u>100.00%</u>



FIRE ASSESSMENT FUND

	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
FUND BALANCE, OCTOBER 1	88,672	72,783	84,922	35,292
ADD REVENUES:				
110-325-200 FIRE ASSESSMENT	353,255	363,967	363,233	394,993
110-331-100 FEDERAL GRANTS	-	-	12,127	-
110-361-100 INTEREST EARNINGS	710	450	476	450
110-369-900 MISCELLANEOUS REVENUE	1,076	-	1,000	-
110-369-910 REFUND PRIOR YEAR EXPEND	627	-	-	-
TOTAL REVENUES AVAILABLE	444,340	437,200	461,758	430,735
DEDUCT EXPENDITURES:				
PERSONAL SERVICES	1,616	2,100	2,162	14,705
OPERATING EXPENSES	332,724	352,229	393,465	390,607
CAPITAL OUTLAY	-	26,200	5,760	-
DEBT SERVICES	10,078	10,404	10,079	10,403
OTHER USES	15,000	15,000	15,000	15,000
TOTAL EXPENDITURES	359,418	405,933	426,466	430,715
FUND BALANCE, SEPTEMBER 30	<u>84,922</u>	<u>31,267</u>	<u>35,292</u>	<u>20</u>



FIRE RESCUE DEPARTMENT

GOALS:

To provide comprehensive services for the protection of citizens from the damages of fire and medical emergencies and to provide prevention and education services that are responsive to the needs of the community.

	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET
PERSONAL SERVICES	\$ 1,616	\$ 2,100	\$ 2,162	\$ 14,705
OPERATING EXPENDITURES	332,724	352,229	393,465	390,607
CAPITAL OUTLAY	-	26,200	5,760	-
DEBT SERVICES	10,078	10,404	10,079	10,403
OTHER USES	15,000	15,000	15,000	15,000
	<u>\$ 359,418</u>	<u>\$ 405,933</u>	<u>\$ 426,466</u>	<u>\$ 430,715</u>

OBJECTIVES:

- ☆ Provide fire protection and prevention and related services commensurate with community expectations through effective administration.
- ☆ Increase positive contact with the businesses and keep up to date with any changes to the City so as to ensure the protection of our citizen's lives and property.
- ☆ Improve commercial pre-fire planning process and documentation.

RESULTS:

- ⇒ A trained volunteer staff capable of providing a wide range of information and services responsive to the community's needs.
- ⇒ Encourage quality improvement through a continuous self assessment process.
- ⇒ Increase positive contact with the businesses and keep up to date with any changes to the interior of buildings.



FIRE RESCUE DEPARTMENT

	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
PERSONAL SERVICES:				
110-522-240 WORKERS COMPENSATION	1,616	2,100	2,162	14,705
PERSONAL SERVICES TOTAL	1,616	2,100	2,162	14,705
OPERATING EXPENDITURES:				
110-522-310 PROFESSIONAL SERVICES	24,069	26,650	32,806	40,500
110-522-311 ATTORNEY SERVICES	336	500	670	500
110-522-340 CONTRACTUAL SERVICES	9,729	8,100	8,641	2,100
110-522-341 VOLUNTEER FIREFIGHTERS	167,024	195,624	190,171	231,192
110-522-400 TRAVEL & PER DIEM	-	50	-	50
110-522-410 COMMUNICATION SERVICES	7,461	7,255	7,980	7,255
110-522-420 POSTAGE	-	100	28	100
110-522-430 UTILITY SERVICES	7,295	5,800	5,375	5,800
110-522-450 INSURANCE	17,222	20,000	25,315	25,260
110-522-460 REPAIRS & MAINTENANCE	1,187	15,850	9,124	15,850
110-522-461 R&M - BUILDINGS	36,251	-	6,188	-
110-522-462 R&M - EQUIPMENT	6,302	8,830	28,897	8,830
110-522-463 R&M - VEHICLES	17,370	16,200	31,647	16,200
110-522-490 OTHER CURRENT CHARGES	472	7,600	87	500
110-522-510 OFFICE SUPPLIES	550	-	1,000	-
110-522-520 OPERATING SUPPLIES	22,606	23,650	33,604	23,650
110-522-521 UNIFORMS	6,734	2,500	1,572	2,500
110-522-522 FUEL AND OIL	6,148	8,000	9,000	9,000
110-522-540 DUES & SUBSCRIPTIONS	1,521	520	820	820
110-522-550 TRAINING	447	5,000	540	500
OPERATING EXPENDITURES TOTAL	332,724	352,229	393,465	390,607
CAPITAL OUTLAY:				
110-522-640 MACHINERY & EQUIPMENT	-	26,200	5,760	-
CAPITAL OUTLAY TOTAL	-	26,200	5,760	-
DEBT SERVICES:				
110-522-710 PRINCIPAL	7,973	8,249	8,249	8,526
110-522-720 INTEREST	2,105	2,155	1,830	1,877
DEBT SERVICES TOTAL	10,078	10,404	10,079	10,403
110-522-910 ADMINISTRATIVE SERVICES	15,000	15,000	15,000	15,000
TOTAL FIRE RESCUE DEPARTMENT	359,418	405,933	426,466	430,715



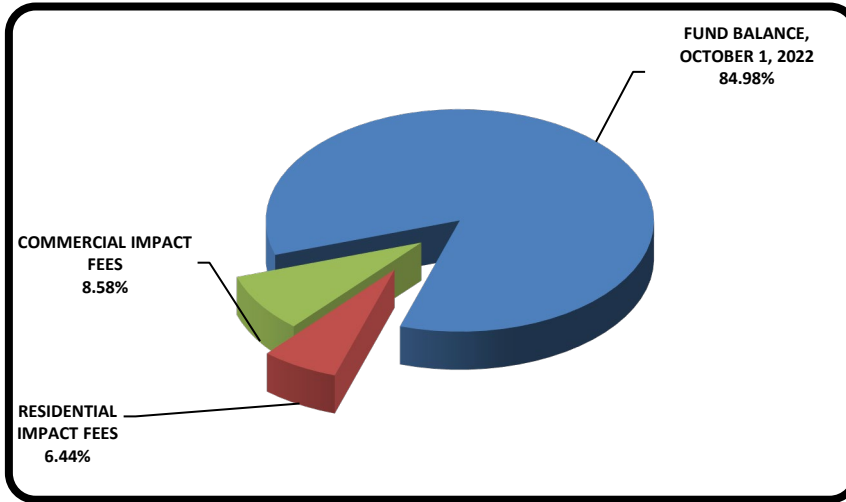
FIRE RESCUE DEPARTMENT

MANPOWER ANALYSIS

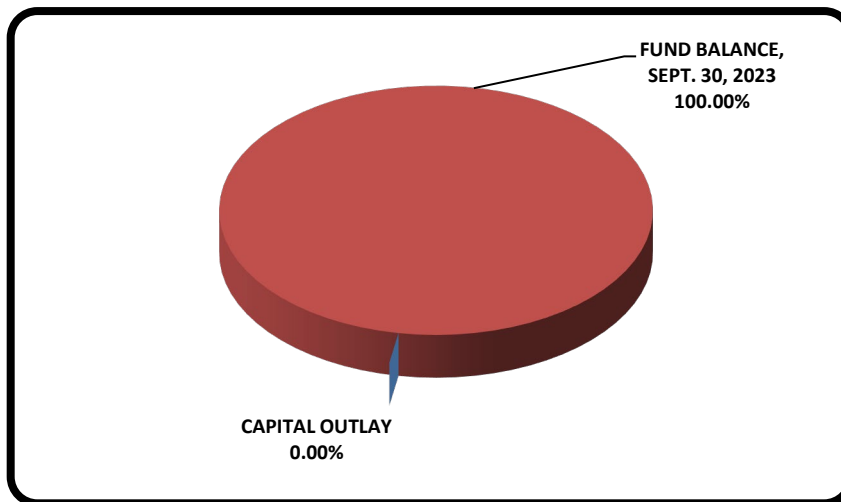
<u>POSITION</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
CONTRACT FIRE CHIEF	1.00	1.00	1.00
VOLUNTEER FIREFIGHTERS (FTE)	1.75	2.00	2.00
FIRE INSPECTOR (FTE)	1.00	1.00	1.00
TOTAL	3.75	4.0	4.0



FIRE IMPACT FEE FUND



	<u>BUDGET</u>	<u>PERCENT REVENUES</u>
FUND BALANCE, OCTOBER 1, 2022	\$ 99,016	84.98%
RESIDENTIAL IMPACT FEES	7,500	6.44%
COMMERCIAL IMPACT FEES	10,000	8.58%
TOTAL AVAILABLE RESOURCES	<u>\$ 116,516</u>	<u>100.00%</u>



	<u>BUDGET</u>	<u>PERCENT EXPENSES</u>
CAPITAL OUTLAY	\$ -	0.00%
FUND BALANCE, SEPT. 30, 2023	<u>116,516</u>	<u>100.00%</u>
TOTAL USE OF RESOURCES	<u>\$ 116,516</u>	<u>100.00%</u>



FIRE IMPACT FEE FUND

GOALS:

To provide funding to ensure the fire department is able to continue to meet the needs of all of its citizens as the City grows. Increased growth requires increased demand on the department, the impact fees are used when additional capital is needed to expand the existing resources of the department.

	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET
CAPITAL OUTLAY	-	-	-	-
	\$ -	\$ -	\$ -	\$ -

OBJECTIVES:

☆ To provide resources in order to maintain a consistent level of service for all citizens.

RESULTS:

⇒ To ensure fire protection services are able to remain stable as the City grows without using tax dollars.



