



City of Umatilla

"NATURE'S HOMETOWN"

DISCONTINUATION OF UTILITIES

Name: _____ Account#: _____

I hereby request that utilities including water, sewer and garbage be discontinued at the following location:

Physical Address: _____

DATE TO HAVE WATER DISCONNECTED: _____

The following address is where bill or deposit refund may be forwarded:

Forwarding Address: _____

City/State/ZIP: _____ Phone# _____

Apply Deposit: YES _____ APPLY DEPOSIT TO FINAL BILL
NO _____ KEEP DEPOSIT ON ACCOUNT
(\$35.00 RECONNECT FEE)

Transfer Deposit: _____ To Acct # _____
(\$35.00 Transfer Fee)

If Owner: Did you sell the Property? _____ YES _____ NO

NEW OWNER'S NAME _____

I understand that, as the property owner, according to City Ord; Sec 56-26, I am subject to a service availability charge which is equal to the base rates for water and sewer monthly excluding garbage. This charge will be assessed monthly until the property is sold or a tenant establishes a utility account with the City.

ANY UNPAID BILLS WILL ACCRUE PENALTIES AFTER THE 10TH OF THE MONTH.

Signature

Date

Employee Signature

Office Entry Only

BRA	Owner	Tenant
BRI	Final	Seasonal

WO# _____