FIRE IMPACT FEE FUND

	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
FUND BALANCE, OCTOBER 1	44,295	43,358	64,852	99,016
ADD REVENUES:				
112-324-110 RESIDENTIAL IMPACT FEES	7,300	5,000	7,106	7,500
112-324-120 COMMERCIAL IMPACT FEES	13,257	10,000	27,058	10,000
TOTAL REVENUES AVAILABLE	64,852	58,358	99,016	116,516
DEDUCT EXPENDITURES:				
112-522-640 EQUIPMENT	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-
FUND BALANCE, SEPTEMBER 30	<u>64,852</u>	<u>58,358</u>	<u>99,016</u>	<u>116,516</u>



COMMUNITY DEVELOPMENT - PLANNING & PERMITTING

GOALS:

To promote the physical and economic development/redevelopment of property within the City in a manner consistent with adopted plans, regulations and policies. To provide the planning, organization, direction and supervisory services necessary to implement the functions managed under the jurisdiction of the program.

	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET
PERSONAL SERVICES	\$ 91,608	\$ 128,925	\$ 117,635	\$ 117,200
OPERATING EXPENDITURES	50,032	65,920	73,138	66,112
	<u>\$ 141,640</u>	<u>\$ 194,845</u>	<u>\$ 190,773</u>	<u>\$ 183,312</u>

OBJECTIVES:

- ☆ Keep the City in compliance with state and county planning and development requirements.
- ☆ Process applications for development and redevelopment, voluntary annexations, comp plan amendments and variances in a timely manner.
- ☆ Protect and preserve the City's natural environment.
- ☆ Aid and advise citizens, organizations and City staff in engineering and other matters requiring engineering expertise.

RESULTS:

- ⇒ Maintain strict compliance with all applicable regulations.
- ⇒ Continued ability to provide a variety of services which stimulate the development and redevelopment of property in the City.
- ⇒ Promote the City as a desirable place to live and work.
- ⇒ Manage budget and resources for their maximum potential.



COMMUNITY DEVELOPMENT - PLANNING & PERMITTING

	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>	
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>	
PERSONAL SERVICES:					
001-515-120	REGULAR SALARIES & WAGES	58,106	82,200	78,230	92,320
001-515-140	OVERTIME	990	1,500	1,075	1,500
001-515-210	FICA TAXES	4,298	6,405	5,885	7,180
001-515-220	RETIREMENT CONTRIBUTION	5,869	9,060	7,860	11,175
001-515-221	OTHER RET CONTRIBUTION	-	1,170	-	1,180
001-515-230	LIFE & HEALTH INSURANCE	22,154	27,390	23,120	3,660
001-515-240	WORKERS COMPENSATION	191	1,200	1,465	185
	PERSONAL SERVICES TOTAL	91,608	128,925	117,635	117,200
OPERATING EXPENDITURES:					
001-515-311	ATTORNEY SERVICES	20,191	16,000	16,840	16,000
001-515-313	COMMUNITY PLANNING	24,625	25,000	38,260	25,000
001-515-340	CONTRACTUAL SERVICES	-	1,500	-	1,500
001-515-400	TRAVEL & PER DIEM	-	1,000	-	1,000
001-515-420	POSTAGE	117	150	125	150
001-515-450	INSURANCE	1,014	1,150	1,276	1,342
001-515-460	REPAIR & MAINTENANCE	490	13,950	13,490	13,950
001-515-490	OTHER CURRENT CHARGES	422	100	90	100
001-515-491	LEGAL ADVERTISING	1,014	3,000	1,075	3,000
001-515-510	OFFICE SUPPLIES	1,580	1,800	1,235	1,800
001-515-520	OPERATING SUPPLIES	144	200	144	200
001-515-540	DUES & SUBSCRIPTIONS	435	420	150	420
001-515-550	TRAINING	-	1,650	453	1,650
	OPERATING EXPENDITURES TOTAL	50,032	65,920	73,138	66,112
	TOTAL PLANNING & COMMUNITY DEVELOP	141,640	194,845	190,773	183,312



COMMUNITY DEVELOPMENT - PLANNING & PERMITTING

MANPOWER ANALYSIS

<u>POSITION</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
PERMIT CLERK	1.0	1.0	1.0
PLANNING & ZONING CLERK	1.0	1.0	1.0
DEV & PUBLIC SVCS DIRECTOR (split with Utilities)	-	0.5	0.5
TOTAL	2.0	2.5	2.5



COMMUNITY DEVELOPMENT - BUILDING

GOALS:

To organize the services necessary to implement the functions managed under the jurisdiction of the Building Division. To ensure that all construction within the City conforms to all applicable state and local codes and improve the image, reputation and attractiveness of the City to its current and potential residents.

	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET
PERSONAL SERVICES	\$ 59,872	\$ 62,925	\$ 61,824	\$ 67,025
OPERATING EXPENDITURES	3,865	5,900	5,496	5,809
CAPITAL OUTLAY	-	-	-	-
	<u>\$ 63,737</u>	<u>\$ 68,825</u>	<u>\$ 67,320</u>	<u>\$ 72,834</u>

OBJECTIVES:

- ☆ Conduct the Building Inspection Department in a professional and efficient manner which benefits the community.
- ☆ Review all building plans to ensure compliance with all applicable codes.
- ☆ Issue permits in the City where required by applicable codes.
- ☆ Provide comprehensive inspections and ensure proper construction practices are followed.

RESULTS:

- ⇒ A professional and expeditious operation of the Building Department.
- ⇒ Construction plans that maintain compliance with applicable codes.
- ⇒ Promotion of health, safety and welfare through the permitting process.
- ⇒ To provide inspections to ensure safe and proper installations.



COMMUNITY DEVELOPMENT - BUILDING

	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
PERSONAL SERVICES:				
001-529-120 REGULAR SALARIES & WAGES	49,050	52,000	51,260	54,600
001-529-210 FICA TAXES	3,749	3,980	4,030	4,180
001-529-220 PENSION CONTRIBUTION	4,869	5,625	5,135	6,500
001-529-240 WORKERS COMPENSATION	2,204	1,320	1,399	1,745
PERSONAL SERVICES TOTAL	59,872	62,925	61,824	67,025
OPERATING EXPENDITURES:				
001-529-410 COMMUNICATIONS	1,180	455	1,270	455
001-529-450 INSURANCE	1,014	1,150	1,171	1,184
001-529-463 REPAIR & MAINT-VEHICLES	-	400	111	400
001-529-510 OFFICE SUPPLIES	9	500	260	500
001-529-520 OPERATING SUPPLIES	61	1,000	575	875
001-529-522 FUEL & OIL	858	800	965	800
001-529-540 DUES & SUBSCRIPTIONS	743	1,145	1,144	1,145
001-529-550 TRAINING	-	450	-	450
OPERATING EXPENDITURES TOTAL	3,865	5,900	5,496	5,809
TOTAL BUILDING DEPARTMENT	63,737	68,825	67,320	72,834



COMMUNITY DEVELOPMENT - BUILDING

MANPOWER ANALYSIS

<u>POSITION</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
BUILDING INSPECTOR - PT	0.5	0.5	0.5
TOTAL	0.5	0.5	0.5



PUBLIC WORKS - CEMETERY

GOALS:

To provide quality service to the public in making final resting place arrangements along with the highest standards of maintenance possible for existing and future cemetery facilities and preservation of all burial and historical records.

	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET
PERSONAL SERVICES	\$ 912	\$ 42,175	\$ 7,670	\$ 55,345
OPERATING EXPENDITURES	5,755	9,350	24,393	8,861
	<u>\$ 6,667</u>	<u>\$ 51,525</u>	<u>\$ 32,063</u>	<u>\$ 64,206</u>

OBJECTIVES:

- ☆ Provide attractive and safe grounds which individuals and families can visit.
- ☆ Maintain official records of the cemetery in accordance with legal requirements.

RESULTS:

- ⇒ Grounds that are suitable for paying respects to loved ones.
- ⇒ Continued records retention/retrieval system for accessibility of data for staff and public inquiries.



PUBLIC WORKS - CEMETERY

	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
PERSONAL SERVICES:				
001-539-120 REGULAR SALARIES & WAGES	-	24,370	4,035	32,760
001-539-120 OVERTIME	-	500	-	500
001-539-210 FICA TAXES	-	1,900	315	2,545
001-539-220 RETIREMENT CONTRIBUTION	-	2,690	440	3,960
001-539-230 LIFE & HEALTH INSURANCE	-	11,560	1,875	12,665
001-539-240 WORKERS COMPENSATION	912	1,155	1,005	2,915
PERSONAL SERVICES TOTAL	912	42,175	7,670	55,345
OPERATING EXPENDITURES:				
001-539-310 PROFESSIONAL SERVICES	-	-	16,500	-
001-539-340 CONTRACTUAL SERVICES	1,665	2,000	1,834	2,000
001-539-430 UTILITY SERVICES	772	1,100	1,090	1,100
001-539-450 INSURANCE	456	525	535	36
001-539-460 REPAIRS & MAINTENANCE	-	3,000	2,500	3,000
001-539-462 R&M - EQUIPMENT	-	200	75	200
001-539-463 R&M - VEHICLES	363	250	146	250
001-539-520 OPERATING SUPPLIES	1,372	1,000	948	1,000
001-539-521 UNIFORMS	251	475	190	475
001-539-522 FUEL AND OIL	876	800	575	800
001-539-550 TRAINING	-	-	-	-
OPERATING EXPENDITURES TOTAL	5,755	9,350	24,393	8,861
TOTAL CEMETERY	6,667	51,525	32,063	64,206



PUBLIC WORKS - CEMETERY

MANPOWER ANALYSIS

<u>POSITION</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
MAINTENANCE SPECIALIST	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
TOTAL	1.0	1.0	1.0



PUBLIC WORKS - ROADS & STREETS

GOALS:

To maintain the City's streets, sidewalks, stormwater systems and rights of way efficiently within the allotted financial and labor resources. To provide management and administration for all Public Works operations including Water & Wastewater, Sanitation, Cemetery, Parks & Recreation, Stormwater and public facilities.

	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET
PERSONAL SERVICES	\$ 254,393	\$ 297,040	\$ 279,585	\$ 342,665
OPERATING EXPENDITURES	215,170	239,670	211,119	259,722
CAPITAL OUTLAY	-	-	-	2,300
	<u>\$ 469,563</u>	<u>\$ 536,710</u>	<u>\$ 490,704</u>	<u>\$ 604,687</u>

OBJECTIVES:

- ☆ Use innovative ideas and processes that will improve maintenance programs, plans and direction which ensure that City resources and personnel are trained and educated at their most efficient and productive level.
- ☆ Regular maintenance and repairs of the City's streets and sidewalks.
- ☆ Operate and maintain city infrastructure efficiently and in compliance with all laws, rules and regulations.

RESULTS:

- ⇒ Better maintained roads, streets and rights of way.
- ⇒ Efficient and productive use of City personnel, equipment and materials to accomplish immediate goals and long range planning of these resources.
- ⇒ Ensure City streets are safe and sufficient for motorists.
- ⇒ City property that is safe and attractive.



PUBLIC WORKS - ROADS & STREETS

	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>
	ACTUAL	BUDGET	ESTIMATE	BUDGET
PERSONAL SERVICES:				
001-541-120 REGULAR SALARIES & WAGES	155,873	173,850	165,170	216,725
001-541-140 OVERTIME	1,309	2,500	1,600	2,500
001-541-210 FICA TAXES	11,279	13,490	12,570	16,770
001-541-220 RETIREMENT CONTRIBUTION	15,241	19,080	17,860	26,110
001-541-221 OTHER RET CONTRIBUTION	917	-	1,550	-
001-541-230 LIFE & HEALTH INSURANCE	57,342	73,120	65,185	77,885
001-541-240 WORKERS COMPENSATION	12,432	15,000	15,650	2,675
PERSONAL SERVICES TOTAL	254,393	297,040	279,585	342,665
OPERATING EXPENDITURES:				
001-541-310 PROFESSIONAL SERVICES	664	-	-	-
001-541-311 ATTORNEY SERVICES	1,468	1,000	951	1,000
001-541-312 ENGINEERING	1,065	-	-	-
001-541-340 CONTRACTUAL SERVICES	15,842	10,970	9,800	10,970
001-541-400 TRAVEL AND PER DIEM	578	480	348	480
001-541-410 COMMUNICATION SERVICES	1,136	2,390	1,600	2,390
001-541-420 POSTAGE	6	50	15	50
001-541-430 UTILITY SERVICES	75,845	74,800	70,280	74,800
001-541-440 RENTALS & LEASES	-	650	500	650
001-541-450 INSURANCE	5,423	6,500	6,633	6,552
001-541-460 REPAIRS & MAINTENANCE	3,796	53,710	15,330	53,710
001-541-462 R&M - EQUIPMENT	40,852	13,650	23,762	18,650
001-541-463 R&M - VEHICLES	15,876	5,150	14,249	20,150
001-541-490 OTHER CURRENT CHARGES	170	-	82	-
001-541-510 OFFICE SUPPLIES	717	5,000	3,049	5,000
001-541-520 OPERATING SUPPLIES	13,265	12,000	12,389	12,000
001-541-521 UNIFORMS	2,028	2,750	2,425	2,750
001-541-522 FUEL AND OIL	19,975	18,000	18,525	18,000
001-541-530 ROAD MATERIALS	4,196	5,000	3,980	5,000
001-541-540 DUES & SUBSCRIPTIONS	268	200	168	200
001-541-550 TRAINING	1,200	2,370	2,083	2,370
001-541-560 URBAN FORESTRY	10,800	25,000	24,950	25,000
OPERATING EXPENDITURES TOTAL	215,170	239,670	211,119	259,722
CAPITAL OUTLAY:				
001-521-640 MACHINERY & EQUIPMENT	-	-	-	2,300
CAPITAL OUTLAY TOTAL	-	-	-	2,300
TOTAL ROADS & STREETS	469,563	536,710	490,704	604,687



PUBLIC WORKS - ROADS & STREETS

MANPOWER ANALYSIS

<u>POSITION</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
PUBLIC WORKS MAINTENANCE WORKER	6.0	6.0	6.0
DEV & PUBLIC SVCS DIRECTOR (split with Utilities)	0.5	-	-
TOTAL	6.5	6.0	6.0



PUBLIC WORKS - PARKS & RECREATION

GOALS:

To promote the public welfare by providing opportunities for wholesome and affordable recreation, and offer the citizens active/passive leisure activities that are essential to their well-being.

	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET
PERSONAL SERVICES	\$ 211,642	\$ 214,480	\$ 212,570	\$ 233,570
OPERATING EXPENDITURES	80,446	97,040	105,651	106,201
CAPITAL OUTLAY	-	-	-	-
	<u>\$ 292,088</u>	<u>\$ 311,520</u>	<u>\$ 318,221</u>	<u>\$ 339,771</u>

OBJECTIVES:

- ☆ Provide an environment that encourages educational, recreational and cultural opportunities through cost efficient programming and facilities.

RESULTS:

- ⇒ To provide programs, resources and facilities which are relevant, attractive and affordably accessible to the public.
- ⇒ To update all existing facilities in the parks.



PUBLIC WORKS - PARKS & RECREATION

	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
PERSONAL SERVICES:				
001-572-120 REGULAR SALARIES & WAGES	129,042	124,580	122,100	144,485
001-572-140 OVERTIME	490	1,500	620	1,500
001-572-210 FICA TAXES	9,493	9,645	9,160	11,170
001-572-220 RETIREMENT CONTRIBUTION	13,792	14,675	14,100	17,930
001-572-230 LIFE & HEALTH INSURANCE	56,919	61,880	63,980	51,115
001-572-240 WORKERS COMPENSATION	1,906	2,200	2,610	7,370
PERSONAL SERVICES TOTAL	211,642	214,480	212,570	233,570
OPERATING EXPENDITURES:				
001-572-311 ATTORNEY SERVICES	2,485	500	-	500
001-572-340 CONTRACTUAL SERVICES	7,631	7,060	13,000	7,060
001-572-400 TRAVEL AND PER DIEM	192	135	110	135
001-572-410 COMMUNICATION SERVICES	4,318	2,015	3,672	2,015
001-572-430 UTILITY SERVICES	27,094	22,900	26,500	22,900
001-572-440 RENTALS & LEASES	-	500	350	500
001-572-450 INSURANCE	3,548	3,750	4,210	8,711
001-572-460 REPAIRS & MAINTENANCE	8,597	11,430	15,525	11,430
001-572-461 R&M - BUILDINGS	2,400	6,000	4,030	6,000
001-572-462 R&M - EQUIPMENT	2,548	8,000	6,910	12,000
001-572-463 R&M - VEHICLES	2,752	3,100	2,770	3,100
001-572-490 OTHER CURRENT CHARGES	350	350	350	350
001-572-491 ADVERTISING	-	400	313	400
001-572-510 OFFICE SUPPLIES	1,256	100	457	100
001-572-520 OPERATING SUPPLIES	14,494	28,300	25,460	28,300
001-572-521 UNIFORMS	742	1,000	975	1,000
001-572-522 FUEL AND OIL	399	800	825	1,000
001-572-540 DUES & SUBSCRIPTIONS	265	200	-	200
001-572-550 TRAINING	1,375	500	194	500
OPERATING EXPENDITURES TOTAL	80,446	97,040	105,651	106,201
TOTAL PARKS & RECREATION	292,088	311,520	318,221	339,771



PUBLIC WORKS - PARKS & RECREATION

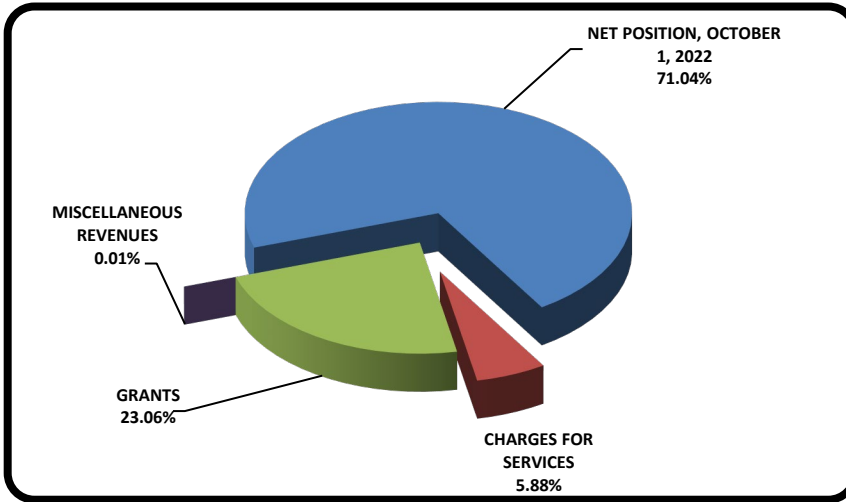
MANPOWER ANALYSIS

<u>POSITION</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
PUBLIC WORKS DIRECTOR (split with Utilities)	0.5	0.5	0.5
PARKS MAINTENANCE WORKERS	2.0	2.0	2.0
SWIM INSTRUCTOR (PT) (SEASONAL)	1.0	1.0	1.0
LIFEGUARDS (PT) (SEASONAL)	1.0	1.0	1.0
TOTAL	4.5	4.5	4.5

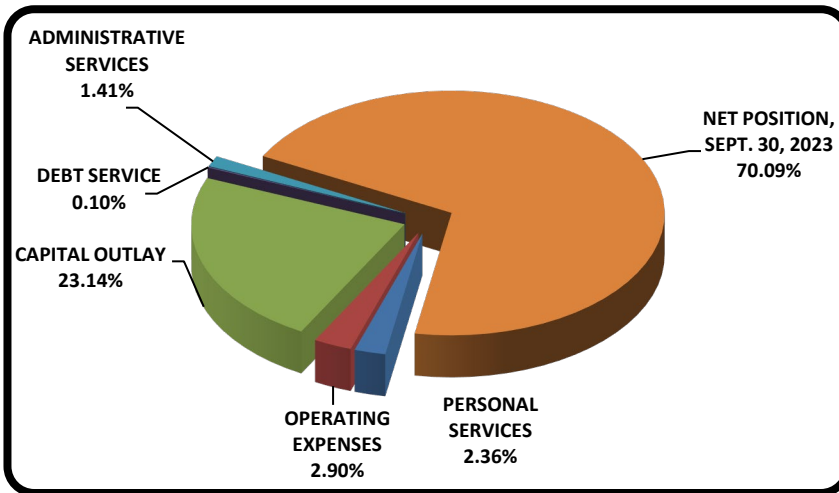




WATER & SEWER FUND



	BUDGET	PERCENT REVENUES
NET POSITION, OCTOBER 1, 2022	\$ 17,634,973	71.04%
CHARGES FOR SERVICES	1,459,500	5.88%
GRANTS	5,725,000	23.06%
MISCELLANEOUS REVENUES	3,500	0.01%
TOTAL AVAILABLE RESOURCES	\$ 24,822,973	100.00%



	BUDGET	PERCENT EXPENSES
PERSONAL SERVICES	\$ 585,320	2.36%
OPERATING EXPENSES	719,569	2.90%
CAPITAL OUTLAY	5,746,000	23.14%
DEBT SERVICE	25,524	0.10%
ADMINISTRATIVE SERVICES	350,000	1.41%
NET POSITION, SEPT. 30, 2023	17,401,560	70.09%
TOTAL USE OF RESOURCES	\$ 24,827,973	100.00%



PUBLIC WORKS - WATER & SEWER FUND

GOALS:

To provide the planning, organization, coordination and supervisory services which are necessary to implement and control the functional programs which are the responsibility of the Water & Sewer Department of Public Works.

	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET
PERSONAL SERVICES	\$ 454,470	\$ 556,280	\$ 447,926	\$ 585,320
OPERATING EXPENSES	1,183,266	676,640	698,420	719,569
CAPITAL OUTLAY	2,402,793	9,093,437	9,453,042	5,746,000
DEBT SERVICE	-	16,518	16,518	25,524
TRANSFERS	350,000	350,000	350,000	350,000
	<u>\$ 4,390,529</u>	<u>\$ 10,692,875</u>	<u>\$ 10,965,906</u>	<u>\$ 7,426,413</u>

OBJECTIVES:

- ☆ Provide proper maintenance of the water and sewer systems.
- ☆ Inspect, test, certify and document backflow devices annually in accordance with F.A.C.
- ☆ Design and plan grant and legislative funded major capital projects for existing water and sewer infrastructure improvements and repairs, secure funding and manage implementation of projects.
- ☆ Continue to install water and wastewater infrastructure in the commercial and industrial areas of the City as well as develop expansion planning.

RESULTS:

- ⇒ Ensure the health, safety and welfare of the public.
- ⇒ Ensure continuation of water and sewer utility services to the public.
- ⇒ Ensure water quality through the installation and maintenance of backflow prevention devices.



PUBLIC WORKS - WATER & SEWER FUND

	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
NET POSITION, OCTOBER 1	15,841,483	15,841,483	17,539,920	17,634,973
ADD REVENUES FROM OPERATIONS:				
CHARGES FOR SERVICES:				
401-343-310 WATER SALES	810,343	700,000	805,095	700,000
401-343-320 WATER CONNECTIONS	8,065	9,500	2,495	9,500
401-343-330 NEW METER SALES	12,240	10,000	11,420	10,000
401-343-360 RECONNECT CHARGES	14,430	6,000	5,410	6,000
401-343-370 PENALTIES	60,443	24,000	37,535	24,000
401-343-500 SEWER CHARGES	748,508	710,000	748,585	710,000
TOTAL	1,654,029	1,459,500	1,610,540	1,459,500
MISCELLANEOUS REVENUES:				
401-361-100 INTEREST EARNED	54	500	42	500
401-369-900 NSF CHARGES	905	500	345	500
401-369-910 MISCELLANEOUS REVENUES	11,495	2,500	300	2,500
	12,454	3,500	687	3,500
TOTAL OPERATING REVENUES	1,666,483	1,463,000	1,611,227	1,463,000
WATER OPERATING EXPENSES	1,138,559	712,830	586,662	762,955
SEWER OPERATING EXPENSES	500,671	520,090	630,469	557,934
TOTAL OPERATING EXPENSES	1,639,230	1,232,920	1,217,131	1,320,889
NET OPERATING INCOME	27,253	230,080	394,096	142,111
NON-OPERATING REVENUE (EXPENSES):				
WATER DEBT SERVICE	-	-	(16,518)	(25,524)
IMPACT FEE REVENUE	112,631	-	67,475	-
GRANTS	1,929,549	-	-	-
INTEREST EXPENSE	(20,996)	-	-	-
LOSS ON DISPOSAL OF FIXED ASSETS	-	-	-	-
ADMINISTRATIVE TRANSFERS	(350,000)	(350,000)	(350,000)	(350,000)
CHANGE IN UNRESTRICTED NET POSITION	1,698,437	(119,920)	95,053	(233,413)
NET POSITION, SEPTEMBER 30	17,539,920	15,721,563	17,634,973	17,401,560



PUBLIC WORKS - WATER & SEWER FUND

RECAP OF GRANTS AND LEGISLATIVE APPROPRIATION ACTIVITY - WATER & SEWER

	2021	2022	2022	2023
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
GRANT REVENUES RECEIVED/BUDGETED				
401-334-360 LEG APPROPRIATION-SEWER	-	500,000	500,000	500,000
401-334-362 GRANT	-	-	-	
401-334-363 SJRWMD GRANT	629,515	1,500,000	1,500,000	1,500,000
401-334-364 FDEP SRF	1,300,034	4,000,000	1,075,913	3,725,000
	1,929,549	6,000,000	3,075,913	5,725,000
GRANT EXPENDITURES/BUDGETED				
401-533-630 WATER INFRASTRUCTURE	-	-	-	-
401-535-630 SEWER INFRASTRUCTURE	-	9,093,437	9,093,437	5,725,000
	-	9,093,437	9,093,437	5,725,000
NET GRANT ACTIVITY	1,929,549	(3,093,437)	(6,017,524)	-
TOTAL WATER & SEWER ACTIVITY				
TOTAL RESOURCES - WATER	2,774,627	725,500	824,420	725,500
TOTAL RESOURCES - SEWER	1,378,023	6,710,000	3,824,498	710,000
TOTAL RESOURCES - OTHER	17,956,560	15,868,983	17,645,617	17,662,473
TOTAL RESOURCES	22,109,210	23,304,483	22,294,535	19,097,973
TOTAL EXPENDITURES - WATER	1,159,555	712,830	603,180	788,479
TOTAL EXPENDITURES - SEWER	500,671	9,613,527	9,723,906	557,934
TOTAL ADMINISTRATION	350,000	350,000	350,000	350,000
TOTAL USES	2,010,226	10,676,357	10,677,086	1,696,413
NET ACTIVITY	20,098,984	12,628,126	11,617,449	17,401,560



PUBLIC WORKS - WATER & SEWER FUND

WATER DIVISION

	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>
	ACTUAL	BUDGET	ESTIMATE	BUDGET
PERSONAL SERVICES:				
401-533-120 REGULAR SALARIES & WAGES	192,960	243,270	192,450	272,265
401-533-140 OVERTIME	8,399	5,000	8,260	8,000
401-533-210 FICA TAXES	14,532	18,995	15,445	21,440
401-533-220 RETIREMENT CONTRIBUTION	19,768	26,865	22,365	33,380
401-533-221 OTHER RET CONTRIBUTION	2,106	2,340	1,980	2,365
401-533-230 LIFE & HEALTH INSURANCE	49,098	89,240	38,585	70,260
401-533-240 WORKERS COMPENSATION	7,459	8,580	8,850	11,980
PERSONAL SERVICES TOTAL	294,322	394,290	287,935	419,690
OPERATING EXPENSES:				
401-533-310 PROFESSIONAL SERVICES	492	-	876	-
401-533-311 ATTORNEY SERVICES	1,455	2,000	1,785	2,000
401-533-312 ENGINEERING FEES	2,380	65,000	345	65,000
401-533-320 ACCOUNTING & AUDITING	4,000	8,000	8,000	8,000
401-533-340 CONTRACTUAL SERVICES	17,077	17,500	27,434	29,400
401-533-400 TRAVEL AND PER DIEM	-	960	220	960
401-533-410 COMMUNICATION SERVICES	10,362	10,250	9,500	10,250
401-533-420 POSTAGE	3,047	4,950	5,180	4,950
401-533-430 UTILITY SERVICES	30,481	26,630	27,980	26,630
401-533-440 RENTALS & LEASES	-	500	-	500
401-533-450 INSURANCE	47,573	54,710	66,301	52,515
401-533-460 REPAIRS & MAINTENANCE	28,391	41,980	38,685	45,000
401-533-462 R&M - EQUIPMENT	27,118	20,000	29,477	30,000
401-533-463 R&M - VEHICLES	9,706	6,000	4,655	8,000
401-533-470 PRINTING	1,954	2,300	3,028	2,300
401-533-490 OTHER CURRENT CHARGES	102	2,000	645	2,000
401-533-491 ADVERTISING	2,058	600	1,105	600
401-533-510 OFFICE SUPPLIES	2,227	1,000	330	1,000
401-533-520 OPERATING SUPPLIES	76,754	37,000	48,872	37,000
401-533-521 UNIFORMS	1,072	1,850	1,790	1,850
401-533-522 FUEL AND OIL	7,947	11,000	15,038	11,000
401-533-540 DUES & SUBSCRIPTIONS	1,056	670	981	670
401-533-550 TRAINING	670	3,640	715	3,640
401-533-590 DEPRECIATION	566,821	-	-	-
TOTAL OPERATING EXPENSES	842,743	318,540	292,942	343,265



PUBLIC WORKS - WATER & SEWER FUND

WATER DIVISION

	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
CAPITAL OUTLAY:				
401-533-630 INFRASTRUCTURE	198,038	-	288,820	-
401-533-640 MACHINERY & EQUIPMENT	13,206	-	5,785	-
TOTAL CAPITAL OUTLAY	211,244	-	294,605	-
DEBT SERVICE:				
401-533-710 PRINCIPAL	-	13,214	13,214	13,715
401-533-720 INTEREST	3,524	3,304	3,304	2,803
TOTAL DEBT SERVICE	3,524	16,518	16,518	16,518
401-533-910 ADMINISTRATIVE SERVICES	175,000	175,000	175,000	175,000
TOTAL WATER DIVISION	1,526,833	904,348	1,067,000	954,473



PUBLIC WORKS - WATER & SEWER FUND

SEWER DIVISION

	2021	2022	2022	2023
	ACTUAL	BUDGET	ESTIMATE	BUDGET
PERSONAL SERVICES:				
401-535-120 REGULAR SALARIES & WAGES	102,074	100,480	99,950	104,880
401-535-140 OVERTIME	2,880	5,000	3,010	5,000
401-535-210 FICA TAXES	7,634	8,070	7,755	8,405
401-535-220 RETIREMENT CONTRIBUTION	10,380	11,415	10,325	13,085
401-535-230 LIFE & HEALTH INSURANCE	34,946	34,455	36,300	31,070
401-535-240 WORKERS COMPENSATION	2,234	2,570	2,651	3,190
PERSONAL SERVICES TOTAL	160,148	161,990	159,991	165,630
OPERATING EXPENSES:				
401-535-310 PROFESSIONAL SERVICES	4,468	60,000	52,915	60,000
401-535-311 ATTORNEY SERVICES	4,085	2,500	2,260	2,500
401-535-312 ENGINEERING FEES	3,094	50,000	-	50,000
401-535-320 ACCOUNTING & AUDITING	4,000	8,000	8,000	8,000
401-535-340 CONTRACTUAL SERVICES	49,233	26,000	54,721	26,000
401-535-400 TRAVEL AND PER DIEM	-	270	25	270
401-535-410 COMMUNICATION SERVICES	10,478	10,895	9,865	10,895
401-535-420 POSTAGE	3,150	4,300	5,128	4,300
401-535-430 UTILITY SERVICES	55,965	48,650	47,500	48,650
401-535-440 RENTALS & LEASES	-	4,000	1,400	4,000
401-535-450 INSURANCE	37,319	42,920	47,726	36,974
401-535-460 REPAIRS & MAINTENANCE	55,418	21,745	22,874	25,000
401-535-463 R&M - BUILDINGS	347	-	4,768	3,135
401-535-462 R&M - EQUIPMENT	50,978	38,890	81,857	50,000
401-535-463 R&M - VEHICLES	11,555	5,100	4,753	7,500
401-535-470 PRINTING	1,954	2,000	3,028	2,000
401-535-490 OTHER CURRENT CHARGES	2,139	100	25	100
401-535-510 OFFICE SUPPLIES	90	1,000	293	1,000
401-535-520 OPERATING SUPPLIES	35,574	21,500	42,248	21,500
401-535-521 UNIFORMS	530	1,400	1,250	1,400
401-535-522 FUEL AND OIL	9,565	5,750	14,532	10,000
401-535-540 DUES & SUBSCRIPTIONS	225	290	75	290
401-535-550 TRAINING	356	2,790	235	2,790
TOTAL OPERATING EXPENSES	340,523	358,100	405,478	376,304



PUBLIC WORKS - WATER & SEWER FUND

SEWER DIVISION

	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
CAPITAL OUTLAY:				
401-535-620 BUILDINGS	-	-	-	5,000
401-535-630 INFRASTRUCTURE	2,191,549	9,093,437	9,093,437	5,725,000
401-535-640 MACHINERY & EQUIPMENT	-	-	65,000	16,000
TOTAL CAPITAL OUTLAY	2,191,549	9,093,437	9,158,437	5,746,000
DEBT SERVICE:				
401-535-710 PRINCIPAL	-	1,038	4,033	8,909
401-535-720 INTEREST	570	834	3,308	97
401-535-730 OTHER DEBT SERVICE COSTS	104	204	724	-
TOTAL DEBT SERVICE	674	2,076	8,065	9,006
401-535-910 ADMINISTRATIVE SERVICES	175,000	175,000	175,000	175,000
TOTAL SEWER DIVISION	2,867,220	9,788,527	9,898,906	6,471,940



PUBLIC WORKS - WATER & SEWER FUND

MANPOWER ANALYSIS

<u>POSITION</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
UTILITIES SUPERVISOR	1.00	1.00	1.00
WATER SUPERVISOR	1.00	1.00	1.00
PLANT OPERATOR - WATER	1.00	1.00	1.00
UTILITIES MAINTENANCE WORKER	2.00	2.00	2.00
SEWER OPERATOR	1.00	1.00	1.00
DEV & PUBLIC SVCS DIR (split with Dev & San)	0.25	0.25	0.25
PUBLIC WORKS DIRECTOR (split with Parks)	0.50	0.50	0.50
ACCOUNTING CLERK II (split with Finance)	0.50	0.50	0.50
TOTAL	7.25	7.25	7.25

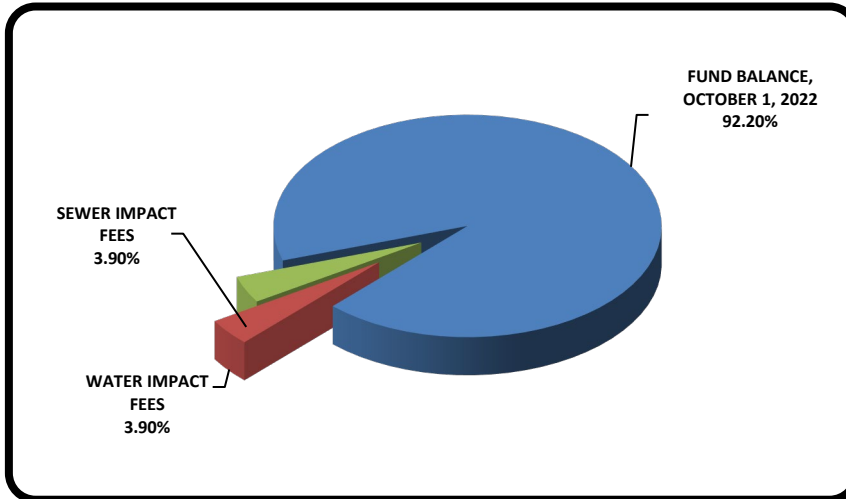
Capital Outlay

Sewer

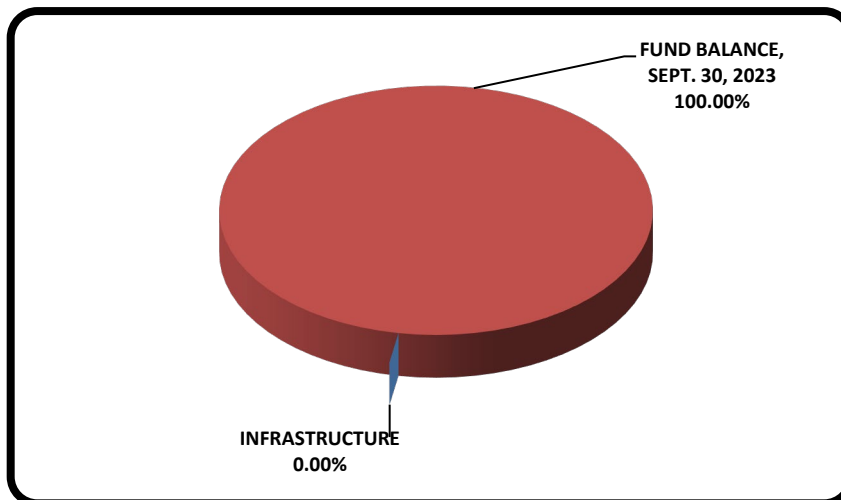
401-535-620 Buildings		
A/C needed to keep new SCADA equipment at correct temperature	\$	5,000
401-535-640 Machinery & Equipment		
6' x 12' enclosed trailer to transport equipment to job sites	\$	5,000



WATER & SEWER IMPACT FEE FUND



	<u>BUDGET</u>	<u>PERCENT REVENUES</u>
FUND BALANCE, OCTOBER 1, 2022	\$ 709,263	92.20%
WATER IMPACT FEES	30,000	3.90%
SEWER IMPACT FEES	30,000	3.90%
TOTAL AVAILABLE RESOURCES	<u>\$ 769,263</u>	<u>100.00%</u>



	<u>BUDGET</u>	<u>PERCENT EXPENSES</u>
INFRASTRUCTURE	\$ -	0.00%
FUND BALANCE, SEPT. 30, 2023	769,263	100.00%
TOTAL USE OF RESOURCES	<u>\$ 769,263</u>	<u>100.00%</u>



WATER & SEWER IMPACT FEE FUND

GOALS:

To provide funding to ensure the utilities department is able to continue to meet the needs of all of its citizens as the City grows. Increased growth requires increased demand on the department, the impact fees are used when additional capital is needed to expand the existing resources of the department.

	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET
CAPITAL OUTLAY	-	-	32,531	-
	\$ -	\$ -	\$ 32,531	\$ -

OBJECTIVES:

☆ To provide resources in order to maintain a consistent level of service for all citizens.

RESULTS:

⇒ To ensure there is sufficient water and sewer infrastructure in place for new growth in order to not use existing customer user fees for expansion.

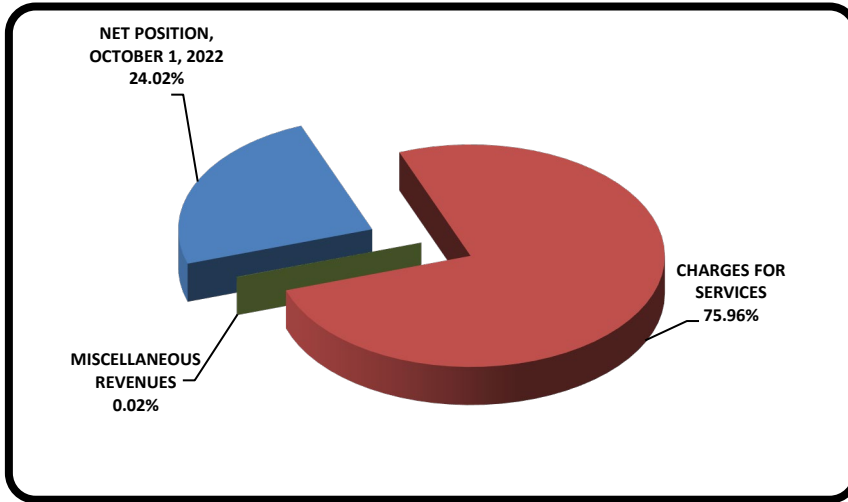


WATER & SEWER IMPACT FEE FUND

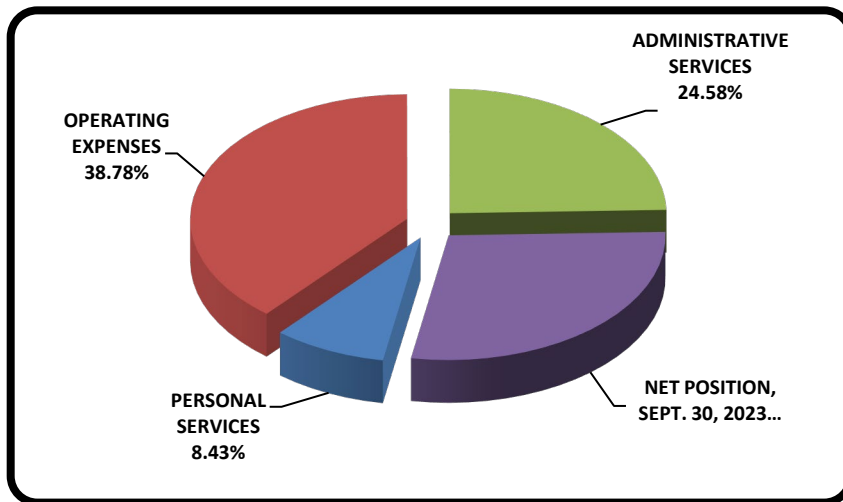
	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
FUND BALANCE, OCTOBER 1	514,214	443,394	626,845	709,263
ADD REVENUES:				
411-343-350 WATER IMPACT FEES	51,146	30,000	59,932	30,000
411-343-530 SEWER IMPACT FEES	61,485	30,000	55,017	30,000
TOTAL REVENUES AVAILABLE	626,845	503,394	741,794	769,263
DEDUCT EXPENSES:				
411-535-630 SEWER INFRASTRUCTURE	-	-	32,531	-
TOTAL EXPENSES	-	-	32,531	-
FUND BALANCE, SEPTEMBER 30	<u>626,845</u>	<u>503,394</u>	<u>709,263</u>	<u>769,263</u>



SANITATION FUND



	<u>BUDGET</u>	<u>PERCENT REVENUES</u>
NET POSITION, OCTOBER 1, 2022	\$ 244,300	24.02%
CHARGES FOR SERVICES	772,579	75.96%
MISCELLANEOUS REVENUES	200	0.02%
TOTAL AVAILABLE RESOURCES	<u>\$1,017,079</u>	<u>100.00%</u>



	<u>BUDGET</u>	<u>PERCENT EXPENSES</u>
PERSONAL SERVICES	\$ 85,730	8.43%
OPERATING EXPENSES	394,395	38.78%
ADMINISTRATIVE SERVICES	250,000	24.58%
NET POSITION, SEPT. 30, 2023...	286,954	28.21%
TOTAL USE OF RESOURCES	<u>\$1,017,079</u>	<u>100.00%</u>



PUBLIC WORKS - SANITATION FUND

GOALS:

To provide reliable quality garbage and recycling service to the residents of the City at a reasonable price.

	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET
PERSONAL SERVICES	\$ 17,085	\$ 74,915	\$ 43,766	\$ 85,730
OPERATING EXPENSES	341,565	383,195	384,566	394,395
TRANSFERS	250,000	250,000	250,000	250,000
	<u>\$ 608,650</u>	<u>\$ 708,110</u>	<u>\$ 678,332</u>	<u>\$ 730,125</u>

OBJECTIVES:

☆ Improve service while reducing costs.

RESULTS:

⇒ Customer satisfaction and a clean city.



PUBLIC WORKS - SANITATION FUND

	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
NET POSITION, OCTOBER 1	38,882	66,930	172,632	244,300
ADD REVENUES:				
402-343-400 GARBAGE REVENUE	742,400	689,800	750,000	772,579
402-361-100 INTEREST EARNED	-	200	-	200
TOTAL REVENUES AVAILABLE	742,400	756,930	922,632	1,017,079
DEDUCT EXPENSES:				
PERSONAL SERVICES:				
402-534-120 REGULAR SALARIES & WAGES	25,166	47,770	29,150	55,760
402-534-140 OVERTIME	132	400	230	400
402-534-210 FICA TAXES	2,210	3,865	2,185	4,295
402-534-220 RETIREMENT CONTRIBUTION	(19,018)	5,170	3,630	6,640
402-534-221 OTHER RET CONTRIBUTION	820	1,170	-	1,180
402-534-230 LIFE & HEALTH INSURANCE	7,195	15,840	7,850	15,675
402-534-240 WORKERS COMPENSATION	580	700	721	1,780
PERSONAL SERVICES TOTAL	17,085	74,915	43,766	85,730
OPERATING EXPENSES:				
402-534-311 ATTORNEY SERVICES	457	500	-	500
402-534-344 GARBAGE HAULING FEES	334,509	365,000	375,115	375,000
402-534-410 COMMUNICATION SERVICES	-	120	-	120
402-534-420 FREIGHT & POSTAGE	2,941	7,750	5,115	7,750
402-534-460 REPAIR & MAINTENANCE	48	2,000	858	2,000
402-534-463 R&M - VEHICLES	1,643	4,500	176	4,500
402-534-470 PRINTING	1,954	1,900	3,027	3,500
402-534-520 OPERATING SUPPLIES	(247)	1,000	-	500
402-534-521 UNIFORMS	260	175	275	275
402-534-522 FUEL AND OIL	-	250	-	250
TOTAL OPERATING EXPENSES:	341,565	383,195	384,566	394,395
402-534-910 ADMINISTRATIVE SERVICES	250,000	250,000	250,000	250,000
TOTAL EXPENSES	608,650	708,110	678,332	730,125
NET POSITION, SEPTEMBER 30	172,632	48,820	244,300	286,954



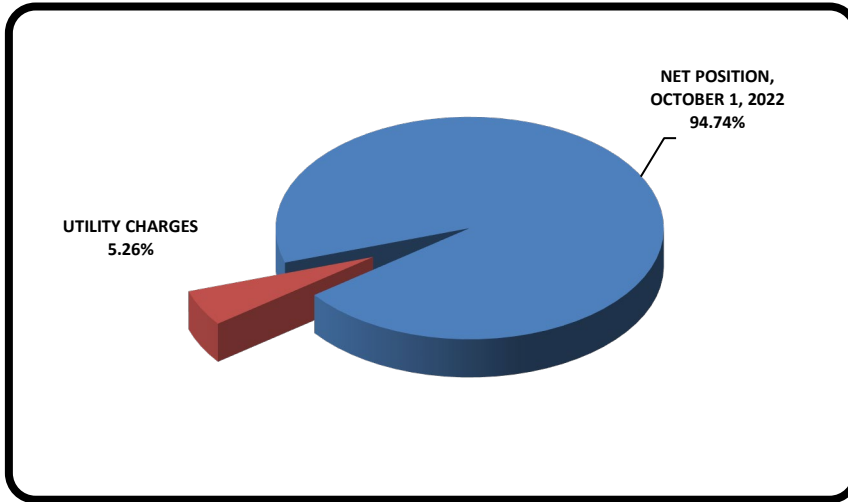
PUBLIC WORKS - SANITATION

MANPOWER ANALYSIS

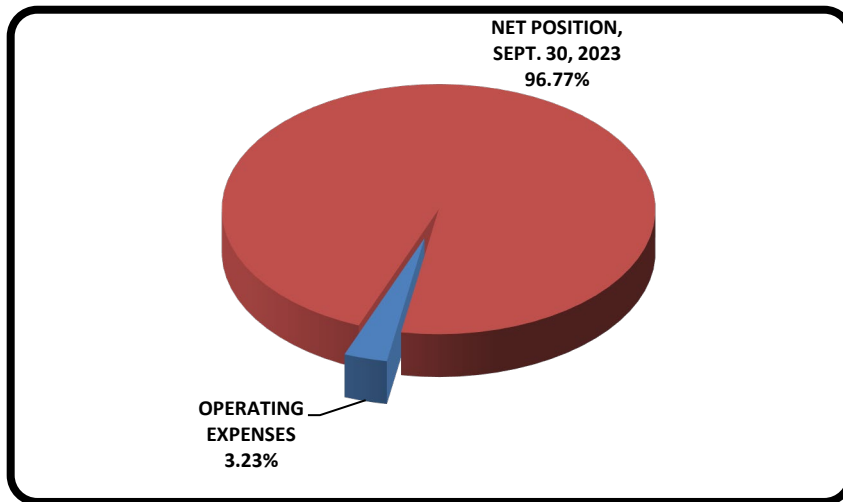
<u>POSITION</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
DEV & PS DIRECTOR (split with Dev & Water)	0.25	0.25	0.25
MAINTENANCE TECHNICIAN	1.00	1.00	1.00
TOTAL	1.25	1.25	1.25



PUBLIC WORKS - STORMWATER FUND



	<u>BUDGET</u>	<u>PERCENT REVENUES</u>
NET POSITION, OCTOBER 1, 2022	\$ 2,339,622	94.74%
UTILITY CHARGES	129,862	5.26%
TOTAL AVAILABLE RESOURCES	<u><u>\$ 2,469,484</u></u>	<u><u>100.00%</u></u>



	<u>BUDGET</u>	<u>PERCENT EXPENSES</u>
OPERATING EXPENSES	79,697	3.23%
NET POSITION, SEPT. 30, 2023	2,389,787	96.77%
TOTAL USE OF RESOURCES	<u><u>\$ 2,469,484</u></u>	<u><u>100.00%</u></u>



PUBLIC WORKS - STORMWATER FUND

GOALS: To provide for the health, safety and welfare of residents by regular maintenance programs to insure the proper functioning of drainage systems and facilities.

Obtain grant and loan funding to improve drainage systems located in low or impaired areas of the City.

	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET
OPERATING EXPENSES	104,788	33,005	16,375	40,797
DEBT SERVICE	6,822	38,900	38,356	38,900
	\$ 111,610	\$ 71,905	\$ 54,731	\$ 79,697

OBJECTIVES:

- ☆ Continue with inspection, monitoring, and cleaning procedures of all City catch basins, open channels, storm drains and other stormwater conveyance facilities to meet Federal regulations as established by the NPDES Stormwater Permit Program.
- ☆ Regular maintenance, cleaning procedures and repairs of the City's stormwater system.
- ☆ Inspect underground facilities for leaks and repairs as needed.
- ☆ Utilize private contractors to maintain retention ponds.
- ☆ Continue the development of a city wide drainage infrastructure map.

RESULTS:

- ⇒ Cleaner and safer storm drains, catch basins, and open channels will reduce the amount of pollutants entering the City's drainage system and retention ponds.
- ⇒ Allow maximum efficiency and quality of stormwater run-off.
- ⇒ Attractive and functional retention ponds at the least possible cost.
- ⇒ Provide an inventory of city-wide public and private drainage systems to ensure future flood protection.



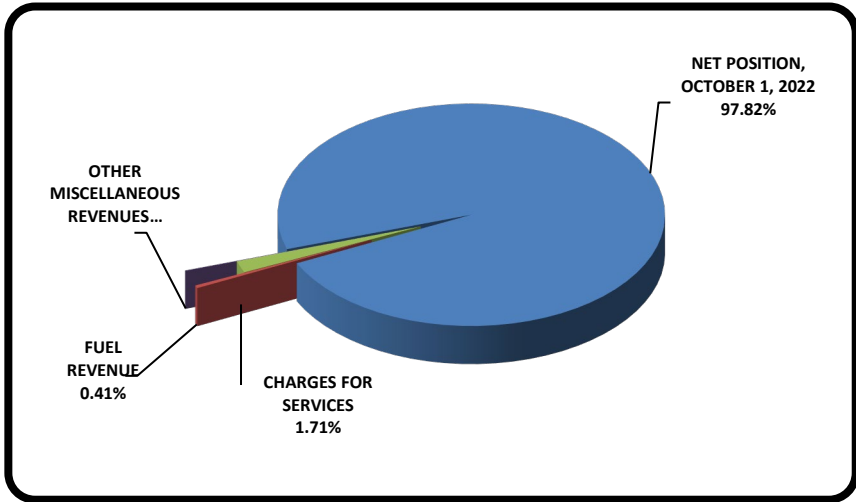
PUBLIC WORKS - STORMWATER FUND

	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
NET POSITION, OCTOBER 1	2,052,849	2,101,949	2,264,953	2,339,622
ADD REVENUES:				
404-337-403 LCWA GRANT	184,304	-	-	-
404-343-700 STORMWATER UTILITY CHGS	139,410	127,500	129,400	129,862
TOTAL REVENUES AVAILABLE	323,714	127,500	129,400	129,862
DEDUCT EXPENSES:				
404-538-312 ENGINEERING FEES	-	15,000	-	15,000
404-538-340 CONTRACTUAL SERVICES	6,557	15,500	15,500	15,500
404-538-400 TRAVEL & PER DIEM	801	980	-	980
404-538-420 POSTAGE	-	50	-	50
404-538-460 REPAIR & MAINTENANCE	26	-	-	-
404-538-490 OTHER CURRENT CHARGES	-	-	-	7,792
404-538-540 DUES & SUBSCRIPTIONS	-	500	400	500
404-538-550 TRAINING	979	975	475	975
404-538-590 DEPRECIATION	96,425	-	-	-
404-538-630 INFRASTRUCTURE	-	-	-	-
404-538-710 PRINCIPAL - SRF LOAN	-	31,000	30,873	31,000
404-538-720 INTEREST - SRF LOAN	6,822	7,900	7,483	7,900
TOTAL OPERATING EXPENSES:	111,610	71,905	54,731	79,697
NET POSITION, SEPTEMBER 30	2,264,953	2,157,544	2,339,622	2,389,787

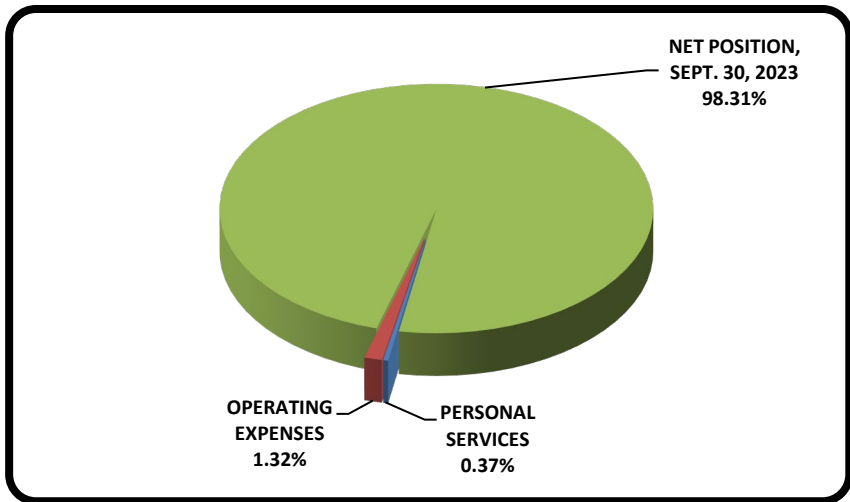




AIRPORT FUND



	<u>BUDGET</u>	<u>PERCENT REVENUES</u>
NET POSITION, OCTOBER 1, 2022	\$ 7,130,000	96.03%
FUEL REVENUE	30,000	0.40%
CHARGES FOR SERVICES	124,950	1.68%
OTHER MISCELLANEOUS REVENUES	3,650	0.05%
TOTAL AVAILABLE RESOURCES	<u>\$ 7,424,440</u>	<u>100.00%</u>



	<u>BUDGET</u>	<u>PERCENT EXPENSES</u>
PERSONAL SERVICES	\$ 26,810	0.36%
OPERATING EXPENSES	96,337	1.30%
NET POSITION, SEPT. 30, 2023	7,165,453	96.51%
TOTAL USE OF RESOURCES	<u>\$ 7,424,440</u>	<u>100.00%</u>



AIRPORT FUND

GOALS: To develop a first class local airport serving Umatilla and surrounding area.

	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET
PERSONAL SERVICES	\$ 16,904	\$ 17,140	\$ 16,912	\$ 26,810
OPERATING EXPENSES	382,731	96,820	83,678	96,337
CAPITAL OUTLAY	1,356,512	136,090	828,195	135,840
	<u>\$1,756,147</u>	<u>\$ 250,050</u>	<u>\$ 928,785</u>	<u>\$ 258,987</u>

OBJECTIVES:

- ☆ Continue to obtain grants to assist in developing airport infrastructure.
- ☆ Keep airport hangars leased at maximum capacity.
- ☆ Maintain airport property and provide services and fuel.

RESULTS:

- ⇒ Continue to be an impressive small local airport facility.



AIRPORT FUND

	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
NET POSITION, OCTOBER 1	5,963,039	5,076,145	7,046,267	7,130,000
ADD REVENUES:				
403-344-100 OFF SITE ACCESS FEES	2,250	2,250	2,250	2,250
403-344-101 FUEL REVENUES	8,205	30,000	25,000	30,000
403-344-200 TIE DOWN FEES	666	700	680	700
403-344-300 APARTMENT RENTAL	12,000	12,000	12,000	12,000
403-344-400 HANGAR RENTAL	113,755	110,000	101,240	110,000
403-344-450 LAND LEASE	1,380	-	1,380	-
403-369-900 OTHER MISC REVENUES	2,693	3,650	2,120	3,650
403-369-910 REFUND PY EXPEND	3,722	-	-	-
TOTAL REVENUES AVAILABLE	144,671	158,600	144,670	158,600
DEDUCT EXPENSES:				
403-542-100 PERSONAL SERVICES	16,904	17,140	16,912	26,810
403-542-300 OPERATING EXPENSES	389,640	96,820	83,678	96,337
TOTAL EXPENSES	406,544	113,960	100,590	123,147
NET OPERATING INCOME	(261,873)	44,640	44,080	35,453
NON-OPERATING INCOME:				
403-389-200 FAA GRANT	39,770	-	735,535	-
403-389-301 FDOT GRANT	1,305,331	135,840	132,313	135,840
	1,345,101	135,840	867,848	135,840
NON-OPERATING EXPENSES:				
403-542-600 CAPITAL PROJECTS	1,356,512	136,090	828,195	135,840
NET POSITION, SEPTEMBER 30	7,046,267	5,120,535	7,130,000	7,165,453



AIRPORT FUND

	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>
	ACTUAL	BUDGET	ESTIMATE	BUDGET
PERSONAL SERVICES:				
403-542-120 REGULAR SALARIES & WAGES	13,625	14,130	13,990	21,840
403-524-210 FICA TAXES	1,038	1,080	1,105	1,670
403-542-220 RETIREMENT CONTRIBUTION	1,903	1,530	1,405	2,600
403-542-240 WORKERS COMPENSATION	338	400	412	700
PERSONAL SERVICES TOTAL	16,904	17,140	16,912	26,810
OPERATING EXPENSES:				
403-542-310 PROFESSIONAL SERVICES	3,045	-	4,750	-
403-542-311 ATTORNEY SERVICES	8,834	6,000	5,825	6,000
403-542-340 CONTRACTUAL SERVICES	4,932	2,300	7,526	2,300
403-542-400 TRAVEL & PER DIEM	-	600	550	600
403-542-410 COMMUNICATION SERVICES	2,487	3,000	2,415	3,000
403-542-420 POSTAGE	-	50	35	50
403-542-430 UTILITY SERVICES	19,226	20,000	18,560	20,000
403-542-440 RENTALS & LEASES	-	-	712	-
403-542-450 INSURANCE	20,596	23,690	22,248	23,207
403-542-460 REPAIRS & MAINTENANCE	7,266	18,945	5,575	18,945
403-542-461 R&M - BUILDINGS	11,133	11,500	2,600	11,500
403-542-462 R&M - EQUIPMENT	11,398	2,100	9,672	2,100
403-542-463 R&M - VEHICLES	732	1,250	865	1,250
403-542-480 PROMOTIONAL ACTIVITIES	-	700	-	700
403-542-490 OTHER CURRENT CHARGES	971	750	725	750
403-542-510 OFFICE SUPPLIES	213	200	-	200
403-542-520 OPERATING SUPPLIES	2,389	2,600	540	2,600
403-542-522 FUEL AND OIL	-	2,000	750	2,000
403-542-540 DUES AND SUBSCRIPTIONS	370	635	330	635
403-542-550 TRAINING	520	500	-	500
403-542-590 DEPRECIATION	288,619	-	-	-
TOTAL OPERATING EXPENSES	382,731	96,820	83,678	96,337
CAPITAL OUTLAY:				
403-542-610 LAND	-	-	36,500	-
403-542-620 BUILDINGS	1,135,748	136,090	13,600	-
403-542-630 INFRASTRUCTURE	128,555	-	763,495	135,840
403-542-640 MACHINERY & EQUIPMENT	6,909	-	-	-
403-542-680 INTANGIBLE ASSET	85,300	-	14,600	-
TOTAL CAPITAL OUTLAY	1,356,512	136,090	828,195	135,840
TOTAL EXPENSES	1,756,147	250,050	928,785	258,987



AIRPORT FUND

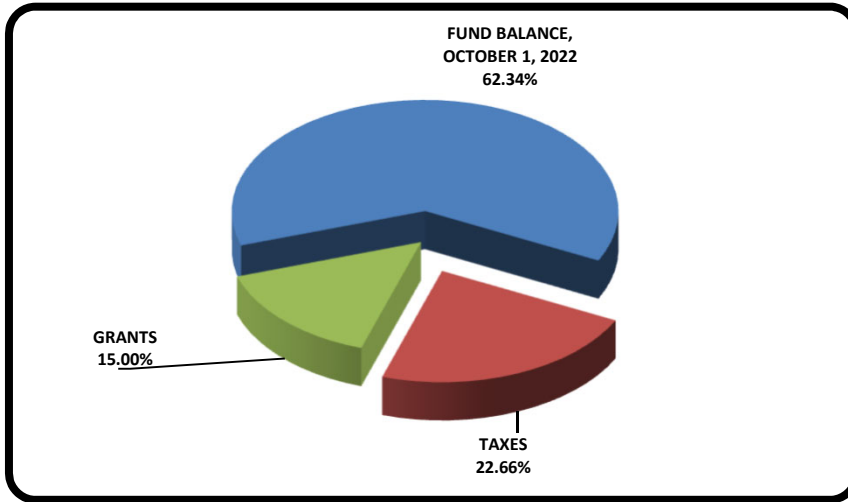
MANPOWER ANALYSIS

<u>POSITION</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
AIRPORT TECH	0.5	0.5	0.5
TOTAL	0.5	0.5	0.5

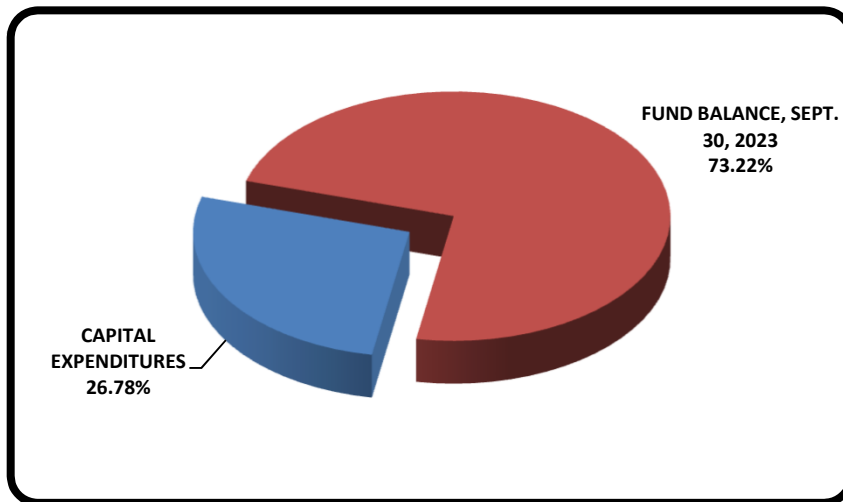




CAPITAL PROJECTS FUND



	<u>BUDGET</u>	<u>PERCENT REVENUES</u>
FUND BALANCE, OCTOBER 1, 2022	\$ 964,944	62.34%
TAXES	350,848	22.66%
GRANTS	232,200	15.00%
TOTAL AVAILABLE RESOURCES	<u><u>\$ 1,547,992</u></u>	<u><u>100.00%</u></u>



	<u>BUDGET</u>	<u>PERCENT EXPENSES</u>
CAPITAL EXPENDITURES	397,000	25.65%
FUND BALANCE, SEPT. 30, 2023	1,085,536	70.13%
TOTAL USE OF RESOURCES	<u><u>\$ 1,547,992</u></u>	<u><u>100.00%</u></u>



CAPITAL PROJECTS FUND

GOALS:

Optimum utilization of Infrastructure Surtax funding in compliance with specific purposes as required and in accordance with Interlocal Agreement.

	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET
CAPITAL OUTLAY	840,990	242,935	398,813	397,000
DEBT SERVICE	65,066	65,405	65,405	65,456
	<u>\$ 906,056</u>	<u>\$ 308,340</u>	<u>\$ 464,218</u>	<u>\$ 462,456</u>

OBJECTIVES:

- ☆ Purchase major capital equipment as needed, primarily through utilization of multi-year capital lease programs.
- ☆ Provide for major Capital Projects as may be undertaken.

RESULTS:

- ⇒ Major equipment purchases are financed over 3-5 year programs with debt service paid from Infrastructure Surtax Revenues.



CAPITAL PROJECTS FUND

	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
FUND BALANCE, OCTOBER 1	755,663	255,762	287,122	964,944
ADD REVENUES:				
301-312-600 INFRASTRUCTURE SURTAX	437,515	386,047	373,365	350,848
301-331-200 FEDERAL GRANTS	-	32,200	31,619	32,200
301-331-210 FEDERAL-ARPA	-	-	736,656	200,000
301-361-100 INTEREST EARNED	-	-	400	-
TOTAL REVENUES AVAILABLE	1,193,178	674,009	1,429,162	1,547,992
DEDUCT EXPENDITURES:				
301-XXX-600 CAPITAL PROJECTS	840,990	242,935	398,813	397,000
301-519-700 DEBT SERVICE	65,066	65,405	65,405	65,456
TOTAL EXPENDITURES	906,056	308,340	464,218	462,456
FUND BALANCE, SEPTEMBER 30	287,122	365,669	964,944	1,085,536



CAPITAL PROJECTS FUND

	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>BUDGET</u>
CAPITAL PROJECTS:				
<i>FINANCE & ADMINISTRATION</i>				
301-513-620	BUILDINGS	65,599	-	-
301-513-640	MACHINERY & EQUIPMENT	436,234	935	3,621
<i>POLICE</i>				
301-521-640	MACHINERY & EQUIPMENT	-	92,000	88,303
<i>ROADS & STREETS</i>				
301-541-630	INFRASTRUCTURE	-	-	129,523
301-541-640	MACHINERY & EQUIPMENT	-	-	100,000
<i>PARKS</i>				
301-572-620	BUILDINGS	5,820	-	11,400
301-572-630	INFRASTRUCTURE	331,417	150,000	126,143
301-572-640	MACHINERY & EQUIPMENT	1,920	-	39,823
TOTAL		840,990	242,935	398,813
DEBT SERVICE:				
301-521-710	PD RADIO LEASE PRINCIPAL	7,075	7,320	7,320
301-519-714	CHASE LOAN - PRINCIPAL	44,302	45,676	45,676
301-519-720	PD RADIO LEASE INTEREST	1,868	1,912	1,913
301-519-724	CHASE LOAN - INTEREST	11,821	10,497	10,496
TOTAL		65,066	65,405	65,405
TOTAL COST		906,056	308,340	464,218

CAPITAL OUTLAY DETAILS

301-521-640	2 Police Cars (35% funding from USDA grant)	92,000
301-541-630	Street Paving and Improvements	100,000
301-541-640	Cement mixer for sidewalk repairs	5,000
301-xxx-640	Public Works replacement vehicles (ARPA funded)	200,000
		<u>397,000</u>